

Emergency  
Operations

**Travis Co. Emergency  
Services District No. 2**

Administration  
Staff Services

**Fiscal Year 2014  
Budget**

(Ending 9/30/2014)

Prevention  
Code  
Enforcement

*Dedicated to  
serving  
community  
public safety  
needs!*

**Adopted September 12, 2013**

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## VISION

Travis County Emergency Services District No. 2, (the District), will continue as a financially stable organization that delivers a superior level of traditional and innovative emergency and non-emergency services. The District exists solely to improve the quality of life, health, and safety of our constituents. The District will maximize commonly accepted service methodologies and go beyond traditionally accepted practices to better serve the community.

## CORE VALUES

**Providing** the best quality service possible in the safest manner;

**Preserving** life and property, in that order;

**Responding** promptly when the community has an emergency need;

**Hiring and Retaining** talented, innovative, and committed individuals ready to make a difference; and,

**Being Committed** to the most effective and efficient use of resources.

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## I. GENERAL

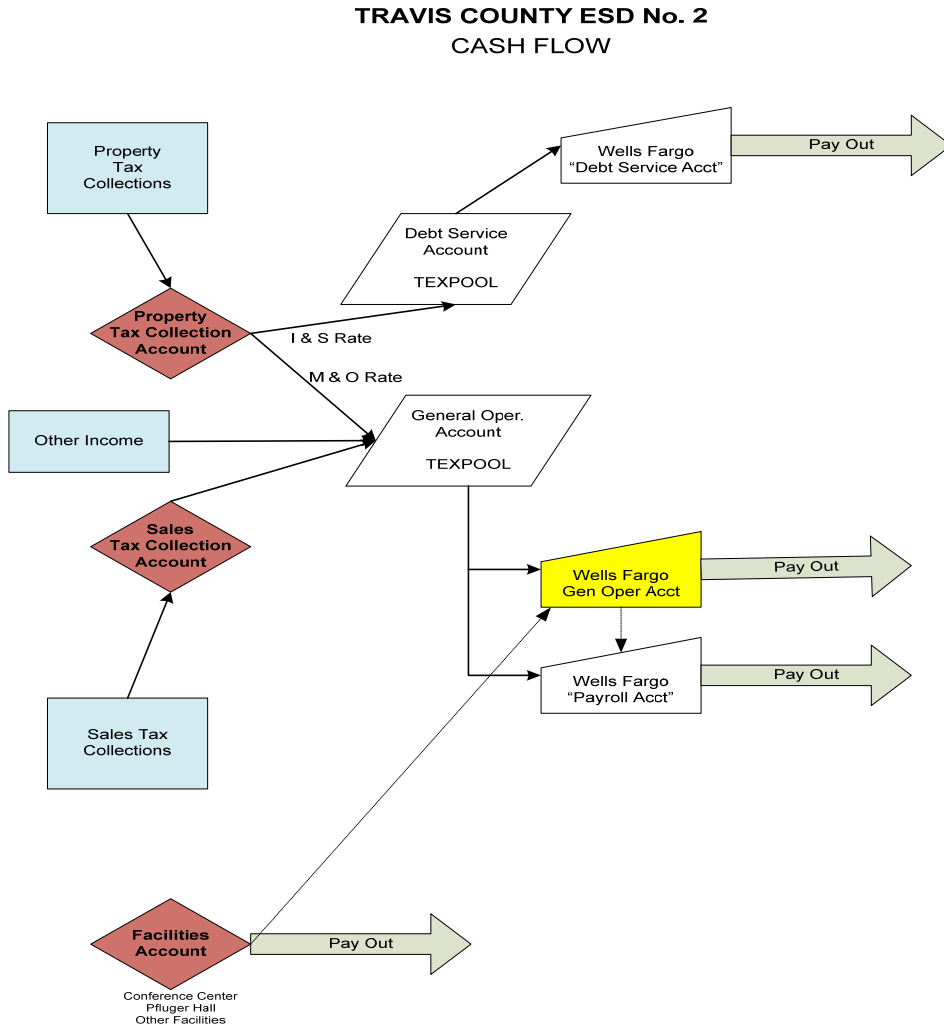
Travis County Emergency Services District No. 2 operates with a fiscal year beginning October 1 and ending on September 30. The year is designated by the calendar year in which the fiscal period ends i.e. "FY '14" will end on September 30, 2014.

This is sometimes confused with the tax collection year. Taxes for calendar year 2013 are actually due and collected beginning on December 31, 2013, meaning that most of the taxes for the year will be collected after the end of the calendar year, but are used to fund the Fiscal Year '14 budget.

The majority of income used to operate the District is derived from tax proceeds. Texas law allows for Emergency Services Districts to tax property at a rate to not exceed 10-cents per \$100.00 appraised value. This "10-cents" is divided to cover both long-term debt and daily operations. Additionally, voters in Emergency Services District No. 2 approved a 1/2-cent sales tax levy.

These tax levies account for 80.6% of the District's "revenue". The remainder of income is derived from fees for services, management income from leased facilities; grants and gifts; loans/leases; and, reserved funds.

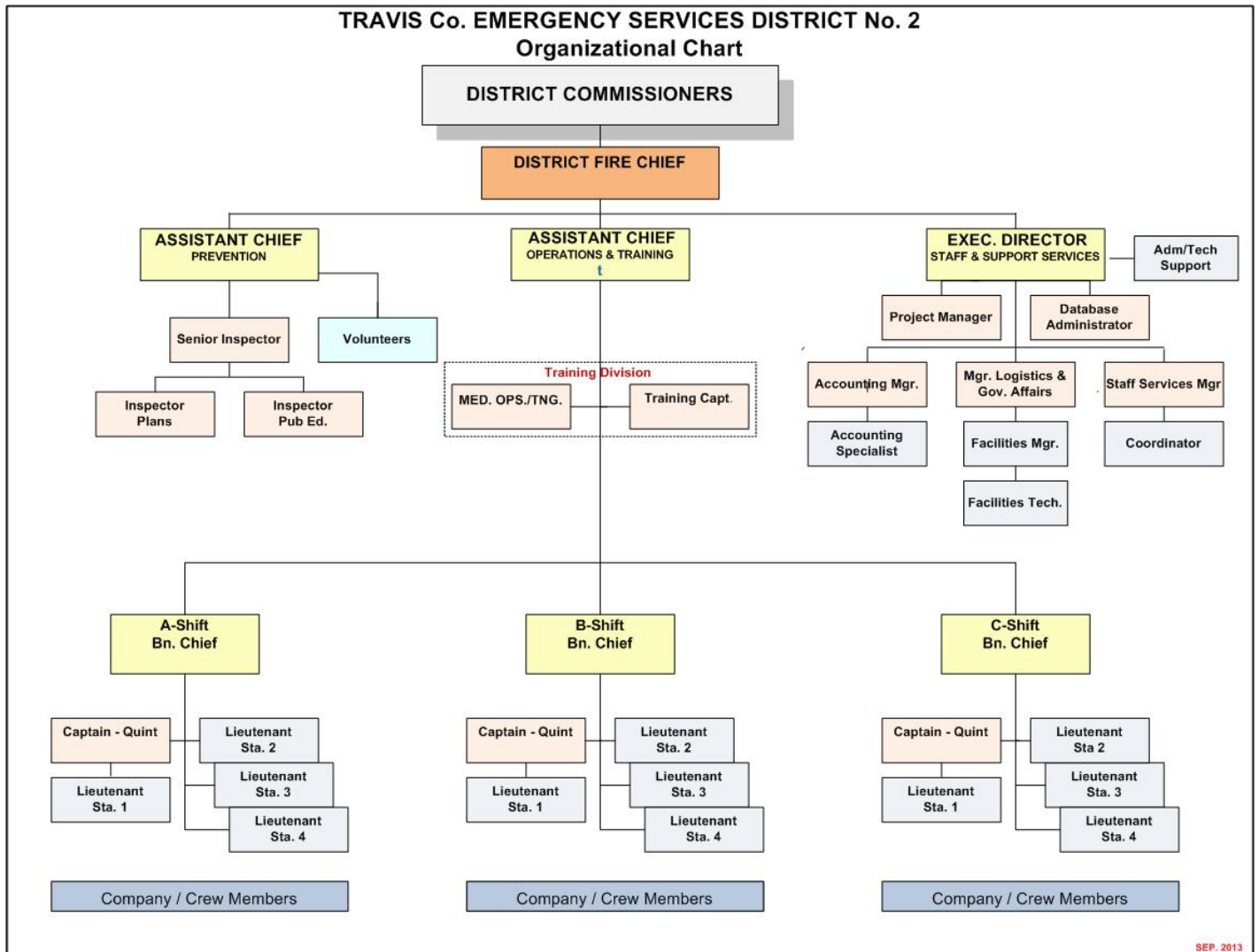
Cash flow is represented in the following diagram.



There are three functional divisions in the District for budget purposes. They are Operations, Prevention, and Administration/Staff Services. Managers of these divisions are responsible for managing their respective budgets.

The Training Division as shown below is directed by the Chief of Operations and is funded as a component of the Operations Division. As depicted, the Training Division’s focus is the Operations Division. The Prevention and Administration Division both have training budgets that fund specific training within the respective division.

The organizational chart for the District is shown below.



Funds can be transferred within each of the three major budget categories, (within the division), with approval of the District’s Fire Chief. This allows division managers certain freedom to operate within their allocated budget.

Transfer of funds from one division to another must also be approved or directed by the Board of Commissioners. This more complex revision prevents funds from being “moved” without proper coordination and approval. Simply put, movement of funds within the Operations budget is relatively simple but moving funds from Prevention to Operations or Administration requires coordination and approval of the Board of Commissioners.



## **II. DIVISION OVERVIEW**

Our District/Fire Department is as complex as all the functions and services it provides. It is comprised of three major components or Divisions: Administration – Staff Services; Emergency Operations; and, Prevention – Code Enforcement. While each Division works independently of each other, all Divisions must work together in order to meet the District’s mission, “.... *to serving the community’s public safety needs.*”

Each of the Divisions operates independently under the direction of their respective directors, but they are synced to support one another. To assure this strategic planning is necessary wherein each Division examines accomplishments and commitments to future needs. Historically these sessions are held in the spring of the year with the Board of Commissioners before the next year’s budget begins formulation.

This last session (June 2013) was preceded by many weeks of work before meeting the Board of Commissioners. The work was focused on not only needs at the division level, but on how those needs related to the District overall. The process was likened to making the pieces of a puzzle fit together.

Financial constraints do not allow for all things in all divisions to be met in a single year so priorities as a whole were identified. The efforts then brought focus to District needs across a time spectrum that goes beyond several budget periods. It also became obvious that gaps in infrastructure such as number of personnel, facilities and equipment, and internal functions created by growth and development and increased services demand need to be filled before expansion of services could be accomplished.

The result was a strategic plan that identified the overall needs to “fill present gaps” and look toward improved service to the community. At the same time allowances were made to move the District to improved or additional service delivery if other financial support is secured. Without this approach, using the same number of personnel and equipment that is not kept current and functioning at the optimal level, service delivery will suffer in terms of increased response times; curtailed ability to provide current basic services; and, most importantly cause the District to not function at the public’s level of expectation. (Presently the District provides the highest level of service of all services within the City of Pflugerville, ((according to a recent City-wide survey)).

This budget is reflective of the Strategic Plan and is the benchmark for the District in a rapidly changing community.

### **STAFF SERVICES DIVISION (ADMINISTRATION)**

Staff Services’ commitment to provide Top Quality Support to the organization continues to grow. We currently have a great team of dedicated and committed employees ready to stretch and learn. We continue to meet the needs of a growing and changing organization in a heavily regulated environment.

Staff Services as a Division encompasses all services needed to support a self-standing organization. The Division meets compliance and service standards through efficient and reliable processes, professional competence, organizational communication, and customer service. The Division is thinly staffed and must capitalize on systems. Therefore, we continue implementation of systems to maximize efficiencies and production of data. We seek to optimize the use of technology and we continue to develop a staffing model to support organizational needs in Human Resources, Accounting, Purchasing, Contracts and Grants, Administration and Technical Support, Communication, Information Technology, Governmental Affairs, Facilities and Support.

As we move to FY 2014 and beyond, each area will complete and begin initiatives to support change and growth in the District. The Facilities area is responsible for the maintenance, operation, renovation, and construction of facilities for the District. We will focus service and stewardship efforts to provide safe, clean, comfortable, and effective facilities for emergency response as well as administrative functions. Unique to the District at this point is the ability to generate revenue through the use/rental of Facilities. This effort and vision will be continued for existing facilities and as for new

facilities. Additionally, inter-local and cooperative efforts for completion of new facilities will be continued and/or expanded. Staff Services is committed to working collaboratively to identify and meet current needs, as well as to plan for expansion and to provide the infrastructure needed for future development.

For the Administration and Technical support area, the organizational need for data as a tool or prerequisite for planning and management decisions becomes even more critical in tight economic situations. The Division constantly strives to obtain quality inputs for best deliverable and to collect project and initiative information from Divisions. Over the last fiscal year, Staff Services has successfully begun reviewing and providing analysis of operational statistics for management input. Recently the Division transitioned in personnel in this area, keeping excellent working relationships with the Austin Fire Department personnel, and within a couple of months is again able to produce the same and improved statistical reports for management discussions and evaluation of services provided by the ESD and provided to the ESD.

The Division focuses on customer service and creating a partnership culture. The Human Resources Section stresses creating understanding and respect from the organization through ownership and participation. As the Division moves to a new fiscal year, it has the expertise and flexibility to meet the needs of a growing and changing organization. It has had great success implementing significant initiatives, as well as success implementing change in short periods of time. And it has success meeting the needs of the organization as prioritized while continuing to develop employee involvement.

In the Accounting area, internal controls and reviews are in place for the required Annual Financial Audit, challenges in this area include process improvements to meet the OMB Circular Audit requirements as the District strives to secure additional funding through federal and state grants. The Division will continue to be challenged in providing diverse services in a heavily regulated portfolio. However, the Division also has the unique opportunity to generate revenue, through grant funding and fund-raising. In the Communications and Contracts and Grants area, this past fiscal year Staff Services saw the launch of the FirstIn Pfoundation and this next fiscal year we will begin to see this organization grow and set roots in the community. The Division is also challenged and helped by the fast pace of technology. Several of the projects on-hold during the prior fiscal year were in the Technology Support area, automation of the purchase order process, timekeeping and leave tracking, and the human resource information system should all receive the time and expertise needed during this next fiscal year for launch. The technical resources dedicated during the last couple of fiscal years to operations and the launch of the revamped FireHouse database are being re-prioritized.

Additionally during the prior couple of fiscal years, the Communications and Administrative Support team dedicated their time to educational efforts on the State of the Department. These efforts will continue to focus on educational efforts, creating a day-to-day established presence in the community, as well as fundraising. The annual Safety and Wellness Expo has been very successful in creating a presence in the Spring and carrying a commitment to Wellness to District employees, as well as to the community. The District's Wellness Initiative has received recognition nationwide from United Healthcare and the initiative has continued to hold momentum and participation with the employees. The "WorkingTogether" program created significant gains and involvement from operational staff in the maintenance and supply orders for the stations. As operations rotated personnel for the officer training program, the program lost momentum and the next fiscal year should again provide opportunities for a revamping of the program as well as a general review of the facilities function at the District.

Numerous initiatives previously set by the Division as goals have been completed. Listed below are several examples of these initiatives:

- Provide technology and data analysis support
- Assume the Prevention support function
- Roll-out updated FireHouse database
- Work with Prevention to evaluate electronic options compatible with FireHouse and ease of utilization by field inspectors
- Redesign of District's web presence
- Revamp communication with community
- Advance the Foundation concept

- Expand the Governmental Affairs function
- Maintain the District's ability to generate revenue through the use/rental of Facilities
- Redesign employee benefits offering in coordination with Wellness Initiative to maximize District and employee resource utilization
- Issue employee total compensation statements
- Fully implement facilities work order system
- Define and communicate preventive maintenance routine and program

Listed below are several of the initiatives that will be continued during the next fiscal year which may be recurring in nature or represent initiatives which have not been completed:

- Continue review, update and revision of the District's Employee Handbook
- Continue offering and promoting leadership opportunities:
  - Continue sponsoring involvement and participation in workgroups
  - Continue WorkingTogether program
  - Continue Wellness Initiative
- Continue developing and presenting training for supervisors and all employees on HR matters, managing personnel, creating a respectful work environment, and legal compliance
- Continue developing grant capabilities
- Continue to identify alternative funding and financing sources, including interlocal and cooperative efforts
- Continue to identify and establish design standards for future facilities, as well as, functionality, affordability, and reliability standards for non-operational equipment
- Continue to review information technology usage and needs
- Continue to focus on accounting paperless office and processes such as requisition, purchasing, and inventory
- Roll-out electronic timekeeping system
- Implement HRIS module in AccuFund
- Continue to evaluate processes and organizational effectiveness:
  - Provide services and information that is consistent, verifiable, timely, and relevant
  - Monitor efficient use of resources
  - Develop and implementing review, accountability mechanisms, as well as ongoing process improvement mechanisms

The Division will continue its commitment to providing Top Quality Support with an internal focus, as well as, as an organizational focus. Internally, the focus will rest on reviewing and improving processes by function, as well as staffing adequately to provide the support needed by the organization in times of change and growth. When focusing on the organization as a whole, the Division will concentrate efforts in identifying, supporting, and developing revenue opportunities, as well as employee development.

Personnel working on Staff Services' initiatives may include staff, operational personnel involved in specific functions, group collaborative efforts, outsourcing partners, or vendors. Currently, as various projects are moving forward, we are staffing by seeking required skills and experience to contribute and run the projects within Staff Services. As stated above, we may utilize staff, collaborative efforts, internal operational personnel, and we may hire temporary or contract support or project managers with significant experience in specific fields. As we continue with process improvements, growth, and complexity this staffing strategy affords the unit a lot of flexibility and an almost instant match between identified needs and staffing. Longer term as we identify part-time or full-time positions as well as talented, committed, and flexible candidates, hires will contribute stability and continuity to the unit.

Looking at a longer term, the unit will continue to be thinly staffed. Each function will have a professional, knowledgeable, and effective manager capitalizing on collaborative efforts, technology, systems, and resources available to implement effective and efficient processes to understand and meet organizational needs. Each function is also expected to create potential to meet future growth.

Within this framework, specific goals identified in the staffing area include: match the needs of the organization with staffing resources who are committed to excellence, technical and professional knowledge, collaboration and communication, problem solving, and professionalism; match staffing resources to provide efficient and effective internal processes, as well as provide support or provide development and implementation of short-term and long-term organizational goals; maintain a supportive, challenging, and rewarding work environment for talented, committed, and successful personnel; and a commitment to employee development District wide.

As a Division, Staff Services will continue to work together to support employee and organizational success through a commitment to excellence, technical and professional knowledge, collaboration and communication, problem solving, and professionalism.

## **OPERATIONS DIVISION**

The Operations Division is dedicated to providing exceptional service through a commitment to public service “*Because we care.*” Every fire department is responsible for managing its operations in such a way that firefighters can do the most effective job of providing emergency medical care, fire control and fire prevention in the safest way possible. Effective performance requires careful planning, which can take place only if accurate information about fires and other incidents is available. Patterns that emerge from the analysis of incident data can help departments focus on current problems, predict future problems in their communities, and measure their programs’ successes.

The population in ESD #2 has seen steady growth for years. With this population increase comes an increase in calls for service. In 2006 the district had 65,000 residents and responded to 4896 calls for service. In 2012 the district had grown to more than 97,000 residents and responded to 6,723 calls for service. These numbers are consistent with national averages as identified by The International City/County Management Association (ICMA). In their 2010 Comparative Data Performance Measurement Report they identified that fire departments similar to ESD #2 in size responded to 68.56 incidents per 1000 population, had 1.61 fire fighters per 1000 population, and cost \$145.08 per capita. ESD #2 data parallels the ICMA data with identified work load measures, property losses, injuries, number and type of calls etc., the major deviation is in staffing 1.29 per 1000 population and cost \$113.97 per capita.

With the need to address this increasing call burden in the most effective and safest way possible, without additional revenue streams, a strategic plan was proposed and adopted by the Board of Commissioners. The goals outlined in the adopted strategic plan center around two guiding principles, first analyze our current deployment strategies and resource allocations and develop a plan to address gaps in equipment, vehicles and personnel and then if additional revenue streams are found, develop an enhanced level of EMS care (paramedics and possibly transport service) and address growing gaps in response times goals (additional stations and response vehicles).

The goal of emergency response is to have the appropriate number of responders with the appropriate level of training and equipment arrive in a short enough time frame to positively affect the outcome of an emergency. The base levels of equipment and personnel established in the strategic plan to serve the district comes from district data and experience as well as recommended practices from the National Fire Protection Association (NFPA), The International City/County Management Association (ICMA), Texas Commission on Fire Protection, National Institute of Standards and Technology (NIST), International Association of Fire Chiefs (IAFC), International Association of Fire Fighters (IAFF), Commission on Fire Accreditation International (CFAI), Occupational Safety and Health Administration (OSHA), National Institute for Occupational Safety and Health (NIOSH), American Heart Association (AHA), and others.

### **Strategic Planning Assumptions**

**Staffing** – A minimum of four-person staffing for engines, aerials and brush trucks. A minimum of two person staffing for tenders, squads, ambulances and Battalion Chief Command vehicles.

- Regardless of ALS configuration, crews responding with four first responders completed all cardiac tasks from the ‘at patient time’ to completion of packaging 70 seconds faster than first responder crews with three persons, and 2 minutes and 40 seconds faster than first responder crews with two persons. Additionally, *after the patient arrested*, an assessment of time to complete remaining tasks revealed that first responders with four-person crews completed all required tasks 50 seconds faster than three-person crews and 1.4 minutes (1 minute 25 seconds) faster than two-person crews.
- One early analysis by the Seattle Fire Department for that city’s Executive Board reviewed the average severity of injuries suffered by three-, four-, and five-person engine companies, with the finding that “the rate of firefighter injuries expressed as total hours of disability per hours of fireground exposure were 54% greater for engine companies staffed with 3 personnel when compared to those staffed with 4 firefighters.”
- Johns Hopkins University concluded, after a comprehensive analysis of the minimum staffing levels and firefighter injury rates, that jurisdictions operating with crews of less than four firefighters had injury rates nearly twice the percentage of jurisdictions operating with crews of four-person crews or more (IAFF, JHU 1991).
- Four-person crews operating on a low-hazard structure fire completed all the tasks on the fireground (on average) seven minutes faster— nearly 30 % — than two-person crews. Four-person crews completed the same number of fireground tasks (on average) 5.1 minutes faster— nearly 25 % — than the three-person crew. For the low-hazard residential structure fire, adding a fifth person to the crews did not decrease overall fireground task times. However, it should be noted that the benefit of five-person crews has been documented in other evaluations to be significant for medium- and high-hazard structures, particularly in urban settings, and should be addressed according to industry standards.
- Experimental findings suggest that ALS provider placement and crew size can have an impact on some task start times in trauma and cardiac scenarios, especially in the latter tasks leading to patient packaging.
- To the extent that creating time efficiency is important for patient outcomes, including an ALS trained provider on an engine and using engine crew sizes of four show efficacy.
- The same holds for responder safety – for access and removal and other tasks in the response sequence, the availability of additional hands can serve to reduce the risks of lifting injuries or injuries that result from fatigue (e.g., avoid having small crews repeatedly having to ascend and descend stairs).
- Finally, when assessing crews for their ability to increase on-scene operational efficiency by completing tasks simultaneously, crews with an ALS provider on the engine and one ALS provider on the ambulance completed all required tasks 45 seconds faster than crews with a BLS engine and two ALS providers on the ambulance.

**Mission Critical Vehicles** – Engines and Aerials will serve 10 years front line and then 5 years in reserve. Brush Trucks, Squads and Battalion Chiefs cars will serve 5 years front line and 5 years in reserve. Tenders will serve 15 years front line and then be replaced. Reserve vehicles will be maintained to ensure availability for front line mission critical vehicles and serve as surge equipment on high activity days (Tenders will not have a reserve). One reserve for each single front line Engine, Aerial, Brush Truck and Battalion Chiefs car. Then 1 for 2, 2 for 3, 2 for 4, 3 for 5, 3 for 6 etc. (NFPA 1901-176)

**Equipment** – All equipment will be maintained following the manufacturer recommendations. Mission critical equipment (saws, fans, extrication equipment, hose etc.) will have reserves available.

**PPE** – All personnel protective equipment (PPE) will meet the appropriate regulatory standard for selection, cleaning, inspecting, repairing and retiring. Individual structural fire, wildland, water rescue and EMS PPE will be fitted and assigned to each member of the organization according to assigned duties. (NFPA 1851 and TCFP Title 37, Chapter 435).

**Communications** - All riding positions on apparatus will have an 800-trunked handheld radio ready for that position. Additionally, two caches of 800-trunked handheld radios will be established for deployment. Periods of disaster have proven that a cache of radios is needed to maintain critical communications among District resources and serve as reserves.

VHF handheld radios will be dispersed and maintained on a District owned and maintained narrow band VHF system. This will serve as a back-up system to the regional radio system in case of a large area failure. In addition, this allows for expanded communication in the District for our resources and maintains communication capability with State and Federal resources. We will have 2 radios per apparatus as well as a cache of radios for deployment. There will be a VHF mobile radio mounted in each apparatus.

Mobile Data Computer or MDC will be maintained in front line and reserve response apparatus. Cross Band repeaters will be added to allow in the field “patching” of radio networks.

**SCBA** - The Self-Contained Breathing Apparatus, (SCBA) Program can be placed into 4 categories: Breathing Apparatus, Cylinders, Face Piece, and Breathing Air Compressor(s). All 4 of these categories are regulated by standards set forth by NFPA, TCFP, OSHA, and DOT. NFPA mandates what type of breathing apparatus the ESD must use, provide to employees, and how it should be tested and verified every year for proper functionality. DOT regulates verification and integrity of breathing air cylinders. OSHA mandates the yearly testing of proper face piece fit. Breathing Air Compressor sampling and Testing Equipment calibration is mandated by NFPA as well. TCFP defaults to NFPA, OSHA, and DOT with regards to how, when, and why this testing is needed.

#### Breathing Apparatus

In accordance with NFPA 1852 (*Selection, Care, and Maintenance of SCBA*), each SCBA is tested annually to verify proper function. Each Engine and Aerial will have 5 SCBAs assigned to them. Brush Trucks will have 4 complete SCBAs. Yearly maintenance is estimated at \$350 per SCBA. SCBA will be replaced at twelve year intervals to accommodate NFPA revisions and warranty considerations (Pressure Reducer-15yrs, Console-3yrs, Sensor Module-3yrs, Regulator-10yrs, and Other Components-10yrs). The ESD will have 24 complete SCBA units available for use as reserve or replacements for out of service SCBA. These will also be used for off duty personnel conducting department training and in instances of “call backs” for major incidents.

#### Breathing Air Cylinders

Currently, the department has 115 breathing air cylinders. Each cylinder is required to be hydrostatically tested every 5 years according to DOT standards. This testing is performed by a certified outside agency for \$35/cylinder. Each SCBA will have a spare cylinder. Every apparatus needs to have 1 spare cylinder per SCBA on the unit.

#### RIC Packs

A Scott RIC Pack will be carried on each Engine and Aerial.

#### Face Piece

All personnel in Operations at ESD #2 are issued a face piece to be utilized with SCBA in an IDLH. All personnel issued a face piece are fit tested annually to meet the requirement set forth by NFPA 1404, OSHA 29 CFR 1910.134, and recognized by TCFP.

The strategic planning assumptions focused around published studies and standards that identify improved patient outcomes, reduction in property losses and reducing occurrences of the five major causes of fire fighter fatalities at structure fires; **Incident Command** (training, experience, information and resource management), **Policies** (current, enforced, knowledgeable staff), **Training** ( initial, promotional, ongoing, verifiable), **Communication** (technology, process and incident specific), **Equipment** (PPE, SCBA, Vehicles, hose and tools), and **Resources Allocation** (staffing, station location, vehicle type).

The strategic plan identified the appropriate level of 24 hour response resources for the district as 4 engine companies (4 person staffing), 2 ladder companies (4 person staffing), 2 EMS response vehicles (2 person staffing), 1 battalion chief, 1 battalion chief aide and 1 safety officer. This would require a daily staffing level of 31 personnel (39 per shift). This strategic vision may be accomplished with a five year budgeting initiative following the individual components identified in the strategic plan.

In accordance with the Strategic Plan, the following financial commitments are made:

### **Equipment**

GEN-OP 5312 increase \$34,000 to \$75,000 (SCBA)  
GEN-OP 5314 increase \$3,000 to \$20,000 (Monitors)  
GEN-OP 5315 increase \$3,000 to \$20,000 (Hose)  
GEN-OP 5342 increase \$26,070 to \$115,000 (Communications)  
GEN-OP 5600 increase \$50,800 to \$226,800 (PPE)

### **Training**

GEN-OP 5860 increase by \$30,000 for 2 years (FY 2014 and FY 2015 for paramedic training)

### **Staffing**

October 2013 add two additional personnel (23 per shift) and raise the daily minimum staffing level to 18 (Q-211 staffed with 4 and Aide for BC 201).

### **Vehicles**

New Battalion Car (BC 201 goes into reserve)  
Replace Brush Truck 290 (leaves the fleet)  
Replace C-203 F250 (goes to training FTO 205)  
New Aerial Quint (Quint 211 goes in reserve) if possible

## **PREVENTION DIVISION**

In the late 1990's it became apparent that business owners and developers of new businesses were relocating their existing business, or planned new facilities, in the unincorporated areas of Travis County. The reason for doing so was because municipal regulations like fire and building codes. Travis County did not have fire or building codes established at that time. Additionally, land tends to be cheaper in the suburbs and often taxed at a lower tax rate.

Builders were able to build facilities for substantially less money. The facilities they were building presented the public and firefighters with unsafe conditions including limited exits, emergency lighting, sprinkler protection, etc. The leadership of Travis County Emergency Services District No. 2 recognized that there was a potential for disaster and

lobbied the state legislature for the authority to adopt and enforce fire codes. Emergency Services Districts were given the authority to adopt and enforce fire codes on September 1, 1998.

The Prevention Division of Travis County Emergency Services District #2 (TCESD#2) was created in 1999, authorized under chapter 775 of the Health and Safety Code. The primary enforcement of the fire code is done through the civil process. However, violations of the fire code can be enforced under the penal code if gross negligence is found.

The Prevention Division is responsible for fire code enforcement, public education, and fire investigation. The division is staffed daily, Monday through Friday, and with personnel on-call during overnight periods and weekends. The Division has adopted the motto of “*A Highly Responsive Inspection, Investigation, and Public Education Division*”

The Division was started with one fulltime inspector and has grown to its current staffing level of four. The current staffing includes an assistant chief, captain, and two lieutenants. On occasion, there are off duty firefighters, certified as Inspectors with the Texas Fire Commission, working in prevention. Their presence is limited, and they are utilized to conduct follow-up inspections as needed.

The Prevention Division is committed to public and fire fighter safety. Accomplishment of mission focuses on four areas:

- Inspection maintenance program

The program is designed to inspect every facility on an annual basis. The Prevention Division has been successful every year except 2012. During that year the Division had to scale the inspection maintenance program because of a significant increase in building plan reviews. To accommodate the dramatic increase in construction certain types of occupancies have had extended inspection intervals.

- Community outreach program

The community outreach program focuses on targeted populations. The Fire Factory Program, a clown/character skit, is designed to teach elementary aged children important fire prevention and safety tips. This live skit performed by firefighters cause direct interaction with large numbers of children.

The Vial of Life Program is a nationally proclaimed program for elderly or disabled people that help emergency medical personnel rapidly obtain vital health information. Pertinent health information is readily available even if the person is incapacitated.

The Shattered Dream Program and the Take 10 CPR Program are nationally recognized programs that target high school aged persons. Shattered Dream held each year prior to prom season demonstrates the consequences of drunk driving and Take 10 teaches rapid and simple CPR techniques.

Other programs include military families, homeless veterans, and Christmas for children at Dell Children’s Hospital.

The Prevention Division reached over 12,000 people in 2012-2013 with outreach programs.

- Building plan review program

Plan reviews ensure all new and remodeled buildings are built to a national standard. Construction of new buildings has increased and the majority of these facilities are retail and warehouses. Single and multi-family residential structures are also on increasing in the District. Prevention personnel have had difficulty keeping up with the number of plan reviews submitted.



The Division Staff worked with many developers and was able to review all plans within allotted times. Attention to timely review saves the developers and builders money because of their scheduled performance deadlines.

- Fire investigation

Investigation into cause of fires is necessary to determine human or mechanical measures that can be taken to avoid future injury or loss of life and property. More than 200 man-hours have been spent conducting fire investigations during the last year. There was no loss of life resulting from fire during 2012 or the first eight months of 2013. The Prevention Division is working on identifying measures to correlate specific prevention activities to the reduction of property loss.

Through the District's strategic planning process the need for a public education specialist was identified. This person will be responsible for the District's community outreach programs. Having this position dedicated to these efforts will allow critical program design and evaluation and inspectors to focus more inspections.

The Prevention Division relates closely to Operations Division Staff by providing meaningful information about hazardous facilities and providing onsite training. This training has direct impact on firefighter safety during an emergency incident.

Prevention Division Personnel will continue to evaluate service delivery and utilization of resources in order to maximize productivity and provide safe environment for the public and fire service personnel.

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### **III. LONG TERM DEBT**

The District's Debt Service Fund/Account is used to retire bonds that were originally issued in 1996 – 97 and were re-financed in 2005. These bonds were utilized by the District in its early days of operation to finance major equipment and building of fire stations. In fact, the four current fire stations were all financed by the original bond issue of \$4.6 million. That same issue also funded two Class A engines, two brush trucks, CAFS retrofit on existing engines, and a large amount of portable equipment.

Funds for payment of this bond issue are allocated directly from collected property tax. A tax rate is determined that will satisfy the payment in the year and the allocation is segregated at time of collection. For FY '14 the "Debt Service Rate" determined by the Travis Central Appraisal District is \$0.0058. This rate should return \$367,198.40 of the \$371,600.00 needed to satisfy this year's long-term payment. The remainder of approximately \$4,410.00 will come from funds realized from city(s) annexations during which debt retirement is paid. The final payment for this debt instrument will be March 1, 2017.

The District does have other debt instruments, but they are "paid" from funds generated by the M&O, (Maintenance and Operations), tax levy. Texas law limits emergency services districts total tax levy to \$0.10. In this case, the District can then levy a tax of \$0.0942 for M&O.

**2005 Bond:**

**Total FY '14 Payment -- \$371,600.00**

**Debt Service Tax Rate -- \$0.0058**

**Tax Collection --- \$367,198.40**

**Schedule A Funds -- \$4,409.90**

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## IV. BUDGET FORECAST

### A. Revenues

#### Property Tax Receipts

Each year, Travis Central Appraisal District (TCAD) provides property value information and tax calculations. These data are used to formulate a budget proposal. The tax rate necessary to satisfy the District's bond obligations are shown as the "Debt Rate". The "M&O Rate" is set to satisfy maintenance and operations.

Truth in Taxation Law in Texas requires that an M&O Rate that would render the same tax in the previous year be calculated. This is termed the "Effective Tax Rate" and forms the basis then for a "Rollback Tax Rate". A Rollback Rate is one that exceeds an 8% increase over the Effective Rate. A tax rate that exceeds the Rollback Rate is subject to recall election by the voters in the District.

The taxable value for the current year is \$6,331,006,972.00 which is \$335,313,159 higher than it was in the previous year.

The calculated tax rate for Debt Service is **\$0.0058** which leaves a balance of **\$0.0942** as the maximum allowable rate for M&O without exceeding the 10-cent cap. These rates are very much like those used in the previous year, differing by only 0.0003 of a cent.

#### PROPERTY TAX:

\$6,331,006,972.00	TCAD Adjusted Tax Base
	Including estimated value of Property in Protest
\$ 0.0058	Debt Rate
\$ 0.0942	Proposed M & O Rate
\$ 0.1000	Total Proposed Tax Rate
\$6,331,006.00	Total Tax Receipts @ \$0.1000
\$367,198.00	Tax Receipt for Debt Service
\$5,963,808.00	Tax Receipt for M & O
<b>\$5,904,170.00</b>	Revenue with calculated 99% collection factor

*A margin of safety is built into the budget calculation by reducing the expected tax revenue by 1%. This allows for the possibility of less than a 100% collection.*

#### Sales Tax Receipts

The District's authorized ½-cent sales tax has grown, corresponding to commercial growth and development. Sales taxes are expected to continue growing in the future, in spite of annexations into the District by the cities of Round Rock and Austin. During Fiscal Year '13 the State Comptroller also reported erroneous payment of sales tax to the District. This will be repaid over time.

The original Sales Tax Budget in FY '13 was \$3,897,950.

The projected revenue from sales tax in FY '14 is **\$4,287,745.00**.

**Grants & Gifts**

The District obtained a SAFER Grant, (Firefighters), from the FEMA several years ago. This grant partially pays for the salaries of 9 firefighters on staff. The final period for those funds will occur during this fiscal year.

The budgeted amount is **\$50,000.00**.

**Prevention**

An estimate of income from plans reviews and inspections is **\$153,000.00**.

**Fee for Service**

Service fees during FY '13 exceeded expectations because of stand-by services provided to a movie production company. Firefighters and apparatus were on stand-by during the several days of filming in a remote location and the use of pyrotechnics.

For FY '14 the budgeted amount is **\$50,000.00**.

**Miscellaneous Income**

No allocation made.

**Management Income/Fund Transfer**

This budget includes **\$100,000.00** to be transferred from the Facilities Fund. These are anticipated as revenues for rental of District facilities.

**Loan Proceeds**

An allocation for loan proceeds in the amount of **\$800,000.00** is made for FY '13. This will serve as a mechanism to fund purchases of equipment and/or facilities upgrade and re-model. During the formulation of the Strategic Plan, the need to fund approximately \$1,000,000.00 during FY '14 was identified and this allocation is actually less than that.

**Interest Income**

Low interest rates are forecasted to carry well into the future. The budget forecast for last fiscal year had to be revised downward because of this phenomenon. This year the proposed budget continues with a conservative estimate of **\$7,000.00**.

**Transfer**

The District continues to struggle financially meeting service demands. To balance the budget without cutting programs or personnel this budget is balanced using a transfer of **\$1,307,000.00**.

Estimated end of Year Cash FY '13	\$700,000.00
Contingency Reserve Fund	\$600,000.00
Interest Income	\$ 7,000.00

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The total estimated revenue for the District in FY '13 is **\$12,651,915.00**, including the "transferred funds".

## **B. Expenditures**

The table below shows allocation of funds by account and division.

<b>ACCOUNT</b>	<b>OPERATIONS</b>	<b>PREVENTION</b>	<b>ADMIN.</b>
5000 Payroll	---	---	\$6,598,180.00
5100 Employee Benefits	---	---	\$1,628,000.00
5200 Supply & Materials Management	\$106,000.00	\$0.00	\$26,500.00
5310 Systems & Equip. Maintenance	\$125,600.00	\$0.00	\$50,250.00
5340 Communication Systems	\$115,000.00	---	\$75,000.00
5350 Dispatch and Access Fees	---	---	\$212,250.00
5400 Fleet Operations	\$107,000.00	\$10,500.00	\$8,500.00
5500 Fleet Maintenance	\$180,000.00	\$2,000.00	\$5,000.00
5600 PPE / Uniforms	\$226,800.00	\$700.00	\$2,000.00
5700 Recruiting & Retention	---	---	\$20,000.00
5800 Training Program	\$78,500.00	\$9,700.00	\$20,100.00
5900 Public Education / Outreach	---	\$13,500.00	---
6100 Dues and Subscriptions	\$2,450.00	\$800.00	\$5,000.00
6200 Administrative Services	---	---	\$127,000.00
6310 Commissioners	---	---	\$9,000.00
6320 Commissioners – Travel	---	---	\$2,400.00
6360 Staff – General Business Travel	---	---	\$2,000.00
6610 Legal Counsel	---	---	\$160,000.00
6620 Financial Services	---	---	\$290,000.00
6630 Public Relations	---	---	\$10,000.00
6640 Other Professional Services	---	---	\$250,000.00
6710 Utilities	---	---	\$140,000.00
6750 Facilities Maintenance	---	---	\$93,200.00
6770 Facilities Services	---	---	\$10,800.00
6780 Operating Expenses – Training Field	---	---	\$0.00
7310 Lease/Loan Principal	---	---	\$825,207.50
7320 Lease/Loan Interest	---	---	\$126,608.23
7500 Capital Outlay	---	---	\$550,000.00
<b>TOTAL</b>	<b>\$941,350.00</b>	<b>\$37,200.00</b>	<b>\$11,246,995.73</b>
<b>Difference From Revised Previous Yr Budget</b>	<b>18.1%</b>	<b>2.2%</b>	<b>5.1%</b>

The total budgeted expenditures for FY '14 are **6.1%** greater than those in the revised budget for FY '13. This District provides services on par with full service municipal fire departments.

### **C. FACILITIES FUND**

This fund is associated with operating the District's Conference and Education Center (CEC) and Pfluger Hall. Both of these facilities are utilized for District activities, but also can be used by the public for a fee. The District's need and use take precedent over public utilization in all cases. There is a long-term lease agreement with City of Pflugerville for the first floor of the CEC

Pfluger Hall was acquired from the Pflugerville Volunteer Fire Department a number of years ago. It is a large meeting hall that is used for large classes and conferences. It is also used by the public when the District does not have activities planned.

It is estimated that the operation of these facilities and enrollment fees charged for classes conducted by the District will provide **\$100,000.00** that can be transferred to the General Fund.

### **D. RESERVED FUNDS**

Reserve funds have been built over many years using fund surpluses at the end of fiscal years. This has been a purposeful action by the Board of Commissioners to provide "rainy day" funds. The Board's intent was for financial stability during trying economic periods. That plan has been in play during previous fiscal years and continues with present budget formulation.

This budget includes \$600,000.00 from reserved funds as stipulated in the Strategic Plan. This augmentation of revenues allows for a balanced budget.



## V. DETAILS – BY CATEGORY

Expenditures and income are accounted for in detail as a management tool. Detailed categories are used for types of revenues and expenditures within each of the major divisions. Division Heads are able to use these account categories to monitor the various aspects of operations under their control. The following pages contain spread sheets showing the FY '14 budget in detail. Revenues and expenditures are displayed by category. Comparisons for the FY '13 budget and actual "to-date" are also shown.

<b>DEBT SERVICE FUND</b>						
DIV	ACCT	Description	FY '13 Budget	Year To Date (6/30/2013)	"Revised" Budget	PROPOSED FY '14
<b>REVENUES</b>						
DSF-	00-4110-000	Property Tax Revenue	\$369,500.00	\$364,632.05	\$364,632.05	\$367,198.00
DSF-	00-4810-000	Miscellaneous				
DSF-	xx-xxx-xxx	Interest Income		\$117.02		
<b>TOTAL</b>			<b>\$369,500.00</b>	<b>\$364,749.07</b>	<b>\$364,632.05</b>	<b>\$367,198.00</b>
<b>EXPENDITURES</b>						
DSF-	7113 & 7123	2005 Bond Payment P & I	\$369,500.00	\$345,400.00	\$369,500.00	\$371,600.00
DSF-	00-6240-000	Bank Fees		\$156.45		\$200.00
DSF-	00-6623-000	TCAD Fees		\$2,205.90		\$2,500.00
<b>TOTAL</b>			<b>\$369,500.00</b>	<b>\$347,762.35</b>	<b>\$369,500.00</b>	<b>\$374,300.00</b>
<b>INTEREST INCOME</b>						
DIV	ACCT	Description	FY '13 Budget	Year To Date (Date)	"Revised" Budget	PROPOSED FY '14
	00-8011-000	Interest - Checking Accounts		\$4,185.40		\$5,000.00
	00-8012-000	Interest - Sales Tax Account				
	00-8013-000	Interest - Property Tax Accounts				
	00-8014-000	Interest - Escrow Account				
	00-8015-000	Interest - Investment Accounts		\$1,801.61		\$2,000.00
	00-8016-000	Interest - P&I Collected on Property Tax				
<b>TOTAL</b>			<b>\$6,500.00</b>	<b>\$5,987.01</b>	<b>\$0.00</b>	<b>\$7,000.00</b>

## GENERAL OPERATING FUND

DIV	ACCT	Description	FY '13 Budget	Year To Date (6/30/2013)	"Revised" Budget	PROPOSED FY '14
<b>REVENUES</b>						
<b>4100 Tax Receipts</b>			<b>\$9,440,770.00</b>	<b>\$9,092,898.75</b>	<b>\$9,883,770.00</b>	<b>\$10,191,915.00</b>
GEN-	00-4110-000	Property Tax Revenue	\$5,542,820.00	\$5,620,891.44	\$5,635,820.00	\$5,904,170.00
GEN-	00-4120-000	Sales Tax Revenue	\$3,897,950.00	\$3,472,007.31	\$4,247,950.00	\$4,287,745.00
<b>4200 Grants &amp; Gifts</b>			<b>\$250,000.00</b>	<b>\$52,896.87</b>	<b>\$80,000.00</b>	<b>\$50,000.00</b>
GEN-	00-4210-000	Grant Income	\$250,000.00	\$53,832.66	\$80,000.00	\$50,000.00
GEN-	00-4220-000	Contributions & Gifts		(\$935.79)		
<b>4300 Prevention</b>			<b>\$101,500.00</b>	<b>\$133,934.00</b>	<b>\$144,000.00</b>	<b>\$153,000.00</b>
GEN-	00-4310-000	Plan Review Revenue	\$30,000.00	\$53,936.05	\$61,788.00	\$67,000.00
GEN-	00-4320-000	Inspection Revenue	\$7,500.00	\$11,900.00	\$14,000.00	\$15,000.00
GEN-	00-4330-000	Control Burn Permit Revenue	\$1,000.00	\$885.00	\$1,000.00	\$1,000.00
GEN-	00-4340-000	Service Contract - Fire Marshal	\$63,000.00	\$67,212.95	\$67,212.00	\$70,000.00
<b>4400 Fee For Service</b>			<b>\$50,000.00</b>	<b>\$63,000.01</b>	<b>\$63,000.00</b>	<b>\$50,000.00</b>
GEN-	00-4410-000	Services Rendered Revenue	\$50,000.00	\$62,964.01	\$63,000.00	\$50,000.00
GEN-	00-4420-000	Report Fees Revenue		\$36.00		
<b>4700 Facilities Income</b>			<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
GEN-	00-4710-T05	Facilities Use - Training Field		\$0.00		\$0.00
<b>4800 Miscellaneous Income</b>			<b>\$0.00</b>	<b>\$9,804.83</b>	<b>\$40,000.00</b>	<b>\$0.00</b>
GEN-	00-4810-000	Miscellaneous Revenue		\$9,804.83	\$40,000.00	\$0.00
<b>4900 Management Income</b>			<b>\$75,000.00</b>	<b>\$0.00</b>	<b>\$75,000.00</b>	<b>\$100,000.00</b>
GEN-	00-4999-000	Management Income - Facilities	\$75,000.00	\$0.00	\$75,000.00	\$100,000.00
<b>9910 Proceeds from Sale of Assets</b>			<b>\$0.00</b>	<b>\$70,500.00</b>	<b>\$70,500.00</b>	<b>\$0.00</b>
				\$70,500.00	\$70,500.00	\$0.00
<b>9920 Proceeds from Loans</b>			<b>\$0.00</b>	<b>\$746,893.39</b>	<b>\$746,893.39</b>	<b>\$800,000.00</b>
				\$746,893.39	\$746,893.39	\$800,000.00
<b>8910 Transfer In</b>						<b>\$1,307,000.00</b>
		FY '13 Cash Carried Forward				\$700,000.00
		Reserved Fund				\$600,000.00
		Interest Income				\$7,000.00
<b>TOTAL</b>			<b>\$9,917,270.00</b>	<b>\$10,169,927.85</b>	<b>\$11,103,163.39</b>	<b>\$12,651,915.00</b>

DIV	ACCT	Description	FY '13 Budget	Year To Date (6/30/2013)	"Revised" Budget	PROPOSED FY '14
<b>EXPENDITURES -- (Administration)</b>						
<b>5000 Payroll Expenses</b>			<b>\$6,000,750.00</b>	<b>\$4,140,521.84</b>	<b>\$6,008,453.00</b>	<b>\$6,598,180.00</b>
GEN-	AD-5010-000	Salaries	\$5,565,975.39	\$3,856,930.37	\$5,590,975.39	\$6,120,000.00
GEN-	AD-5011-000	Salary expense - reimbursement				\$0.00
GEN-	AD-5015-000	Payroll - miscellaneous				\$0.00
GEN-	AD-5021-000	FICA Tax	\$345,090.47	\$227,900.70	\$335,376.47	\$379,440.00
GEN-	AD-5022-000	Medicare tax	\$80,706.64	\$54,465.40	\$79,600.64	\$88,740.00
GEN-	AD-5023-000	SUTA tax	\$8,977.50	\$1,225.37	\$2,500.50	\$10,000.00
<b>5100 Employee Benefits</b>			<b>\$1,528,000.00</b>	<b>\$993,820.97</b>	<b>\$1,408,301.00</b>	<b>\$1,628,000.00</b>
GEN-	AD-5110-000	Workers Comp.	\$175,000.00	\$90,218.68	\$100,000.00	\$155,000.00
GEN-	AD-5120-000	Retirement Plan	\$565,000.00	\$350,222.74	\$656,000.00	\$600,000.00
GEN-	AD-5130-000	Health and Dental Plan	\$550,000.00	\$475,999.07	\$550,000.00	\$660,000.00
GEN-	AD-5135-000	Employee Assistance Program	\$3,000.00	\$1,537.12	\$2,047.00	\$3,000.00
GEN-	AD-5140-000	Disability Insurance	\$20,000.00	\$11,527.98	\$15,578.00	\$20,000.00
GEN-	AD-5150-000	AD & D and Life Insurance	\$20,000.00	\$7,126.09	\$9,676.00	\$20,000.00
GEN-	AD-5160-000	Certification Fees	\$20,000.00	\$7,148.00	\$10,000.00	\$20,000.00
GEN-	AD-5161-000	Benefit Expense Reimbursement		(\$870.49)		\$0.00
GEN-	AD-5170-000	Wellness Program	\$175,000.00	\$50,911.78	\$65,000.00	\$150,000.00
<b>5200 Supply &amp; Material Mgmt</b>			<b>\$26,500.00</b>	<b>\$15,167.56</b>	<b>\$26,500.00</b>	<b>\$26,500.00</b>
GEN-	AD-5210-000	Office Supply & Material	\$9,000.00	\$4,950.52	\$9,000.00	\$10,000.00
GEN-	AD-5220-000	<i>Janitorial Supply - All Facilities</i>	<i>\$16,500.00</i>	<i>\$10,084.05</i>	<i>\$16,500.00</i>	<i>\$15,500.00</i>
GEN-	AD-5220-B06	Janitorial Supply - Admin Bldg	\$1,000.00	\$358.84	\$1,000.00	\$1,000.00
GEN-	AD-5220-B08	Janitorial Supply - CEC	\$500.00		\$500.00	\$500.00
GEN-	AD-5220-S01	Janitorial Supply - Station #1	\$5,500.00	\$3,487.69	\$5,500.00	\$5,000.00
GEN-	AD-5220-S02	Janitorial Supply - Station #2	\$3,000.00	\$1,851.74	\$3,000.00	\$3,000.00
GEN-	AD-5220-S03	Janitorial Supply - Station #3	\$2,500.00	\$2,035.57	\$2,500.00	\$2,500.00
GEN-	AD-5220-S04	Janitorial Supply - Station #4	\$4,000.00	\$2,350.21	\$4,000.00	\$3,500.00
GEN-	AD-5230-000	Small Equipment	\$1,000.00	\$132.99	\$1,000.00	\$1,000.00
<b>5310 Systems &amp; Equipment Maintenance</b>			<b>\$46,000.00</b>	<b>\$27,049.35</b>	<b>\$46,000.00</b>	<b>\$50,250.00</b>
GEN-	AD-5311-000	General System & Equip. Maint.	\$500.00	\$164.11	\$500.00	\$500.00
GEN-	AD-5316-000	Ice Makers	\$6,500.00	\$4,985.04	\$7,500.00	\$9,000.00
GEN-	AD-5317-000	<i>Printer / Copier Equipment</i>	<i>\$13,000.00</i>	<i>\$8,344.62</i>	<i>\$13,000.00</i>	<i>\$14,750.00</i>
GEN-	AD-5317-B06	Printer / Copier Equipment - Admin	\$10,000.00	\$5,365.98	\$10,000.00	\$10,000.00
GEN-	AD-5317-S01	Printer / Copier Equipment - Sta 1	\$750.00	\$1,379.16	\$750.00	\$2,500.00
GEN-	AD-5317-S02	Printer / Copier Equipment - Sta 2	\$750.00	\$533.16	\$750.00	\$750.00
GEN-	AD-5317-S03	Printer / Copier Equipment - Sta 3	\$750.00	\$533.16	\$750.00	\$750.00
GEN-	AD-5317-S04	Printer / Copier Equipment - Sta 4	\$750.00	\$533.16	\$750.00	\$750.00
GEN-	AD-5318-000	Computers / IT Equipment	\$25,000.00	\$13,555.58	\$25,000.00	\$25,000.00
GEN-	AD-5319-000	Equip. for Grounds Maintenance	\$1,000.00			\$1,000.00

DIV	ACCT	Description	FY '13 Budget	Year To Date (6/30/2013)	"Revised" Budget	PROPOSED FY '14
<b>5340 Communication Systems</b>			<b>\$75,000.00</b>	<b>\$41,642.70</b>	<b>\$75,000.00</b>	<b>\$75,000.00</b>
GEN-	AD-5345-000	Wireless Data Service	\$14,500.00	\$8,946.79	\$14,500.00	\$22,500.00
GEN-	AD-5346-000	Pagers	\$8,500.00	\$5,962.19	\$8,500.00	\$0.00
GEN-	AD-5347-000	Cell Phones	\$12,000.00	\$4,414.44	\$12,000.00	\$12,500.00
GEN-	AD-5348-000	T1/Internet Serv. (Old AT& T Line)	\$10,000.00		\$10,000.00	\$10,000.00
GEN-	AD-5349-000	TAMCO - A/V Confer. Equipment	\$30,000.00	\$22,319.28	\$30,000.00	\$30,000.00
<b>5350 Dispatch and Access Fees</b>			<b>\$212,250.00</b>	<b>\$133,811.69</b>	<b>\$212,250.00</b>	<b>\$212,250.00</b>
GEN-	AD-5353-000	Trunked Radio User Fee	\$25,000.00	\$15,040.08	\$25,000.00	\$22,500.00
GEN-	AD-5354-000	MDC Access Fee	\$5,250.00	\$4,651.61	\$5,250.00	\$7,500.00
GEN-	AD-5355-000	Dispatch Service	\$180,000.00	\$114,120.00	\$180,000.00	\$180,000.00
GEN-	AD-5356-000	Dispatch Locution Service	\$2,000.00		\$2,000.00	\$2,250.00
<b>5400 Fleet Operations</b>			<b>\$8,500.00</b>	<b>\$4,620.69</b>	<b>\$8,500.00</b>	<b>\$8,500.00</b>
GEN-	AD-5410-000	Batteries	\$500.00		\$500.00	\$500.00
GEN-	AD-5420-000	Fuel & Lubricants	\$7,000.00	\$3,371.37	\$5,750.00	\$7,000.00
GEN-	AD-5420-T05	Fuel & Lubricants - Training Field	\$500.00		\$500.00	\$500.00
GEN-	AD-5430-000	Tires	\$0.00	\$1,249.32	\$1,250.00	\$0.00
GEN-	AD-5431-5XB	1955 Chev. Parade Truck #5XB				\$0.00
GEN-	AD-5431-807	1999 Trailer - 16' Low Boy #807				\$0.00
GEN-	AD-5436-918	2001 Ford F150 PU #918				\$0.00
GEN-	AD-5436-925	1996 Ford Super Duty #925		\$1,249.32	\$1,250.00	\$0.00
GEN-	AD-5436-966	2004 Crown Vic #966				\$0.00
GEN-	AD-5440-000	Misc. Parts & Equipment	\$500.00		\$500.00	\$500.00
<b>5500 Fleet Maintenance</b>			<b>\$5,000.00</b>	<b>\$174.38</b>	<b>\$5,000.00</b>	<b>\$5,000.00</b>
GEN-	AD-5510-000	FLEET: NON-CLASSIFIED	\$0.00	\$0.00	\$0.00	\$0.00
GEN-	AD-5510-5XB	1955 Chev. Parade Truck #5XB				\$0.00
GEN-	AD-5510-807	1999 Trailer - 16' Low Boy #807				\$0.00
GEN-	AD-5560-000	FLEET: STAFF/COMMAND	\$5,000.00	\$174.38	\$5,000.00	\$5,000.00
GEN-	AD-5560-918	2001 Ford F150 PU #918	\$2,000.00	\$28.75	\$2,000.00	\$2,000.00
GEN-	AD-5560-925	1996 Ford Super Duty #925	\$2,000.00	\$35.50	\$2,000.00	\$2,000.00
GEN-	AD-5560-966	2004 Crown Vic #966	\$1,000.00	\$110.13	\$1,000.00	\$1,000.00
<b>5600 PPE / Uniform</b>			<b>\$2,000.00</b>	<b>\$516.68</b>	<b>\$2,000.00</b>	<b>\$2,000.00</b>
GEN-	AD-5640-000	Uniforms	\$2,000.00	\$516.68	\$2,000.00	\$2,000.00
<b>5700 Recruiting &amp; Retention</b>			<b>\$20,000.00</b>	<b>\$1,417.88</b>	<b>\$6,000.00</b>	<b>\$20,000.00</b>
GEN-	AD-5710-000	Promotional Materials	\$3,500.00			\$3,500.00
GEN-	AD-5720-000	Recruiting Ads	\$3,500.00	\$886.00	\$1,000.00	\$3,500.00
GEN-	AD-5730-000	Applicant Testing/Screening	\$5,000.00	\$127.68	\$250.00	\$5,000.00
GEN-	AD-5740-000	Awards Program	\$5,000.00	\$29.20	\$4,750.00	\$5,000.00
GEN-	AD-5750-000	Events Program	\$2,500.00			\$2,500.00
GEN-	AD-5790-000	Miscellaneous	\$500.00	\$375.00		\$500.00

DIV	ACCT	Description	FY '13	Year	"Revised"	PROPOSED
			Budget	To Date (6/30/2013)	Budget	FY '14
<b>5800 Training Program</b>			<b>\$20,100.00</b>	<b>\$6,484.29</b>	<b>\$20,100.00</b>	<b>\$20,100.00</b>
GEN-	AD-5810-000	Training Conference & CEU	\$10,000.00	\$2,065.00	\$10,000.00	\$10,000.00
GEN-	AD-5820-000	Training Manuals & Books	\$500.00	\$72.63	\$500.00	\$500.00
GEN-	AD-5830-000	Training Equipment	\$100.00		\$100.00	\$100.00
GEN-	AD-5840-000	Training Supplies	\$100.00	\$196.80	\$100.00	\$100.00
GEN-	AD-5851-000	Per Diem - Travel Training	\$1,000.00	\$1,331.00	\$1,000.00	\$1,000.00
GEN-	AD-5852-000	Lodging - Travel Training	\$4,500.00	\$1,764.26	\$4,500.00	\$4,500.00
GEN-	AD-5853-000	Meals - Travel Training	\$200.00	\$90.00	\$200.00	\$200.00
GEN-	AD-5854-000	Air Fare - Travel Training	\$700.00	\$702.90	\$700.00	\$700.00
GEN-	AD-5855-000	Mileage/Rental Car - Travel Training	\$500.00	\$261.70	\$500.00	\$500.00
GEN-	AD-5860-000	Specialty Schools	\$2,500.00		\$2,500.00	\$2,500.00
<b>6100 Dues &amp; Subscriptions</b>			<b>\$5,000.00</b>	<b>\$3,245.29</b>	<b>\$5,000.00</b>	<b>\$5,000.00</b>
GEN-	AD-6110-000	Trade Journals	\$200.00		\$200.00	\$200.00
GEN-	AD-6120-000	County Associations	\$1,050.00	\$1,025.01	\$1,050.00	\$1,550.00
GEN-	AD-6130-000	State Associations	\$2,000.00	\$1,615.01	\$2,000.00	\$2,000.00
GEN-	AD-6140-000	National/International Assn.	\$1,750.00	\$605.27	\$1,750.00	\$1,250.00
<b>6200 Administrative Services</b>			<b>\$117,500.00</b>	<b>\$91,259.82</b>	<b>\$117,500.00</b>	<b>\$127,000.00</b>
GEN-	AD-6210-000	Regular Postage	\$2,000.00	\$1,330.04	\$2,000.00	\$2,000.00
GEN-	AD-6215-000	Newsletter Postage	\$5,000.00	\$4,723.76	\$4,500.00	\$5,000.00
GEN-	AD-6220-000	Shipping Charges	\$1,500.00	\$762.60	\$1,350.00	\$1,500.00
GEN-	AD-6225-000	Printing - Forms & Materials	\$3,500.00	\$1,103.83	\$2,750.00	\$3,500.00
GEN-	AD-6230-000	Newsletter Printing	\$5,000.00	\$6,690.00	\$5,000.00	\$5,000.00
GEN-	AD-6240-000	Bank / Processing Fees	\$14,500.00	\$10,779.77	\$14,500.00	\$14,500.00
GEN-	AD-6245-000	Vending Machines	\$0.00			\$0.00
GEN-	AD-6250-000	Advertisements	\$500.00	\$2,076.00	\$2,100.00	\$5,000.00
GEN-	AD-6255-000	Miscellaneous	\$500.00	\$199.29	\$300.00	\$500.00
GEN-	AD-6295-000	Insurance	\$85,000.00	\$63,594.53	\$85,000.00	\$90,000.00
<b>6310 Commissioners</b>			<b>\$8,500.00</b>	<b>\$6,093.11</b>	<b>\$8,500.00</b>	<b>\$9,000.00</b>
GEN-	AD-6311-000	Stipend	\$5,000.00	\$3,450.00	\$5,000.00	\$5,000.00
GEN-	AD-6312-000	Conference & Tng - Commissioners	\$1,500.00	\$705.00	\$1,500.00	\$1,500.00
GEN-	AD-6313-000	Meals - Commissioners	\$2,000.00	\$1,938.11	\$2,000.00	\$2,500.00
<b>6320 Commissioners - Travel</b>			<b>\$2,000.00</b>	<b>\$467.80</b>	<b>\$2,000.00</b>	<b>\$2,400.00</b>
GEN-	AD-6321-000	Per Diem - Commissioner Travel	\$0.00			\$0.00
GEN-	AD-6322-000	Lodging - Commissioner Travel	\$1,500.00		\$1,500.00	\$1,250.00
GEN-	AD-6323-000	Meals - Commissioner Travel	\$500.00		\$500.00	\$500.00
GEN-	AD-6324-000	Air Fare - Commissioner Travel	\$0.00	\$419.80		\$500.00
GEN-	AD-6325-000	Mileage/Car Rental - Comm. Travel	\$0.00	\$48.00		\$150.00
<b>6360 Staff - General Business Travel</b>			<b>\$2,000.00</b>	<b>\$1,168.71</b>	<b>\$2,000.00</b>	<b>\$2,000.00</b>
GEN-	AD-6361-000	Per Diem - Staff Business Travel	\$250.00			\$250.00
GEN-	AD-6362-000	Lodging - Staff Business Travel	\$250.00	\$376.19	\$1,500.00	\$500.00
GEN-	AD-6363-000	Meals - Staff Business Travel	\$0.00	\$100.00	\$500.00	\$350.00
GEN-	AD-6364-000	Air Fare - Staff Business Travel	\$1,250.00	\$337.20		\$650.00
GEN-	AD-6365-000	Mileage / Car Rental - Staff Bus. Travel	\$250.00	\$355.32		\$250.00

DIV	ACCT	Description	FY '13	Year	"Revised"	PROPOSED
			Budget	To Date (6/30/2013)	Budget	FY '14
<b>6610 Legal Counsel</b>			<b>\$225,000.00</b>	<b>\$97,315.63</b>	<b>\$160,000.00</b>	<b>\$160,000.00</b>
GEN-	AD-6611-000	Regular Legal Counsel	\$35,000.00	\$12,312.90	\$35,000.00	\$35,000.00
GEN-	AD-6612-000	Special Legal Counsel	\$125,000.00	\$36,952.40	\$75,000.00	\$125,000.00
GEN-	AD-6613-000	Legislative Counsel	\$65,000.00	\$48,050.33	\$50,000.00	\$0.00
GEN-	AD-6614-000	Bond Counsel	\$0.00			\$0.00
<b>6620 Financial Services</b>			<b>\$230,500.00</b>	<b>\$175,217.13</b>	<b>\$270,500.00</b>	<b>\$290,000.00</b>
GEN-	AD-6621-000	Financial Advisor	\$0.00			\$0.00
GEN-	AD-6622-000	Audit Services	\$25,500.00		\$25,500.00	\$30,000.00
GEN-	AD-6623-000	TCAD/Tax Collector	\$85,000.00	\$57,373.90	\$85,000.00	\$100,000.00
GEN-	AD-6624-000	Sales Tax Analysis / Collection	\$120,000.00	\$117,843.23	\$160,000.00	\$160,000.00
GEN-	AD-6625-000	Bookkeeping	\$0.00			\$0.00
<b>6630 Public Relations</b>			<b>\$5,000.00</b>	<b>\$3,935.07</b>	<b>\$5,000.00</b>	<b>\$10,000.00</b>
GEN-	AD-6630-000	Public Relations	\$5,000.00	\$3,935.07	\$5,000.00	\$10,000.00
<b>6640 Other Professional Services</b>			<b>\$250,000.00</b>	<b>\$91,980.21</b>	<b>\$175,000.00</b>	<b>\$250,000.00</b>
GEN-	AD-6641-000	Computer Service / Support	\$135,000.00	\$75,678.43	\$135,000.00	\$150,000.00
GEN-	AD-6642-000	Miscellaneous Prof. Services	\$100,000.00	\$10,322.67	\$25,000.00	\$85,000.00
GEN-	AD-6643-000	Collections fees Services rendered	\$15,000.00	\$5,979.11	\$15,000.00	\$15,000.00
<b>6710 Utilities</b>			<b>\$140,000.00</b>	<b>\$98,440.18</b>	<b>\$140,000.00</b>	<b>\$140,000.00</b>
GEN-	AD-6711-B06	Electricity - Admin Bldg	\$8,500.00	\$5,963.19	\$8,500.00	\$8,500.00
GEN-	AD-6711-E03	Electricity - EMS Quarters Sta. 3	\$1,500.00	\$570.70	\$1,500.00	\$1,500.00
GEN-	AD-6711-S01	Electricity - Station #1	\$12,000.00	\$10,009.56	\$12,000.00	\$12,000.00
GEN-	AD-6711-S02	Electricity - Station #2	\$6,500.00	\$4,827.79	\$6,500.00	\$6,500.00
GEN-	AD-6711-S03	Electricity - Station #3	\$4,500.00	\$3,434.13	\$4,500.00	\$4,500.00
GEN-	AD-6711-S04	Electricity - Station #4	\$6,800.00	\$5,103.65	\$6,800.00	\$6,800.00
GEN-	AD-6711-T05	Electricity - Training Field Bldg	\$500.00	\$354.00	\$500.00	\$500.00
GEN-	AD-6712-B06	Gas - Admin Bldg	\$500.00	\$375.14	\$500.00	\$500.00
GEN-	AD-6712-S01	Gas - Station #1	\$1,350.00	\$790.83	\$1,350.00	\$1,350.00
GEN-	AD-6712-S02	Gas - Station #2	\$1,000.00	\$602.97	\$1,000.00	\$1,000.00
GEN-	AD-6712-S03	Gas - Station #3	\$1,150.00	\$627.36	\$1,150.00	\$1,150.00
GEN-	AD-6712-S04	Gas - Station #4	\$1,150.00	\$630.02	\$1,150.00	\$1,150.00
GEN-	AD-6712-T05	Gas - Training Field Bldg	\$50.00		\$50.00	\$50.00
GEN-	AD-6713-B06	Water/Wastewater - Admin Bldg	\$2,000.00	\$1,441.96	\$2,000.00	\$2,000.00
GEN-	AD-6711-E03	Water/Wastewater - EMS Qtrs Sta. 3	\$0.00			\$0.00
GEN-	AD-6713-S01	Water/Wastewater - Station #1	\$3,000.00	\$2,366.62	\$3,000.00	\$3,000.00
GEN-	AD-6713-S02	Water/Wastewater - Station #2	\$1,800.00	\$1,418.92	\$1,800.00	\$1,800.00
GEN-	AD-6713-S03	Water/Wastewater - Station #3	\$1,200.00	\$887.26	\$1,200.00	\$1,200.00
GEN-	AD-6713-S04	Water/Wastewater - Station #4	\$3,150.00	\$2,644.98	\$3,150.00	\$3,150.00
GEN-	AD-6713-T05	Water/Wastewater - Tng Field Bldg	\$1,000.00	\$823.42	\$1,000.00	\$1,000.00

DIV	ACCT	Description	FY '13	Year	"Revised"	PROPOSED
			Budget	To Date (6/30/2013)	Budget	FY '14
GEN-	AD-6714-B06	Garbage Disposal - Admin Bldg	\$1,350.00		\$1,350.00	\$1,050.00
GEN-	AD-6711-E03	Garbage Disp. - EMS Qtrs Sta. 3	\$0.00	\$176.75		\$300.00
GEN-	AD-6714-S01	Garbage Disposal - Station #1	\$1,200.00	\$1,023.90	\$1,200.00	\$1,200.00
GEN-	AD-6714-S02	Garbage Disposal - Station #2	\$1,250.00	\$667.00	\$1,250.00	\$1,250.00
GEN-	AD-6714-S03	Garbage Disposal - Station #3	\$1,250.00	\$353.50	\$1,250.00	\$1,250.00
GEN-	AD-6714-S04	Garbage Disposal - Station #4	\$1,400.00	\$707.00	\$1,400.00	\$1,400.00
GEN-	AD-6714-T05	Garbage Disposal - Tng Field Bldg	\$1,500.00	\$681.13	\$1,500.00	\$1,500.00
GEN-	AD-6715-B06	Telephone - Admin Bldg	\$12,000.00	\$10,743.48	\$12,000.00	\$12,000.00
GEN-	AD-6715-S01	Telephone - Station #1	\$1,500.00	\$820.78	\$1,500.00	\$1,500.00
GEN-	AD-6715-S02	Telephone - Station #2	\$1,500.00	\$820.76	\$1,500.00	\$1,500.00
GEN-	AD-6715-S03	Telephone - Station #3	\$1,500.00	\$820.77	\$1,500.00	\$1,500.00
GEN-	AD-6715-S04	Telephone - Station #4	\$1,500.00	\$820.77	\$1,500.00	\$1,500.00
GEN-	AD-6715-T05	Telephone - Training Field Bldg	\$0.00			\$0.00
GEN-	AD-6716-S01	Repeater Electricity - Station #1	\$600.00	\$308.51	\$600.00	\$600.00
GEN-	AD-6717-S02	Cable - Station #2	\$800.00	\$577.95	\$800.00	\$800.00
GEN-	AD-6718-B06	T1 Internet Service - Admin Bldg	\$25,000.00	\$11,305.00	\$25,000.00	\$20,000.00
GEN-	AD-6718-S01	T1 Internet - Station #1	\$7,500.00	\$10,405.00	\$7,500.00	\$12,500.00
GEN-	AD-6718-S02	T1 Internet - Station #2	\$7,500.00	\$4,267.34	\$7,500.00	\$7,500.00
GEN-	AD-6718-S03	T1 Internet - Station #3	\$7,500.00	\$4,370.00	\$7,500.00	\$7,500.00
GEN-	AD-6718-S04	T1 Internet - Station #4	\$7,500.00	\$6,698.04	\$7,500.00	\$7,500.00
<b>6750 Maintenance</b>			<b>\$95,000.00</b>	<b>\$44,811.07</b>	<b>\$95,000.00</b>	<b>\$93,200.00</b>
GEN-	AD-6751-B06	Bldg & Prop. Maint. - Admin Bldg	\$5,500.00	\$964.66	\$5,500.00	\$5,000.00
GEN-	AD-6751-E03	Bldg&Prop. Maint. - EMS Qtrs Sta. 3	\$2,500.00	\$4,162.20	\$2,500.00	\$2,500.00
GEN-	AD-6751-S01	Bldg & Property Maint. - Station #1	\$19,500.00	\$5,028.64	\$19,500.00	\$18,500.00
GEN-	AD-6751-S02	Bldg & Property Maint. - Station #2	\$11,500.00	\$10,044.10	\$11,500.00	\$11,400.00
GEN-	AD-6751-S03	Bldg & Property Maint. - Station #3	\$11,450.00	\$992.62	\$11,450.00	\$11,350.00
GEN-	AD-6751-S04	Bldg & Property Maint. - Station #4	\$11,500.00	\$9,227.49	\$11,500.00	\$11,400.00
GEN-	AD-6751-T05	Bldg&Prop. Maint. - Tng Field Bldg	\$5,000.00	\$1,039.76	\$5,000.00	\$5,000.00
GEN-	AD-6752-S01	Overhead Doors - Station #1	\$4,000.00	\$1,589.50	\$4,000.00	\$4,000.00
GEN-	AD-6752-S02	Overhead Doors - Station #2	\$4,000.00	\$1,623.15	\$4,000.00	\$4,000.00
GEN-	AD-6752-S03	Overhead Doors - Station #3	\$500.00	\$604.00	\$500.00	\$500.00
GEN-	AD-6752-S04	Overhead Doors - Station #4	\$4,000.00	\$2,324.40	\$4,000.00	\$4,000.00
GEN-	AD-6753-B06	Fire Alarms - Admin Bldg	\$750.00	\$393.75	\$750.00	\$750.00
GEN-	AD-6753-S01	Fire Alarms - Station #1	\$750.00	\$1,664.75	\$750.00	\$750.00
GEN-	AD-6753-S02	Fire Alarms - Station #2	\$750.00		\$750.00	\$750.00
GEN-	AD-6753-S03	Fire Alarms - Station #3	\$750.00	\$250.00	\$750.00	\$750.00
GEN-	AD-6753-S04	Fire Alarms - Station #4	\$750.00	\$250.00	\$750.00	\$750.00

DIV	ACCT	Description	FY '13	Year	"Revised"	PROPOSED
			Budget	To Date (6/30/2013)	Budget	FY '14
GEN-	AD-6754-B06	HVAC - Admin Bldg	\$1,500.00		\$1,500.00	\$1,500.00
GEN-	AD-6754-E03	HVAC - EMS Qtrs. Sta. 3	\$250.00		\$250.00	\$250.00
GEN-	AD-6754-S01	HVAC - Station #1	\$1,500.00	\$843.06	\$1,500.00	\$1,500.00
GEN-	AD-6754-S02	HVAC - Station #2	\$1,500.00	\$270.00	\$1,500.00	\$1,500.00
GEN-	AD-6754-S03	HVAC - Station #3	\$1,500.00	\$110.00	\$1,500.00	\$1,500.00
GEN-	AD-6754-S04	HVAC - Station #4	\$1,500.00	\$320.00	\$1,500.00	\$1,500.00
GEN-	AD-6755-B06	Plumbing - Admin Bldg	\$100.00		\$100.00	\$100.00
GEN-	AD-6755-E03	Plumbing - EMS Qtrs. Sta. 3	\$100.00		\$100.00	\$100.00
GEN-	AD-6755-S01	Plumbing - Station 1	\$100.00	\$213.36	\$100.00	\$100.00
GEN-	AD-6755-S02	Plumbing - Station 2	\$100.00	\$62.87	\$100.00	\$100.00
GEN-	AD-6755-S03	Plumbing - Station 3	\$100.00	\$60.29	\$100.00	\$100.00
GEN-	AD-6755-S04	Plumbing - Station 4	\$100.00		\$100.00	\$100.00
GEN-	AD-6755-T05	Plumbing - Training Field	\$100.00		\$100.00	\$100.00
GEN-	AD-6756-B06	Elevators - Admin Bldg	\$1,350.00	\$927.82	\$1,350.00	\$1,350.00
GEN-	AD-6757-B06	Generators - Admin Bldg	\$1,000.00	\$872.00	\$1,000.00	\$1,000.00
GEN-	AD-6757-S01	Generators - Station #1	\$1,000.00	\$972.65	\$1,000.00	\$1,000.00
<b>6770 Services</b>			<b>\$9,000.00</b>	<b>\$7,138.84</b>	<b>\$9,000.00</b>	<b>\$10,800.00</b>
GEN-	AD-6771-B06	Groundkeeping - Admin Bldg	\$200.00	\$1,580.00	\$200.00	\$2,000.00
GEN-	AD-6771-S01	Groundkeeping - Station #1	\$200.00	\$490.78	\$200.00	\$200.00
GEN-	AD-6771-S02	Groundkeeping - Station #2	\$200.00	\$88.68	\$200.00	\$200.00
GEN-	AD-6771-S03	Groundkeeping - Station #3	\$200.00	\$12.91	\$200.00	\$200.00
GEN-	AD-6771-S04	Groundkeeping - Station #4	\$200.00	\$200.59	\$200.00	\$200.00
GEN-	AD-6771-T05	Groundkeeping - Tng Field Bldg	\$2,000.00	\$485.88	\$2,000.00	\$2,000.00
GEN-	AD-6772-B06	Janitorial Services - Admin Bldg	\$4,950.00	\$3,520.00	\$4,950.00	\$4,950.00
GEN-	AD-6772-T05	Janitorial Services - Training Field	\$0.00		\$0.00	\$0.00
GEN-	AD-6774-B06	Pest Control - Admin Bldg	\$250.00	\$200.00	\$250.00	\$250.00
GEN-	AD-6774-E03	Pest Control - EMS Qtrs. Sta. 3	\$100.00	\$60.00	\$100.00	\$100.00
GEN-	AD-6774-S01	Pest Control - Station #1	\$250.00	\$200.00	\$250.00	\$250.00
GEN-	AD-6774-S02	Pest Control - Station #2	\$150.00	\$120.00	\$150.00	\$150.00
GEN-	AD-6774-S03	Pest Control - Station #3	\$150.00	\$60.00	\$150.00	\$150.00
GEN-	AD-6774-S04	Pest Control - Station #4	\$150.00	\$120.00	\$150.00	\$150.00



DIV	ACCT	Description	FY '13	Year	"Revised"	PROPOSED
			Budget	To Date (6/30/2013)	Budget	FY '14
<b>7310 Lease/Loan Principal Payments</b>			<b>\$801,525.00</b>	<b>\$447,544.64</b>	<b>\$592,364.46</b>	<b>\$825,207.50</b>
GEN-	AD-7314-000	'07 Pierce Quan. #812 (OshK. #83610000	\$51,547.13	\$51,547.13	\$51,547.13	\$218,715.34
GEN-	AD-7315-000	'06 Pierce Quantum #456 (OshK.#172086	\$91,639.58		\$0.00	\$29,807.25
GEN-	AD-7316-000	'12 Pierce Arrow XT #563 (OshK. #172060	\$72,469.23		\$0.00	\$50,585.17
GEN-	AD-7317-000					
GEN-	AD-7318-000					
GEN-	AD-7319-000					
GEN-	AD-7333-000	'11 Equipment Lease (#343171-401) - Prin.		\$45,466.64	\$91,267.52	\$46,853.30
GEN-	AD-7334-000	'11 Brush Trucks (#343171) - Prin.	\$90,975.85	\$72,469.73	\$72,469.73	\$74,918.31
GEN-	AD-7335-000	'02 Pierce Quint (Sales Tax Refi #263974551-18) - Prin.		\$67,872.39	\$90,834.29	\$93,779.07
GEN-	AD-7336-000	12 Admin & CEC Bldg (Sales Tax Refi #26	\$286,258.39	\$210,188.75	\$286,245.79	\$310,549.06
GEN-	AD-7337-000					
GEN-	AD-7338-000					
GEN-	AD-7339-000					
<b>7320 Lease/Loan Interest Payments</b>			<b>\$147,042.00</b>	<b>\$110,184.28</b>	<b>\$136,292.23</b>	<b>\$126,608.23</b>
GEN-	AD-7324-000	'07 Pierce Quan. #812 (OshK. #83610000	\$13,700.29	\$13,700.29	\$13,700.29	\$11,795.70
GEN-	AD-7325-000	'06 Pierce Quantum #456 (OshK.#172086	\$3,472.60		\$0.00	\$5,389.65
GEN-	AD-7326-000	'12 Pierce Arrow XT #563 (OshK. #172060	\$9,612.23		\$0.00	\$19,267.90
GEN-	AD-7327-000					
GEN-	AD-7328-000					
GEN-	AD-7329-000					
GEN-	AD-7343-000	'11 Equipment Lease (#343171-401) - Int.			\$3,472.60	\$702.80
GEN-	AD-7344-000	'11 Brush Trucks (#343171) - Int.	\$10,194.59	\$9,582.26	\$9,582.26	\$7,163.15
GEN-	AD-7345-000	'02 Pierce Quint (Sales Tax Refi #263974551-18) - Int.		\$8,005.44	\$10,336.15	\$7,391.37
GEN-	AD-7346-000	12 Admin & CEC Bldg (Sales Tax Refi #26	\$99,188.33	\$78,896.29	\$99,200.93	\$74,897.66
GEN-	AD-7347-000					
GEN-	AD-7348-000					
GEN-	AD-7349-000					
<b>7500 Capital Outlay</b>			<b>\$225,000.00</b>	<b>\$780,111.58</b>	<b>\$915,300.00</b>	<b>\$550,000.00</b>
GEN-	AD-7510-000	Land	\$0.00			\$0.00
GEN-	AD-7520-000	Buildings	\$0.00			\$0.00
GEN-	AD-7530-000	Improvements	\$150,000.00	\$40,718.26	\$135,000.00	\$250,000.00
GEN-	AD-7540-000	Communications Equipment	\$50,000.00	\$31,445.43	\$50,000.00	\$0.00
GEN-	AD-7551-000	Fire Hose Lines	\$0.00			\$0.00
GEN-	AD-7552-000	Fire and Medical Appliances	\$0.00			\$0.00
GEN-	AD-7553-000	Nozzles and Valves	\$0.00			\$0.00
GEN-	AD-7554-000	Misc. Tools & Equipment	\$0.00			\$0.00
GEN-	AD-7560-000	Office Equipment (F&F)	\$25,000.00	\$17,691.00	\$40,000.00	\$25,000.00
GEN-	AD-7570-000	Vehicles	\$0.00	\$690,256.89	\$690,300.00	\$275,000.00
<b>TOTAL</b>			<b>\$10,207,167.00</b>	<b>\$7,324,141.39</b>	<b>\$10,451,560.69</b>	<b>\$11,246,995.73</b>

DIV	ACCT	Description	FY '13 Budget	Year To Date (6/30/2013)	"Revised" Budget	PROPOSED FY '14
<b>EXPENDITURES -- (Operations)</b>						
<b>5200 Supply &amp; Material Mgmt</b>			<b>\$106,000.00</b>	<b>\$61,590.73</b>	<b>\$106,000.00</b>	<b>\$106,000.00</b>
GEN-	OP-5230-000	Fire Service Equip. & Supplies	\$60,000.00	\$28,006.01	\$60,000.00	\$60,000.00
GEN-	OP-5240-000	Medical Equip. & Supplies	\$30,000.00	\$17,843.31	\$30,000.00	\$30,000.00
GEN-	OP-5245-000	ReHab Supply	\$1,000.00	\$111.29	\$1,000.00	\$1,000.00
GEN-	OP-5251-000	CAFCA Haz Mat Team				\$0.00
GEN-	OP-5252-000	Foam Supply	\$15,000.00	\$14,810.25	\$15,000.00	\$15,000.00
GEN-	OP-5253-000	Misc. Haz Mat		\$819.87		\$0.00
<b>5310 Systems &amp; Equipment Maintenance</b>			<b>\$85,500.00</b>	<b>\$57,120.08</b>	<b>\$85,500.00</b>	<b>\$125,600.00</b>
GEN-	OP-5311-000	General System & Equip. Maint.	\$9,000.00	\$5,477.24	\$9,000.00	\$9,000.00
GEN-	OP-5312-001	Breathing Apparatus	\$41,000.00	\$29,992.26	\$41,000.00	\$75,000.00
GEN-	OP-5313-002	Fire Extinguishers	\$1,500.00	\$1,523.50	\$1,500.00	\$1,600.00
GEN-	OP-5314-003	Gas Monitoring Equipment	\$17,000.00	\$3,546.06	\$17,000.00	\$20,000.00
GEN-	OP-5315-004	Hose Testing/Replacement	\$17,000.00	\$16,581.02	\$17,000.00	\$20,000.00
<b>5340 Communication Systems</b>			<b>\$88,930.00</b>	<b>\$36,398.02</b>	<b>\$88,930.00</b>	<b>\$115,000.00</b>
GEN-	OP-5341-000	Radio Base Station				\$0.00
GEN-	OP-5342-000	Mobile / Handheld Radios	\$88,930.00	\$36,398.02	\$88,930.00	\$115,000.00
<b>5400 Fleet Operations</b>			<b>\$106,000.00</b>	<b>\$71,525.32</b>	<b>\$106,000.00</b>	<b>\$107,000.00</b>
GEN-	OP-5410-000	Batteries	\$1,000.00		\$1,000.00	\$1,000.00
GEN-	OP-5420-000	Fuel & Lubricants	\$88,000.00	\$64,710.24	\$88,000.00	\$88,000.00
GEN-	OP-5430-000	Tires	\$14,000.00	\$5,764.68	\$14,000.00	\$15,000.00
GEN-	OP-5431-027	2006 Trailer #027 (Tech. Rescue)	\$300.00		\$300.00	\$300.00
GEN-	OP-5431-074	2011 Trailer #074 (Air & Light)	\$300.00		\$300.00	\$300.00
GEN-	OP-5431-128	First Resp./ReHab Vehicle #128	\$1,000.00		\$1,000.00	\$250.00
GEN-	OP-5432-078	2002 Pierce Quantum #078 (E-221)	\$250.00	\$89.29	\$250.00	\$500.00
GEN-	OP-5432-456	2006 Pierce Quantum #456 (E-231)	\$250.00		\$250.00	\$1,000.00
GEN-	OP-5432-511	1996 Pierce Quant. #511 (E-290 Res)	\$2,000.00	\$111.52	\$2,000.00	\$2,000.00
GEN-	OP-5432-561	2005 Pierce Arrow #561 (E-280 Res)	\$2,000.00	\$179.15	\$2,000.00	\$2,000.00
GEN-	OP-5432-812	2007 Pierce Quantum #812 (E-241)	\$500.00	\$99.99	\$500.00	\$1,000.00
GEN-	OP-5432-563	2012 Pierce Arrow #563 (E-211)				\$250.00
GEN-	OP-5433-224	2002 Pierce Dash Quint #224	\$2,000.00	\$4,720.31	\$2,000.00	\$2,000.00
GEN-	OP-5434-112	2012 Ford F550 #112 (BT 211)	\$500.00		\$500.00	\$500.00
GEN-	OP-5434-456	2011 Ford F550 #456 (BT 231)	\$500.00		\$500.00	\$500.00
GEN-	OP-5434-924	1996 Ford Super Duty #924 (BT-290)	\$400.00		\$400.00	\$400.00
GEN-	OP-5434-948	2000 Ford F550 #948 (BT-241)	\$400.00		\$400.00	\$400.00
GEN-	OP-5434-949	2000 Ford F550 #949 (BT-280)	\$400.00		\$400.00	\$400.00
GEN-	OP-5435-313	1998 Freightliner #313 (T-231)	\$500.00	\$564.42	\$500.00	\$500.00
GEN-	OP-5436-264	2008 Ford Expediton EL #264 (C-201)	\$500.00		\$500.00	\$500.00
GEN-	OP-5436-265	2008 Ford Expediton EL #265 (B-201)	\$500.00		\$500.00	\$500.00
GEN-	OP-5436-364	2007 Ford Expedition EL #364 (C-202)	\$500.00		\$500.00	\$500.00

DIV	ACCT	Description	FY '13	Year	"Revised"	PROPOSED
			Budget	To Date (6/30/2013)	Budget	FY '14
GEN-	OP-5436-664	2004 Ford Expedition #664 (Tng 204)	\$500.00		\$500.00	\$500.00
GEN-	OP-5436-736	1996 Ford Club Wagon Van #736	\$350.00		\$350.00	\$350.00
GEN-	OP-5436-861	2004 Ford Econo Van #861	\$350.00		\$350.00	\$350.00
GEN-	OP-5440-000	Misc. Parts & Equipment	\$3,000.00	\$1,050.40	\$3,000.00	\$3,000.00
<b>5500 Fleet Maintenance</b>			<b>\$165,000.00</b>	<b>\$127,576.53</b>	<b>\$165,000.00</b>	<b>\$180,000.00</b>
GEN-	OP-5510-000	FLEET: NON-CLASSIFIED	\$8,000.00	\$9,478.37	\$8,000.00	\$6,000.00
GEN-	OP-5510-027	2006 Trailer #027 (Tech. Rescue)	\$500.00		\$500.00	\$500.00
GEN-	OP-5510-074	2011 Trailer #074 (Air & Light)	\$500.00	\$9.87	\$500.00	\$500.00
GEN-	OP-5510-128	First Resp./ReHab Vehicle #128	\$7,000.00	\$9,468.50	\$7,000.00	\$5,000.00
GEN-	OP-5520-000	FLEET: ENGINES (TYPE 1-2)	\$57,000.00	\$70,447.06	\$57,000.00	\$84,000.00
GEN-	OP-5520-078	2002 Pierce Quantum #078 (E-221)	\$20,000.00	\$30,037.52	\$20,000.00	\$14,000.00
GEN-	OP-5520-456	2006 Pierce Quantum #456 (E-231)	\$9,000.00	\$14,906.51	\$9,000.00	\$14,000.00
GEN-	OP-5520-511	1996 Pierce Quant. #511 (E-290 Res)	\$9,000.00	\$22,571.27	\$9,000.00	\$14,000.00
GEN-	OP-5520-561	2005 Pierce Arrow #561 (E-280 Res)	\$9,000.00	\$490.06	\$9,000.00	\$14,000.00
GEN-	OP-5520-812	2007 Pierce Quantum #812 (E-241)	\$10,000.00	\$2,251.88	\$10,000.00	\$14,000.00
GEN-	OP-5520-563	2012 Pierce Arrow #563 (E-211)		\$189.82		\$14,000.00
GEN-	OP-5530-000	FLEET: RESCUES / AERIALS	\$50,000.00	\$35,290.00	\$50,000.00	\$50,000.00
GEN-	OP-5530-224	2002 Pierce Dash Quint #224	\$50,000.00	\$35,290.00	\$50,000.00	\$50,000.00
GEN-	OP-5540-000	FLEET: ENGINES (TYPE 5-6)	\$24,000.00	\$7,765.40	\$24,000.00	\$18,000.00
GEN-	OP-5540-112	2012 Ford F550 #112 (BT 211)	\$3,000.00	\$392.35	\$3,000.00	\$3,000.00
GEN-	OP-5540-456	2011 Ford F550 #456 (BT 231)	\$3,000.00	\$1,873.87	\$3,000.00	\$3,000.00
GEN-	OP-5540-924	1996 Ford Super Duty #924 (BT-290)	\$6,000.00	\$1,146.16	\$6,000.00	\$4,000.00
GEN-	OP-5540-948	2000 Ford F550 #948 (BT-241)	\$6,000.00	\$1,252.51	\$6,000.00	\$4,000.00
GEN-	OP-5540-949	2000 Ford F550 #949 (BT-280)	\$6,000.00	\$3,100.51	\$6,000.00	\$4,000.00
GEN-	OP-5550-000	FLEET: TENDERS	\$12,000.00	\$473.65	\$12,000.00	\$8,000.00
GEN-	OP-5550-313	1998 Freightliner #313 (T-231)	\$12,000.00	\$473.65	\$12,000.00	\$8,000.00
GEN-	OP-5560-000	FLEET: STAFF/COMMAND	\$14,000.00	\$4,122.05	\$14,000.00	\$14,000.00
GEN-	OP-5560-264	2008 Ford Expediton EL #264 (C-201)	\$2,000.00	\$182.02	\$2,000.00	\$2,000.00
GEN-	OP-5560-265	2008 Ford Expediton EL #265 (B-201)	\$2,000.00	\$1,380.50	\$2,000.00	\$2,000.00
GEN-	OP-5560-364	2007 Ford Expedition EL #364 (C-202)	\$2,000.00	\$1,123.05	\$2,000.00	\$2,000.00
GEN-	OP-5560-664	2004 Ford Expedition #664 (Tng 204)	\$2,000.00	\$301.99	\$2,000.00	\$2,000.00
GEN-	OP-5560-736	1996 Ford Club Wagon Van #736	\$3,000.00	\$1,034.64	\$3,000.00	\$3,000.00
GEN-	OP-5560-861	2004 Ford Econo Van #861	\$3,000.00	\$99.85	\$3,000.00	\$3,000.00

DIV	ACCT	Description	FY '13	Year	"Revised"	PROPOSED
			Budget	To Date (6/30/2013)	Budget	FY '14
<b>5600 PPE / Uniform</b>			<b>\$176,000.00</b>	<b>\$104,223.74</b>	<b>\$176,000.00</b>	<b>\$226,800.00</b>
GEN-	OP-5610-000	Personal Protection Equipment	\$44,000.00	\$38,371.06	\$44,000.00	\$72,000.00
GEN-	OP-5611-000	New Structural PPE	\$30,000.00	\$15,505.56	\$30,000.00	\$21,000.00
GEN-	OP-5612-000	Replacement Structural PPE	\$10,000.00	\$22,687.50	\$10,000.00	\$46,000.00
GEN-	OP-5613-000	Repairs - Structural PPE	\$4,000.00	\$178.00	\$4,000.00	\$5,000.00
GEN-	OP-5620-000	Testing and Gen. Maint. PPE	\$17,000.00	\$17,985.94	\$17,000.00	\$30,000.00
GEN-	OP-5630-000	Wildland PPE	\$51,000.00	\$17,986.61	\$51,000.00	\$56,300.00
GEN-	OP-5631-000	New Wildland PPE	\$30,000.00	\$17,986.61	\$30,000.00	\$13,000.00
GEN-	OP-5632-000	Replacement Wildland PPE	\$1,000.00		\$1,000.00	\$18,000.00
GEN-	OP-5633-000	Repairs - Wildland PPE				\$1,000.00
GEN-	OP-5634-000	Water Gear	\$20,000.00		\$20,000.00	\$24,300.00
GEN-	OP-5640-000	Uniforms	\$64,000.00	\$29,880.13	\$64,000.00	\$68,500.00
<b>5800 Training Program</b>			<b>\$41,500.00</b>	<b>\$29,887.33</b>	<b>\$41,500.00</b>	<b>\$78,500.00</b>
GEN-	OP-5810-000	Training Conference & CEU	\$10,500.00	\$6,309.93	\$10,500.00	\$10,500.00
GEN-	OP-5811-000	Fire/Rescue Tng. Conference & CEU	\$5,000.00	\$2,982.43	\$5,000.00	\$5,000.00
GEN-	OP-5812-000	EMS Tng. Conference & CEU	\$3,000.00	\$1,227.50	\$3,000.00	\$3,000.00
GEN-	OP-5813-000	Other Training Conference & CEU	\$2,500.00	\$2,100.00	\$2,500.00	\$2,500.00
GEN-	OP-5820-000	Training Manuals & Books	\$4,500.00	\$2,665.92	\$4,500.00	\$4,500.00
GEN-	OP-5821-000	Fire/Rescue Tng. Manuals & Books	\$1,500.00	\$1,189.77	\$1,500.00	\$1,500.00
GEN-	OP-5822-000	EMS Tng. Manual & Books	\$1,500.00		\$1,500.00	\$1,500.00
GEN-	OP-5823-000	Other Training Manuals & Books	\$1,500.00	\$1,476.15	\$1,500.00	\$1,500.00
GEN-	OP-5830-000	Training Equipment	\$4,500.00	\$5,931.42	\$4,500.00	\$8,000.00
GEN-	OP-5831-000	Fire/Rescue Training Equipment	\$1,500.00	\$2,646.18	\$1,500.00	\$1,500.00
GEN-	OP-5832-000	EMS Training Equipment	\$1,500.00	\$3,285.24	\$1,500.00	\$5,000.00
GEN-	OP-5833-000	Other Training Equipment	\$1,500.00		\$1,500.00	\$1,500.00
GEN-	OP-5840-000	Training Supplies	\$9,000.00	\$7,062.41	\$9,000.00	\$11,000.00
GEN-	OP-5841-000	Fire/Rescue Training Supplies	\$7,000.00	\$5,273.86	\$7,000.00	\$7,000.00
GEN-	OP-5842-000	EMS Training Supplies	\$1,000.00	\$760.66	\$1,000.00	\$3,000.00
GEN-	OP-5843-000	Other Training Supplies	\$1,000.00	\$1,027.89	\$1,000.00	\$1,000.00
GEN-	OP-5850-000	Training Travel	\$7,000.00	\$7,634.04	\$7,000.00	\$9,500.00
GEN-	OP-5851-000	Per Diem - Travel Training	\$2,000.00	\$1,390.00	\$2,000.00	\$2,000.00
GEN-	OP-5852-000	Lodging - Travel Training	\$2,500.00	\$3,668.07	\$2,500.00	\$4,000.00
GEN-	OP-5853-000	Meals - Travel Training	\$500.00	\$153.01	\$500.00	\$500.00
GEN-	OP-5854-000	Air Fare - Travel Training	\$1,500.00	\$2,229.20	\$1,500.00	\$2,500.00
GEN-	OP-5855-000	Mileage/Rental Car - Travel Training	\$500.00	\$193.76	\$500.00	\$500.00
GEN-	OP-5860-000	Specialty Schools	\$6,000.00	\$283.61	\$6,000.00	\$35,000.00
<b>6100 Dues &amp; Subscriptions</b>			<b>\$1,600.00</b>	<b>\$893.77</b>	<b>\$1,600.00</b>	<b>\$2,450.00</b>
GEN-	OP-6110-000	Trade Journals	\$400.00		\$400.00	\$400.00
GEN-	OP-6120-000	County Associations	\$400.00	\$100.02	\$400.00	\$400.00
GEN-	OP-6130-000	State Associations	\$400.00	\$295.00	\$400.00	\$400.00
GEN-	OP-6140-000	National/International Assn.	\$400.00	\$498.75	\$400.00	\$1,250.00
<b>TOTAL</b>			<b>\$770,530.00</b>	<b>\$489,215.52</b>	<b>\$770,530.00</b>	<b>\$941,350.00</b>

DIV	ACCT	Description	FY '13 Budget	Year To Date (6/30/2013)	"Revised" Budget	PROPOSED FY '14
<b>EXPENDITURES -- (Prevention)</b>						
<b>5200 Supply &amp; Material Mgmt</b>			<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
GEN-	PR-5230-000	Small Equipment	\$0.00	\$0.00	\$0.00	\$0.00
<b>5310 Systems &amp; Equipment Maintenance</b>			<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
GEN-	PR-5311-000	General System & Equip. Maint.		\$0.00	\$0.00	\$0.00
<b>5400 Fleet Operations</b>			<b>\$10,700.00</b>	<b>\$6,798.10</b>	<b>\$9,700.00</b>	<b>\$10,500.00</b>
GEN-	PR-5410-000	Batteries	\$500.00	\$0.00	\$500.00	\$500.00
GEN-	PR-5420-000	Fuel & Lubricants	\$8,500.00	\$6,798.10	\$8,500.00	\$8,500.00
GEN-	PR-5430-000	Tires	\$1,700.00	\$0.00	\$700.00	\$1,500.00
GEN-	PR-5431-190	2007 Trailer #190 Fire Safety House		\$0.00	\$0.00	\$500.00
GEN-	PR-5431-356	2002 Trailer #356 Clown Program		\$0.00	\$0.00	\$500.00
GEN-	PR-5436-023	2008 Ford F150 #023		\$0.00	\$0.00	\$0.00
GEN-	PR-5436-024	2008 Ford F150 #024		\$0.00	\$0.00	\$0.00
GEN-	PR-5436-025	2008 Ford F150 #025	\$700.00	\$0.00	\$700.00	\$0.00
GEN-	PR-5436-416	2008 Ford F250 #416 (C-203)	\$1,000.00	\$0.00	\$0.00	\$500.00
GEN-	PR-5440-000	Misc. Parts & Equipment		\$0.00	\$0.00	\$0.00
<b>5500 Fleet Maintenance</b>			<b>\$2,000.00</b>	<b>\$306.84</b>	<b>\$1,000.00</b>	<b>\$2,000.00</b>
GEN-	PR-5510-000	FLEET: NON-CLASSIFIED	\$0.00	\$94.34	\$100.00	\$0.00
GEN-	PR-5510-190	2007 Trailer #190 Fire Safety House		\$94.34	\$100.00	\$0.00
GEN-	PR-5510-356	2002 Trailer #356 Clown Program			\$0.00	\$0.00
GEN-	PR-5560-000	FLEET: STAFF/COMMAND	\$2,000.00	\$212.50	\$900.00	\$2,000.00
GEN-	PR-5560-023	2008 Ford F150 #023	\$500.00	\$60.71	\$250.00	\$500.00
GEN-	PR-5560-024	2008 Ford F150 #024	\$500.00		\$150.00	\$500.00
GEN-	PR-5560-025	2008 Ford F150 #025	\$500.00	\$12.99	\$250.00	\$500.00
GEN-	PR-5560-416	2008 Ford F250 #416 (C-203)	\$500.00	\$138.80	\$250.00	\$500.00
<b>5600 PPE / Uniform</b>			<b>\$700.00</b>	<b>\$0.00</b>	<b>\$100.00</b>	<b>\$700.00</b>
GEN-	PR-5610-000	Repair and Replacement PPE		\$0.00	\$0.00	\$0.00
GEN-	PR-5620-000	Testing and Maint.		\$0.00	\$0.00	\$0.00
GEN-	PR-5630-000	Wildland PPE		\$0.00	\$0.00	\$0.00
GEN-	PR-5640-000	Uniforms	\$700.00	\$0.00	\$100.00	\$700.00

DIV	ACCT	Description	FY '13	Year	"Revised"	PROPOSED
			Budget	To Date (6/30/2013)	Budget	FY '14
<b>5800 Training Program</b>			<b>\$8,500.00</b>	<b>\$6,720.83</b>	<b>\$9,500.00</b>	<b>\$9,700.00</b>
GEN-	PR-5810-000	Training Conference & CEU	\$2,000.00	\$4,115.00	\$4,250.00	\$4,000.00
GEN-	PR-5820-000	Training Manuals & Books	\$200.00	\$668.13	\$700.00	\$500.00
GEN-	PR-5830-000	Training Equipment	\$600.00	\$0.00	\$0.00	\$0.00
GEN-	PR-5840-000	Training Supplies	\$700.00	\$90.45	\$100.00	\$200.00
GEN-	PR-5851-000	Per Diem - Training Travel	\$1,500.00	\$625.00	\$1,000.00	\$1,500.00
GEN-	PR-5852-000	Lodging - Training Travel	\$1,500.00	\$786.75	\$2,500.00	\$2,000.00
GEN-	PR-5853-000	Meals - Training Travel	\$0.00	\$0.00	\$0.00	\$0.00
GEN-	PR-5854-000	Air Fare - Training Travel	\$1,000.00	\$361.80	\$675.00	\$1,000.00
GEN-	PR-5855-000	Mileage/Rental Car - Training Travel	\$500.00	\$48.70	\$250.00	\$300.00
GEN-	PR-5860-000	Specialty Schools	\$500.00	\$25.00	\$25.00	\$200.00
<b>5900 Public Education / Outreach</b>			<b>\$13,500.00</b>	<b>\$7,551.79</b>	<b>\$15,100.00</b>	<b>\$13,500.00</b>
GEN-	PR-5910-000	Fire Protection / Supply & Materials	\$7,500.00	\$4,484.13	\$8,500.00	\$7,500.00
GEN-	PR-5950-000	Pflugger Fire Factory	\$600.00	\$259.06	\$1,200.00	\$600.00
GEN-	PR-5960-000	Fire Safety House	\$200.00	\$183.57	\$200.00	\$200.00
GEN-	PR-5970-000	Juvenile Fire Setters Program	\$200.00	\$0.00	\$200.00	\$200.00
GEN-	PR-5980-000	Pflugerville VFD	\$4,000.00	\$1,666.99	\$4,000.00	\$4,000.00
GEN-	PR-5990-000	Explorer Post	\$1,000.00	\$958.04	\$1,000.00	\$1,000.00
<b>6100 Dues &amp; Subscriptions</b>			<b>\$1,070.00</b>	<b>\$600.54</b>	<b>\$970.00</b>	<b>\$800.00</b>
GEN-	PR-6110-000	Trade Journals	\$40.00	\$0.00	\$40.00	\$0.00
GEN-	PR-6120-000	County Associations	\$250.00	\$0.00	\$150.00	\$0.00
GEN-	PR-6130-000	State Associations	\$130.00	\$228.76	\$130.00	\$300.00
GEN-	PR-6140-000	National/International Assn.	\$650.00	\$371.78	\$650.00	\$500.00
<b>PREVENTION TOTALS</b>			<b>\$36,470.00</b>	<b>\$21,978.10</b>	<b>\$36,370.00</b>	<b>\$37,200.00</b>

GENERAL FUND SUMMARY				
	Budgeted FY '13	Actual To-Date	Rev. Budget FY '13	Proposed FY '14
Fund Transfers	\$1,131,729.00		\$1,131,729.00	\$1,300,000.00
Revenues (Less Transfer In)	\$9,917,270.00	\$10,169,927.85	\$11,103,163.39	\$11,344,915.00
Administrative Expenditures	\$10,207,167.00	\$7,563,947.82	\$10,673,545.49	\$11,246,995.73
Operations Expenditures	\$801,530.00	\$489,227.12	\$801,530.00	\$941,350.00
Prevention Expenditures	\$36,470.00	\$21,978.10	\$36,370.00	\$37,200.00
Net (Rev - Exp)	(\$1,127,897.00)	\$2,094,774.81	(\$408,282.10)	(\$880,630.73)
Net w/ Budgeted Transfer	\$3,832.00		\$723,446.90	\$419,369.27

## FACILITIES FUND

DIV	ACCT	Description	FY '13 Budget	Year To Date (6/30/2013)		PROPOSED FY '14
<b>REVENUES</b>						
<b>4200 Grants &amp; Gifts</b>			<b>\$0.00</b>	<b>\$0.00</b>		<b>\$0.00</b>
FAC-	00-4220-000	Contributions & Gifts				\$0.00
<b>4700 Facilities Income</b>			<b>\$159,700.00</b>	<b>\$125,143.60</b>		<b>\$167,500.00</b>
FAC-	00-4710-B08	Facilities Use - Education Bldg	\$116,000.00	\$87,108.60		\$116,000.00
FAC-	00-4710-B09	Facilities Use - Pfluger Hall	\$40,000.00	\$38,035.00		\$51,500.00
FAC-	00-4710-T05	Facilities Use - Training Field	\$2,500.00			\$0.00
FAC-	00-4720-000	Class Enrollment	\$1,200.00			\$0.00
<b>4800 Miscellaneous Income</b>			<b>\$1,500.00</b>	<b>\$1,380.73</b>		<b>\$2,500.00</b>
FAC-	00-4810-000	Miscellaneous Other income				\$0.00
FAC-	00-4820-000	Vending Machine Revenue	\$1,500.00	\$1,380.73		\$2,500.00
<b>TOTAL</b>			<b>\$161,200.00</b>	<b>\$126,524.33</b>		<b>\$170,000.00</b>
<b>EXPENDITURES</b>						
<b>5200 Supply &amp; Material Mgmt</b>			<b>\$3,000.00</b>	<b>\$1,483.94</b>		<b>\$2,500.00</b>
FAC-	AD-5210-000	Office Supply & Material		\$347.23		\$500.00
FAC-	AD-5220-B08	Janitorial Supply - Education Blg	\$500.00			\$0.00
FAC-	AD-5220-B09	Janitorial Supply - Pfluger Hall	\$2,500.00	\$1,136.71		\$2,000.00
<b>6100 Dues &amp; Subscriptions</b>			<b>\$1,250.00</b>	<b>\$707.30</b>		<b>\$1,250.00</b>
FAC-	AD-6130-000	State Associations				\$0.00
FAC-	AD-6230-000	Newsletter Printing				\$0.00
FAC-	AD-6240-000	Bank / Processing Fees		\$76.76		
FAC-	AD-6245-000	Vending Machines	\$1,250.00	\$530.54		\$950.00
FAC-	AD-6250-000	Advertisements				\$0.00
FAC-	AD-6255-000	Miscellaneous		\$100.00		\$300.00
<b>6630 Public Relations</b>			<b>\$0.00</b>	<b>\$100.00</b>		<b>\$2,500.00</b>
FAC-	AD-6630-000	Public Relations		\$100.00		\$2,500.00
<b>6710 Utilities</b>			<b>\$18,500.00</b>	<b>\$14,728.38</b>		<b>\$22,900.00</b>
FAC-	AD-6711-B08	Electricity - Education Bldg	\$6,500.00	\$5,372.85		\$8,500.00
FAC-	AD-6711-B09	Electricity - Pfluger Hall	\$7,500.00	\$5,556.60		\$9,000.00
FAC-	AD-6712-B08	Gas - Education Bldg	\$700.00	\$656.34		\$800.00
FAC-	AD-6712-B09	Gas - Pfluger Hall	\$450.00	\$382.41		\$500.00
FAC-	AD-6713-B08	Water/Wastewater - Edu. Bldg	\$850.00	\$869.54		\$1,050.00
FAC-	AD-6713-B09	Water/Wastewater - Pfluger Hall	\$1,250.00	\$1,134.14		\$1,550.00
FAC-	AD-6714-B08	Garbage Disposal - Education Bldg		(\$453.97)		\$0.00
FAC-	AD-6714-B09	Garbage Disposal - Pfluger Hall	\$1,250.00	\$1,210.47		\$1,500.00
FAC-	AD-6715-B08	Telephone - Education Bldg				\$0.00
FAC-	AD-6715-B09	Telephone - Pfluger Hall				\$0.00

DIV	ACCT	Description	FY '13	Year		PROPOSED
			Budget	To Date (6/30/2013)		FY '14
<b>6750 Maintenance</b>			<b>\$11,100.00</b>	<b>\$5,989.81</b>		<b>\$11,350.00</b>
FAC-	AD-6751-B08	Bldg & Property Maint. - Edu. Bldg	\$3,500.00	\$1,017.23		\$3,500.00
FAC-	AD-6751-B09	Bldg & Prop. Maint. - Pfluger Hall	\$3,500.00	\$2,699.66		\$3,500.00
FAC-	AD-6753-B08	Fire Alarm Systems - Edu. Bldg	\$275.00	\$356.25		\$400.00
FAC-	AD-6753-B09	Fire Alarm Systems - Pluger Hall	\$275.00	\$181.25		\$300.00
FAC-	AD-6754-B08	HVAC - Education Bldg	\$500.00			\$1,000.00
FAC-	AD-6754-B09	HVAC - Pluger Hall	\$1,500.00	\$485.94		\$1,000.00
FAC-	AD-6755-B08	Plumbing - Education Bldg				\$0.00
FAC-	AD-6755-B09	Plumbing - Pfluger Hall	\$250.00	\$321.66		\$400.00
FAC-	AD-6756-B08	Elevator - Education Bldg	\$1,300.00	\$927.82		\$1,250.00
<b>6770 Services</b>			<b>\$20,500.00</b>	<b>\$16,471.00</b>		<b>\$29,500.00</b>
FAC-	AD-6771-B08	Groundkeeping - Education Bldg	\$250.00	\$790.00		\$1,500.00
FAC-	AD-6771-B09	Groundkeeping - Pfluger Hall	\$250.00			\$500.00
FAC-	AD-6772-B08	Janitorial/Clean. Services - Edu. Bldg	\$6,500.00	\$4,311.00		\$6,500.00
FAC-	AD-6772-B09	Janitorial/Clean. Serv. - Pfluger Hall	\$6,500.00	\$5,250.00		\$10,000.00
FAC-	AD-6773-B09	Security Service - Pfluger Hall	\$6,000.00	\$5,845.00		\$10,000.00
FAC-	AD-6774-B08	Pest Control - Education Bldg	\$500.00	\$100.00		\$500.00
FAC-	AD-6774-B09	Pest Control - Pfluger Hall	\$500.00	\$175.00		\$500.00
<b>6999 Management Expense</b>			<b>\$75,000.00</b>	<b>\$0.00</b>		<b>\$100,000.00</b>
FAC-	AD-6999-000	Management Expense (Elim)	\$75,000.00			\$100,000.00
<b>FACILITIES TOTAL EXPENDITURES</b>			<b>\$129,350.00</b>	<b>\$39,480.43</b>		<b>\$170,000.00</b>



## VI. CHART OF ACCOUNTS AND DEFINITIONS

The District uses a computer software program, “Accufunds” as its financial accounting system. The program is set up to use various modules including integration of ordering and purchasing with accounting. Fiscal Year ’10 was the first year of implementation.

**A. Fund** is the term used to differentiate how monies are used or dedicated for use by the District. There are two main fund groups.

- **Debt Service Fund.** This fund is the vehicle that serves as repository and disbursement tool for long-term debt incurred by the District.
- **General Fund.** The General Fund is the primary financial vehicle for district operations on a daily basis. Revenue and expenditures for most of the business of the District is transacted using this fund.
- **Facilities Fund** is identified to track revenues and expenditures associated with operation of district facilities such as Pfluger Hall, the Conference and Education Center, (CEC), and the Training Field. It is general practice to transfer Facilities Fund money into the General Fund if facility operation generates revenues that exceed expense.
- **Reserve Fund.** Previously the District maintained several “Reserve Funds” with each being designated for a particular purpose. These funds were “grown” using end of year balances during strong economic years. With the economic turndown in recent years, these year-end balances and some reserves have been utilized to balance the budget against declines in property values and comparative diminished tax returns.

This fiscal year, a Reserve Fund is shown simply as a single fund that is the sum balance of the previous sub accounts.

**B. Budget Accounts** are divisions within the budget allow tracking the flow of money in accordance with the budget. There are five major subdivisions of accounts, (shown below). The Administration Account is further divided into Capital Outlay, Payroll, and Employee Benefits accounts. These accounts serve to break the budget into smaller components for the function of effective management.

- **Revenues** – This category is used to account for inflow of money to the District’s General Operating Budget.
- **Operations Expenditures** – Costs for preparation, training, maintenance, and actual response to emergencies are accounted for in this category.
- **Prevention Expenditures** – This category is used to account for expenditures associated with prevention of fire and injuries. Included in this effort is public education and fire code enforcement.
- **Administrative Expenditures** – This category is used for all costs that support the District’s Operations and Prevention Divisions, and other related administration issues. Shown below are additional accounts that represent major components of the Administrative Budget. These accounts are often reviewed by management as integral but separate components.
  - **Capital Outlay** – Items that are purchased and owned assets of the District are funded in this category. These items may qualify as capital assets, but the account also covers items that while they may not qualify as capital assets, they are considered trackable for other reasons.

- **Payroll** – As indicated this category is for salaries of personnel and payroll taxes.
- **Employee Benefits** – Included in this category are “indirect” costs of personnel. Included are worker’s compensation insurance, pensions, health and disability insurance, life insurance, and firefighters certification fees;
- **Facilities Sub-Budget** – This budget category is used to account for income and expenditures associated with the District’s various facilities that may be used by outside interests. Included is Pfluger Hall a multi-purpose building which is available for use by others when it is not being used by the District. Also included are the Conference and Education Center and the District’s Training Facility. These facilities are in place to primarily serve the District’s needs but do provide an avenue for additional funding by allowing others to use them or portions of them for a fair rate.

**C. Chart of Accounts** provides alpha-numeric codes that are assigned to all financial transactions. These are designed to track transactions against the budget and to ensure proper bookkeeping for record purposes and audit.

Below is the chart of accounts utilized to track income and expenditures of the District. Many are self-explanatory by title alone. In some cases a definition may be given as reference or to aid in understanding. The numeric portion of the account may be repeated because there are similar expenses in one or more of the Divisions. In each case however, a prefix of AD represents an Administrative Expense; a prefix of OP represents an Operations Expense; and, PR is for Prevention expenses.

**INCOME:**

**4100-000 TAX RECEIPTS:** *that income to the District that is related directly to taxes paid within the District. Included are:*

**4110-000 Property Tax:** *Emergency Services Districts are allowed by State statute to assess and collect no more than 10-cents per \$100.00 appraised value of real property.*

**4120-000 Sales Tax:** *Travis County Emergency Services District was granted authority in an election to collect a ½-cent sales tax.*

**4200-000 GRANTS AND GIFTS:** *that income resulting from public service grants the District may acquire or, contributions and gifts to the District from outside sources.*

**4210-000 Public Service Grants**

**4220-000 Contributions & Gifts**

**4300-000 PREVENTION:** *fees collected for the review of plans and associated inspections for construction of new buildings in the District outside the City of Pflugerville. The District also regulates outdoor burning by issuing permits.*

**4310-000 Plan Reviews & Permits**

**4320-000 Inspections**

**4330-000 Controlled Burn Permits**

**4340-000 City of Pflugerville Fire Marshal:** *the District provides the City of Pflugerville with the services of fire code plan reviews and inspections for compliance with the City’s Fire Code.*

**4400-000 FEES FOR SERVICE:**

**4410-000 Services Rendered:** *are fees generated from collections from insurance companies for expendable supplies and services associated with Emergency Medical Responses; and, fees collected from insurance companies for equipment and services in hazardous materials responses and other such actions.*

**4420-000 Report Fees:** *are fees collected for copies of reports requested by the public or other agencies.*

**4800-000 MISCELLANEOUS INCOME:** *results during the fiscal year when unanticipated revenues are realized.*

**4810-000 Miscellaneous Other Income:** *income from sources other than those identified in this category or others.*

**4900-000 MANAGEMENT INCOME:**

**4999-000 MGMT. INCOME:- FACILITIES:** *this category is used to account for funds taken from facilities profits and transferred into the general fund.*

**ADMINISTRATION EXPENDITURES:**

**AD 5000-000 PAYROLL EXPENSE:** *is the budget category that includes salaries and payroll taxes.*

**AD 5010-000 Salaries**

**AD 5011-000 Salary Expense - Reimbursement**

**AD 5015-000 Payroll Miscellaneous**

**AD 5120-000 Employer Payroll Taxes**

**AD 5121-000 FICA Tax**

**AD 5122-000 Medicare Tax**

**AD 5123-000 SUTA Tax**

**AD 5100-000 EMPLOYEE BENEFITS:** *is the category that details indirect costs of the District's employees. Included are costs for Worker's Compensation Insurance, the District's Pension Plan, Health Insurance, Disability Insurance, and employee Certification Fees.*

**AD 5110-000 Worker's Compensation Insurance**

**AD 5120-000 Retirement Plan**

**AD 5130-000 Health & Dental Insurance**

**AD 5135-000 Employee Assistance Program**

**AD 5140-000 Disability Insurance**

**AD 5150-000 AD & D Life Insurance**

**AD 5160-000 Certification Fees**

**AD 5161-000 Benefit Expense Reimbursements**

**AD 5170-000 Employee Wellness Program**

**AD 5200-000 SUPPLY AND MATERIALS MGMT:** *is the budget category for supplies and materials needed in day-to-day operations of the District's facilities. Included are janitorial supplies, office supply, and other needs.*

**AD 5210-000 Office Supply and Materials**

**AD 5220-000 Janitorial Supplies**

**AD 5220-XXX Jan. Supp./Facility/Location**

FACILITY/LOCATION CODES	
5220-xxx	5220-S01 – Sta.1/Central
5220-B06 – Admin. Bldg.	5220-S02 – Sta.2
5220-B08 – Conf.. & Ed. Ctr.	5220-S03 – Sta. 3
5220-B09 – Pfluger Hall	5220-S04 – Sta. 4
5220-E03 – EMS Qtrs/Sta. 3	5220-T05 – Training Field

**AD 5300-000 EQUIP. MAINTENANCE & SERVICES:** *is the budget category used to account for expenses necessary for the maintenance of various equipment and systems and most common equipment. Included are associated maintenance agreements and service fees.*

**AD 5310-000 Systems and Equip. Maintenance**

**AD 5311-000 Gen. Sys. & Equip. Maint.**

**AD 5316-000 Ice Makers**

**AD 5317-000 Printers and Copier Equipment:** *service and maintenance costs are allocated to this category, as are the costs of leased equipment.*

*This category is further tracked using the facility/location codes shown previously.*

**AD 5317-B06 Administration**

**AD 5317-S01 Fire Station 1**

**AD 5317-S02 Fire Station 2**

**AD 5317-S03 Fire Station 3**

**AD 5317-S04 Fire Station 4**

**AD 5318-000 Computers and IT Equipment:** *is the category for service and maintenance costs allocated to the Districts computer and technology system(s).*

**AD 5319-000 Grounds Maintenance Equipment:** *service of the District's grounds-keeping equipment is allocated to this category.*

**AD 5340-000 Communications Systems**

**AD 5345-000 Wireless Data Service:** *for wireless data services used by mobile devices while not in/or District facilities.*

**AD 5346-000 Pagers:** *for alpha-numeric pagers supplied to personnel for communication purposes.*

**AD 5447-000 Cell Phones:** *the category for cost of cell phone service used by the District.*

**AD 5348-000 T1/Internet Connections:** *the District uses a dedicated telephone trunk to provide its land line telephone service in a voice over IP system. This category is for the cost of connectivity of the District's wireless network to outside the system, T-1 or similar connectivity.*

**AD 5449-000 TAMCO – AV Conference Equip.:** *the District has secured equipment on a lease-purchase agreement that links District facilities for live audio-visual conferencing.*

**AD 5350-000 Dispatch and Access Fees:**

**AD 5353-000 Trunked Radio User Fees:** *the District pays a user fee for radios that are operated on the regional radio trunk.*

**OP 5354-000 MDC Access Fee:** *mobile data computers linked to the dispatch network at Austin Fire Department are assessed an operating fee to cover infrastructure maintenance.*

**OP 5355-000 Dispatch Services:** *the District contracts with Austin Fire Department for dispatch service.*

**OP 5356-000 Dispatch Locution:** *the District will receive electronic alerting in each station, that consists of light controllers, speakers, and other such mechanical alerting devices.*

**AD 5400-000 FLEET OPERATIONS:** *accounts for routine costs such as fuel and lubricants, tires, and miscellaneous parts needed for operating the District's fleet of vehicles.*

**AD 5410-000 Batteries**

**AD 5420-000 Fuel and Lubricants**

**AD 5420-T05 Fuel/Lubricants – Tng. Field**

**AD 5430-### Tires**

**AD 5431-5XB 1955 Chev. Parade Truck #5XB**

**AD 5431-807 1999 Trailer – 16-Foot Low Boy**

**AD 5436-918 '01 Ford F150 PU #918**

**AD 5436-925 '96 Ford Super Duty Flat Bed #925**

**AD 5436-966 '04 Ford Crown Vic #966**

**AD 5440-000 Miscellaneous Parts & Equipment**

**AD 5500-000 FLEET MAINTENANCE:** *is the budget category that accounts for costs associated with the maintenance and repair of the District's individual emergency and support vehicles.*

**AD 5510-### Non-Classified Vehicles**

**AD 5510-5XB 1955 Chev. Parade Truck #5XB**

**AD 5510-807 Trailer – 16-Foot Low Boy #807**

**AD 5560-### Command & Staff Vehicles**

**AD 5560-925 '96 Ford Super Duty Flat Bed #925**

**AD 5560-918 '01 Ford F150 PU #918**

**AD 5560-966 '04 Ford Crown Vic #966**

**AD 5600-000 PPE / UNIFORMS:** *is the category that accounts for expenditures for personnel protective equipment, clothing, and uniforms.*

**AD 5640-000 Uniforms**

**AD 5700-000 RECRUITING AND RETENTION:** *is a budget category that is used for expenses generally associated with the recruiting and retention of personnel.*

**AD 5710-000 Promotional Materials:** *this category is for expenses associated with awards and other means of demonstrating appreciation for employees.*

**AD 5720-000 Recruiting Ads:** *includes cost of advertising open positions in order to solicit applicants.*

**AD 5730-000 Applicant Testing/Screening:** *for costs associated with pre-employment testing and screening.*

**AD 5740-000 Awards Program:** *is the budget category used to account for expenses of programs designed to recognize employee accomplishments.*

**AD 5750-000 Events Program:** *for costs associated with conducting programs for employee motivation.*

**AD 5790-000 Miscellaneous:**

**AD 5800-000 TRAINING PROGRAM:** *is the category used to account for expenses associated with training and continued education requirements for the District's personnel. Included are expenses for training both at the District's facilities and training that is obtained elsewhere.*

**AD 5810-000 Conferences and (CEU)**

**AD 5820-000 Training Manuals and Books**

**AD 5830-000 Training Equipment**

**AD 5840-000 Training Supplies**

**AD 5850-000 Travel – Training**

**AD 5851-000 Per Diem**

**AD 5852-000 Lodging**

**AD 5853-000 Meals**

**AD 5854-000 Air Fare**

**AD 5855-000 Mileage/Rental Car**

**AD 5860-000 Specialty Schools**

**AD 6100-000 DUES AND SUBSCRIPTIONS:** *is the budget category used for expenses associated with the District's affiliation with various trade organizations and subscriptions to trade journals.*

**AD 6110-000 Trade Journals**

AD 6120-000 County Associations Dues  
AD 6130-000 State Associations Dues  
AD 6140-000 National/International Assn. Dues

AD 6200-000 ADMINISTRATIVE SERVICES: *is the budget account that covers administrative support functions.*

AD 6210-000 Postage  
AD 6215-000 Newsletter Postage  
AD 6220-000 Shipping Charges  
AD 6225-000 Printing – Forms & Materials  
AD 6230-000 Newsletter Printing  
AD 6240-000 Bank Processing Fees  
AD 6245-000 Vending Machines  
AD 6250-000 Advertisements  
AD 6255-000 Miscellaneous  
AD 6295-000 INSURANCE:

*Insurance premiums for policies the District maintains for liability, property and equipment. Does not include worker's compensation, life, disability, or health insurance.*

AD 6300-000 GENERAL ADMINISTRATION: *is the budget category that classifies costs associated with general administration and management of the District. Detailed expenditures include costs associated with Commissioner travel, training, and per diem; and, general staff travel.*

AD 6310-000 Commissioners  
AD 6311-000 Stipend  
AD 6312-000 Conference and Training  
AD 6313-000 Meals – Commissioners/Mtgs

AD 6320-000 Commissioners Travel Expense  
AD 6321-000 Per Diem  
AD 6322-000 Lodging  
AD 6323-000 Meals  
AD 6324-000 Air Fare  
AD 6325-000 Mileage / Car Rental

AD 6360-000 Staff – General Business Travel  
AD 6361-000 Per Diem  
AD 6362-000 Lodging  
AD 6363-000 Meals  
AD 6364-000 Air Fare  
AD 6365-000 Mileage / Car Rental

AD 6600-000 PROFESSIONAL SERVICES: *is the budget category utilized for expenditures by the District for various necessary professional services from outside sources.*

AD 6610-000 Legal Counsel  
AD 6611-000 Regular Legal Counsel  
AD 6612-000 Special Legal Counsel  
AD 6613-000 Legislative Council  
AD 6614-000 Bond Counsel

AD 6620-000 Financial Services  
AD 6621-000 Financial Advisor

AD 6622-000 Audit Services  
AD 6623-000 TCAD/Tax Collector  
AD 6624-000 Sales Tax Analysis/Collections  
AD 6625-000 Bookkeeping

AD 6630-000 Public Relations

AD 6640-000 Other Professional Services  
AD 6641-000 Computer Services/Support  
AD 6642-000 Misc. Professional Services  
AD 6643-000 Collections Fees/Serv. Rendered

AD 6700-### FACILITIES MANAGEMENT: *Each of the District's stations, training facilities, and other properties can be reviewed as individual cost centers with regard to utilities; office supply; grounds keeping, janitorial supply; and building and property maintenance. However, the budget is set to reflect expenditures according to the grouping: 6710 – Utilities; 6750 – Maintenance; and, 6770 – Services.*

AD 6710-### Utilities

AD 6711-B06 Electricity – Admin. Bldg  
AD 6711-E03 Electricity EMS Qtrs Sta. 3  
AD 6711-S01 Electricity – Sta. 1  
AD 6711-S02 Electricity – Sta. 2  
AD 6711-S03 Electricity – Sta. 3  
AD 6711-S04 Electricity – Sta. 4  
AD 6711-T05 Electricity – Training Field

AD 6712-B06 Gas – Admin. Bldg  
AD 6712-S01 Gas – Sta. 1  
AD 6712-S02 Gas – Sta. 2  
AD 6712-S03 Gas – Sta. 3  
AD 6712-S04 Gas – Sta. 4  
AD 6712-T05 Gas – Training Field Bldg.

AD 6713-B06 Water/W.W. – Admin. Bldg  
AD 6713-E03 Water/W.W. EMS Qtrs Sta. 3  
AD 6713-S01 Water/W.W. – Sta. 1  
AD 6713-S02 Water/W.W. – Sta. 2  
AD 6713-S03 Water/W.W. – Sta. 3  
AD 6713-S04 Water/W.W. – Sta. 4  
AD 6713-T05 Water/W.W. – Training Field

AD 6714-B06 Garbage Disp. – Admin. Bldg  
AD 6714-E03 Garb. Disp. EMS Qtrs Sta. 3  
AD 6714-S01 Garbage Disp. – Sta. 1  
AD 6714-S02 Garbage Disp. – Sta. 2  
AD 6714-S03 Garbage Disp. – Sta. 3  
AD 6714-S04 Garbage Disp. – Sta. 4  
AD 6714-T05 Garbage Disp. – Tng. Field  
AD 6715-B06 Telephone – Admin. Bldg  
AD 6715-S01 Telephone – Sta. 1  
AD 6715-S02 Telephone – Sta. 2  
AD 6715-S03 Telephone – Sta. 3

AD 6715-S04 Telephone. – Sta. 4  
AD 6715-T05 Telephone – Tng. Field

AD 6716-S01 Repeater Elec. – Sta. 1

AD 6717-S02 Cable Television – Sta. 2

AD 6718-B06 T1 Internet Serv. – Admin.  
AD 6718-S01 T1 Internet Serv. – Sta. 1  
AD 6718-S02 T1 Internet Serv. – Sta. 1  
AD 6718-S03 T1 Internet Serv. – Sta. 1  
AD 6718-S04 T1 Internet Serv. – Sta. 1

AD 6750-### Maintenance

AD 6751-B06 Bldg. & Prop. Mainten. Admin  
AD 6751-E03 Bldg. & Prop. Mainten. EMS Qtrs.  
AD 6751-S01 Bldg. & Prop. Mainten. Sta. 1  
AD 6751-S02 Bldg. & Prop. Mainten. Sta. 2  
AD 6751-S03 Bldg. & Prop. Mainten. Sta. 3  
AD 6751-S04 Bldg. & Prop. Mainten. Sta. 4  
AD 6751-T05 Bldg. & Prop. Mainten. Tng. Field

AD 6752-S01 Overhead Doors – Sta. 1  
AD 6752-S02 Overhead Doors – Sta. 2  
AD 6752-S03 Overhead Doors – Sta. 3  
AD 6752-S04 Overhead Doors – Sta. 4

AD 6753-B06 Fire Alarms – Admin Bldg  
AD 6753-S01 Fire Alarms – Sta. 1  
AD 6753-S02 Fire Alarms – Sta. 2  
AD 6753-S03 Fire Alarms – Sta. 3  
AD 6753-S04 Fire Alarms – Sta. 4

AD 6754-B06 HVAC – Admin Bldg  
AD 6754-E03 HVAC – EMS Qtrs/Sta 3  
AD 6754-S01 HVAC – Sta. 1  
AD 6754-S02 HVAC – Sta. 2  
AD 6754-S03 HVAC – Sta. 3  
AD 6754-S04 HVAC – Sta. 4

AD 6755-B06 Plumbing – Admin Bldg  
AD 6755-E03 Plumbing – EMS Qtrs./Sta. 3  
AD 6755-S01 Plumbing – Sta.1  
AD 6755-S02 Plumbing – Sta.2  
AD 6755-S03 Plumbing – Sta.3  
AD 6755-S04 Plumbing – Sta.4  
AD 6755-T05 Plumbing – Tng. Field

AD 6756-B06 Elevators – Admin Bldg

AD 6757-B06 Generator – Admin Bldg  
AD 6757-S01 Generator – Sta. 1

AD 6770-### Services

AD 6771-B06 Groundskeeping Admin Bldg  
AD 6771-S01 Groundskeeping – Sta. 1  
AD 6771-S02 Groundskeeping – Sta. 2  
AD 6771-S03 Groundskeeping – Sta. 3  
AD 6771-S04 Groundskeeping – Sta. 4  
AD 6771-T05 Groundskeeping – Tng Field

AD 6772-B06 Janitorial Serv. – Admin Bldg  
AD 6772-T05 Janitorial Serv. – Tng Field

AD-6774-B06 Pest Control – Admin Bldg  
AD 6774-E03 Pest Control – EMS Qtrs/Sta 3  
AD 6774-S01 Pest Control – Sta. 1  
AD 6774-S02 Pest Control – Sta. 2  
AD 6774-S03 Pest Control – Sta. 3  
AD 6774-S04 Pest Control – Sta. 4

AD 6780-000 Operating Exp. (Rentals Only)

AD 6781-T05 Fuels –Tng Field  
AD 6782-T05 Equip & Materials – Tng Field  
AD 6783-T05 Personnel – Tng Field  
AD 6784-T05 Miscellaneous – Tng Field

AD 7310/7330-000 Lease/Loan Principal Payments

AD 7314-000 '07 Pierce Quantum #812 OshKosh  
AD 7315-000 '06 Pierce Quantum #456 OshKosh  
(Re-finance)  
AD 7316-000 '12 Pierce Arrow XT #563 OshKosh

AD 7333-000 '11 Fire Equip. WF #3343171-401  
AD 7334-000 '11 Brush Trucks WF #3343171-400  
AD 7335-000 '02 Pierce Quint WF Sales Tax Re-Fi  
AD 7336-000 '12 Construction Re-Fi Sales Tax WF

AD 7320/7340-000 Lease/Loan Interest Payments

AD 7324-000 '07 Pierce Quantum #812 OshKosh  
AD 7325-000 '06 Pierce Quantum #456 OshKosh  
(Re-finance)  
AD 7326-000 '12 Pierce Arrow XT #563 OshKosh

AD 7343-000 '11 Fire Equip. WF #3343171-401  
AD 7344-000 '11 Brush Trucks WF #3343171-400  
AD 7345-000 '02 Pierce Quint WF Sales Tax Re-Fi  
AD 7346-000 '12 Construction Re-Fi Sales Tax WF

AD 7500-000 CAPITAL OUTLAY EXPENDITURES are generally real property, equipment, or vehicles which in turn become tracked assets for the District. Some equipment accounted for herein may not be capitalized as an audited asset, but are tracked for other reasons.

AD 7510-000 Land  
AD 7520-000 Buildings  
AD 7530-000 Improvements  
AD 7540-000 Communications  
AD 7550-000 Fire & Medical Equipment  
AD 7551-000 Fire Hose Lines  
AD 7552-000 Fire and Medical Appliances  
AD 7553-000 Nozzles and Valves  
AD 7554-000 Misc. Tools & Equipment  
AD 7560-000 Office Equipment (F&F)  
AD 7570-000 Vehicles

## OPERATIONS EXPENDITURES:

**OP 5200-000 SUPPLY AND MATERIALS MGMT:** *is the budget category for supplies and materials needed in day-to-day operations of the District's facilities. Included are janitorial supplies, office supply, and other needs.*

- OP 5230-000 Fire Service Equip. & Supplies**
- OP 5240-000 Medical Equip & Supplies**
- OP 5245-000 Re-Hab Supply**
- OP 5251-000 CAFCA Haz Mat Team**
- OP 5252-000 Foam Supply**
- OP 5253-000 Misc. Haz Mat**

**OP 5300-000 EQUIPMENT MAINTEN. & SERVICES:** *is the budget category used to account for expenses necessary for the maintenance of various equipment and systems and most common equipment. Included are associated maintenance agreements and service fees.*

### **OP 5310-000 Systems and Equip. Maintenance**

- OP 5311-000 Gen. Systems and Equip. & Maint.**
- OP 5312-000 Breathing Apparatus**
- OP 5313-000 Fire Extinguishers**
- OP 5314-000 Gas Monitoring Equipment**
- OP 5315-000 Hose Testing Equipment**

### **OP 5340-000 Communications Systems**

- OP 5341-000 Radio Base Station:** *for repairs, maintenance, and upkeep of base station.*
- OP 5342-000 Mobile/Handheld Radios:** *for repairs and replacement of handheld and mobile radios.*

**OP 5400-000 FLEET OPERATIONS:** *accounts for routine costs such as fuel and lubricants, tires, and miscellaneous parts needed for operating the District's fleet of vehicles.*

### **OP 5410-000 Batteries**

### **OP 5420-000 Fuel and Lubricants**

### **OP 5430-### Tires**

- OP 5431-027 '06 Technical Rescue Cargo Trailer**
- OP 5431-074 '11 Air & Light Trailer**
- OP 5431-128 '01 First Resp./ReHab Veh. #128**
- OP 5532-078 '02 Pierce Quantum #078 (E-221)**
- OP 5532-456 '06 Pierce Quantum #456 (E-231)**
- OP 5532-511 '96 Pierce Quan. #511 (E-290 Res)**
- OP 5532-561 '05 Pierce Arrow #561 (E-280 Res)**
- OP 5532-812 '07 Pierce Quantum #812 (E-241)**
- OP 5432-563 '12 Pierce Arrow #563 (E-211)**
- OP 5433-224 '02 Pierce Dash Quint #224 (Q-211)**
- OP 5434-112 2012 F-550 #112 (BT-211)**
- OP 5434-456 2011 F-550 #456 (BT-231)**
- OP 5434-924 '96 Ford Super Duty #924 (BT-290R)**

- OP 5434-948 '00 Ford F550 #948 (BT-241)**
- OP 5434-949 '00 Ford F550 #949 (BT-280R)**
- OP 5435-313 '97 Freightliner #313 (T-231)**
- OP 5436-264 '08 Ford Expedition EL #264 (C-201)**
- OP 5436-265 '08 Ford Expedition EL #265 (B-201)**
- OP 5436-364 '07 Ford Expedition EL #364 (C-202)**
- OP 5436-664 '04 Ford Expedition #664 (Tng 204)**
- OP 5436-736 '96 Ford Club Wagon #736**
- OP 5436-861 '04 Ford Econo Van #861**

### **OP 5440-000 Miscellaneous Parts & Equipment**

**OP 5500 FLEET MAINTENANCE:** *is the budget category that accounts for costs associated with the maintenance and repair of the District's individual emergency and support vehicles.*

### **OP 5510-### Non-Classified Vehicles**

- OP 5510-027 '06 Technical Rescue Cargo Trailer**
- OP 5510-074 '11 Air & Light Trailer**
- OP 5510-128 '01 First Resp./ReHab Veh. #128**

### **OP 5520-### Engines**

- OP 5520-078 '02 Pierce Quantum #078 (E-221)**
- OP 5520-456 '06 Pierce Quantum #456 (E-231)**
- OP 5520-511 '96 Pierce Quan. #511 (E-290 Res)**
- OP 5520-561 '05 Pierce Arrow #561 (E-280 Res)**
- OP 5520-812 '07 Pierce Quantum #812 (E-241)**
- OP 5520-563 '12 Pierce Arrow #563 (E-211)**

### **OP 5530-### Rescue / Aerial Apparatus**

- OP 5430-224 '02 Pierce Dash Quint #224 (Q-211)**

### **OP 5540-### Squad / Brush Trucks**

- OP 5440-112 2012 F-550 #112 (BT-211)**
- OP 5440-456 2011 F-550 #456 (BT-231)**
- OP 5440-924 '96 Ford Super Duty #924 (BT-290R)**
- OP 5440-948 '00 Ford F550 #948 (BT-241)**
- OP 5440-949 '00 Ford F550 #949 (BT-280R)**

### **OP 5550-### Water Tender**

- OP 5550-313 '97 Freightliner #313 (T-231)**

### **OP 5560-### Staff & Command Vehicles**

- OP 5460-264 '08 Ford Expedition EL #264 (C-201)**
- OP 5460-265 '08 Ford Expedition EL #265 (B-201)**
- OP 5460-364 '07 Ford Expedition EL #364 (C-202)**
- OP 5460-664 '04 Ford Expedition #664 (Tng 204)**
- OP 5460-736 '96 Ford Club Wagon #736**
- OP 5460-861 '04 Ford Econo Van #861**

**OP 5600-000 PPE / UNIFORMS:** *is the category that accounts for expenditures for personnel protective equipment, clothing, and uniforms..*

**OP 5610-000 Personal Protection Equipment:** *is the category used for costs associated with inspections, repairing and replacing personnel's personal protective clothing.*

**OP 5611-000 New Structural PPE** *is used to account for structural PPE purchased for new for personnel.*

**OP 5612-000 Replacement PPE** *is used for gear that has to be replaced because of loss or damage.*

**OP 5613-000 Repairs – Structural PPE** *is the category used for equipment repairs.*

**OP 5620-000 Testing and Gen. Maintenance PPE:** *is the category for the cost or required testing of PPE. The Texas Commission on Fire Protection requires departments to follow NFPA standards to verify protection levels of equipment used by firefighters.*

**OP 5630-000 Wildland PPE:** *personal protective clothing/equipment used by personnel during operations in the wildland, (other than structural fire operations), is different. It requires nearly a completely separate set of PPE for personnel operating in the wildland.*

- OP 5631-000 New Wildland PPE**
- OP 5632-000 Replacement Wildland PPE**
- OP 5633-000 Repairs – Wildland PPE**
- OP 5634-000 Water Gear**

**OP 5640-000 Uniforms:** *is the category that accounts for expenditures for personnel uniform clothing.*

**OP 5800-000 TRAINING PROGRAM:** *is the category used to account for expenses associated with training and continued education requirements for the District's personnel. Included are expenses for training both at the District's facilities and training that is obtained elsewhere.*

**OP 5810-000 Conferences and (CEU)**

- OP 5811-000 Fire/Res. Tng Confer. and CEU**
- OP 5812-000 EMS Tng. Conferences and CEU**
- OP 5813-000 Other Tng Conferences and CEU**

**OP 5820-000 Training Manuals and Books**

- OP 5821-000 Fire/Res Tng Manuals & Books**
- OP 5822-000 EMS Training Manuals & Books**
- OP 5823-000 Other Training Manuals & Books**

**OP 5830-000 Training Equipment**

- OP 5831-000 Fire/Rescue Training Equipment**
- OP 5832-000 EMS Training Equipment**
- OP 5833-000 Other Training Equipment**

**OP 5840-000 Training Supplies**

- OP 5841-000 Fire/Rescue Training Supplies**
- OP 5842-000 EMS Training Supplies**
- OP 5843-000 Other Training Supplies**

**OP 5850-000 Travel – Training**

- OP 5851-000 Per Diem**
- OP 5852-000 Lodging**
- OP 5853-000 Meals**
- OP 5854-000 Air Fare**
- OP 5855-000 Mileage/Rental Car**

**OP 5860-000 Specialty Schools**

**OP 6100-000 DUES AND SUBSCRIPTIONS:** *is the budget category used for expenses associated with the District's affiliation with various trade organizations and subscriptions to trade journals. Costs are assigned to the specific Division*

- OP 6110-000 Trade Journals**
- OP 6120-000 County Associations Dues**
- OP 6130-000 State Associations Dues**
- OP 6140-000 National/International Assn Dues**



## PREVENTION EXPENDITURES:

**PR 5200-000 SUPPLY AND MATERIALS MGMT:** *is the budget category for supplies and materials needed in day-to-day operations of the District's facilities. Included are janitorial supplies, office supply, and other needs.*

### PR 5230-000 Small Equipment

**PR 5300-000 EQUIP. MAINTENANCE & SERVICES:** *is the budget category used to account for expenses necessary for the maintenance of various equipment and systems and most common equipment. Included are associated maintenance agreements and service fees.*

### PR 5310-000 Systems and Equip. Maintenance

#### PR 5311-000 Gen. Systems and Equip. & Maint.

**PR 5400-000 FLEET OPERATIONS:** *accounts for routine costs such as fuel and lubricants, tires, and miscellaneous parts needed for operating the District's fleet of vehicles.*

#### PR 5410-000 Batteries

#### PR 5420-000 Fuel and Lubricants

#### PR 5430-### Tires

PR 5431-190 '07 Trailer #190 - Fire Safety House

PR 5431-356 '02 Trailer #356 - Pfluger Factory

PR 5436-023 '08 Ford F150 #023

PR 5436-024 '08 Ford F150 #024

PR 5436-025 '08 Ford F150 #025

PR 5436-416 '08 Ford F250 #416 (C-203)

#### PR 5440-000 Miscellaneous Parts & Equipment

**PR 5500-000 FLEET MAINTENANCE:** *is the budget category that accounts for costs associated with the maintenance and repair of the District's individual emergency and support vehicles.*

#### PR 5510-### Non-Classified Vehicles

PR 5510-190 '07 Trailer #190 - Fire Safety House

PR 5510-356 '02 Trailer #356 - Pfluger Factory

#### PR 5560-### Command & Staff Vehicles

PR 5560-023 '08 Ford F150 #023

PR 5560-024 '08 Ford F150 #024

PR 5560-025 '08 Ford F150 #025

PR 5560-416 '08 Ford F250 #416 (C-203)

**PR 5600-000 PPE / UNIFORMS:** *is the category that accounts for expenditures for personnel protective equipment, clothing, and uniforms..*

**PR 5610-000 Personal Protection Equipment:** *is the category used for costs associated with inspections, repairing and replacing personnel's personal protective clothing.*

**PR 5620-000 Testing and Gen. Maintenance PPE:** *is the category for the cost or required testing of PPE. The Texas Commission on Fire Protection requires departments to follow NFPA standards to verify protection levels of equipment used by firefighters.*

**PR 5630-000 Wildland PPE:** *personal protective clothing/equipment used by personnel during operations in the wildland, (other than structural fire operations), is different. It requires nearly a completely separate set of PPE for personnel operating in the wildland.*

**PR 5640-000 Uniforms:** *is the category that accounts for expenditures for personnel uniform clothing.*

**PR 5800-000 TRAINING PROGRAM:** *is the category used to account for expenses associated with training and continued education requirements for the District's personnel. Included are expenses for training both at the District's facilities and training that is obtained elsewhere.*

#### PR 5810-000 Conferences and (CEU)

#### PR 5820-000 Training Manuals and Books

#### PR 5830-000 Training Equipment

#### PR 5840-000 Training Supplies

#### PR 5850-000 Travel – Training

#### PR 5851-000 Per Diem

#### PR 5852-000 Lodging

#### PR 5853-000 Meals

#### PR 5854-000 Air Fare

#### PR 5855-000 Mileage/Rental Car

#### PR 5860-000 Specialty Schools

**PR 5900-000 PUBLIC EDUCATION / OUTREACH:** *is the category that covers public education and prevention activities conducted by District personnel.*

**PR 5910-000 Miscellaneous Fire Prevention Material and Supply:** *this category is used to cover miscellaneous supplies and materials needed for these programs.*

**PR 5950-000 Pfluger Fire Factory:** *is a program that delivers fire prevention and other safety messages using clowns and comedy routines. This category is*

used to categorize all costs such as costumes, props, and AV support.

**PR 5960-000 Fire Safety House:** *the District owns a portable mock home in which fire and home safety are taught to children and adults. This category accounts for support materials utilized with this program.*

**PR 5970-000 Juvenile Fire Setters Program:** *the District provides evaluation, counseling, and guidance for juvenile fire setters. This is a cooperative program that spans all of Travis County. This expense category is for the materials needed to support the program.*

**PR 5980-000 Pflugerville VFD:** *is a category that is used to provide funding through the volunteer fire department for scholarships to graduating seniors in the public school system. This is an outreach program of the VFD and is overseen by the Prevention Division.*

**PR 5990-000 Explorer Post:** *the District sponsors an Adventure Post under the auspices of the Boy Scouts*

*of America. The VFD provides much of the support and guidance in the Post along with personnel from the District. Oversight for the VFD and its personnel comes from the Prevention Division as a component of its public education and outreach mission.*

**PR 6100-000 DUES AND SUBSCRIPTIONS:** *is the budget category used for expenses associated with the District's affiliation with various trade organizations and subscriptions to trade journals. Costs are assigned to the specific Division*

**PR 6110-000 Trade Journals**

**PR 6120-000 County Associations Dues**

**PR 6130-000 State Associations Dues**

**PR 6140-000 National/International Assn Dues**

## FACILITIES:

**“FAC” FACILITIES SUB-BUDGET** separates revenue and expense tracking for facilities that may be utilized by others. This includes Pfluger Hall, the Conference and Education Center, and other facilities that the District may lease to others for short or long term. Not included herein are rentals for firefighter training,(at the Training Field). Financial obligations for these facilities are handled using a separate bank account in order to maintain purity of tracking tax payer dollars. Facilities that the District allows the public to use are only those that are not being used at the time by a District function. In other words outside uses of any District owned facility is secondary to the District’s needs. Accounts are coded with the prefix “FAC”.

### REVENUES:

#### FAC 4200-000 Grants & Gifts

#### FAC 4700-xxx Facilities Income

FAC 4710-B08 Rental Income Conference and Education Center (CEC)

FAC 4710-B09 Rental Income Pfluger Hall

FAC 4710-TO5 Rental Income Training Field

FAC 4720-000 Class Enrollment

#### FAC 4800 Miscellaneous Income

FAC 4810 Miscellaneous Other Income

FAC 4820 Vending Machine Revenue

#### FAC 8910 Transfer Funds In

#### FAC 8920 Transfer Funds Out

### EXPENDITURES:

#### FAC 5200 Supply and Materials Management

FAC 5210 Office Supply and Material

FAC 5220-B08 Janitorial Supply – CEC

FAC 5220-B09 Janitorial Supply – Pfluger Hall

FAC 6xxx Administration

FAC 6130 State Associations

FAC 6230 Newsletter Printing

FAC 6345 Vending Machines

FAC 6250 Advertisements

FAC 6255 Miscellaneous

FAC 6630 Public Relations

FAC 6710 Utilities

FAC 6711-B08 Electricity - CEC

FAC 6711-B09 Elec. – Pfluger Hall

FAC 6712-B08 Gas – CEC

FAC 6712-B09 Gas – Pfluger Hall

FAC 6713-B08 Water/Wtewater – CEC

FAC 6713-B09 W./W. – Pfluger Hall

FAC 6714-B08 Garbage Disp. – CEC

FAC 6714-B09 Gage Disp. – Pfluger Hall

FAC 6715-B08 Phone Service – CEC

FAC 6715-B09 Phone Serv. – Pfluger Hall

#### FAC 6750 Maintenance

FAC 6751-B08 Bldg & Prop. Maint. – CEC

FAC 6751-B09 B & P. Maint. – Pfluger Hall

FAC 6753-B08 Fire Alarm System – CEC

FAC 6753-B09 F. Alarm Sys.– Pfluger Hall

FAC 6754-B08 HVAC – CEC

FAC 6754-B09 HAVC – Pfluger Hall

FAC 6755-B08 Plumbing – CEC

FAC 6755-B09 Plumbing – Pfluger Hall

FAC 6756-B08 Elevators

#### FAC 6770 Services

FAC 6771-B08 Groundskeeping – CEC

FAC 6771-B09 Grndkeeping – Pfluger Hall

FAC 6772-B08 Janitorial – CEC

FAC 6772-B09 Janitorial – Pfluger Hall

FAC 6773-B09 Security Serv. – Pfluger Hall

FAC 6774-B08 Pest Control – CEC

FAC 6774-B09 Pest Control – Pfluger Hall

FAC 6999 Management Expense

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## Certificate for Resolution Adopting the Budget

### CERTIFICATE FOR RESOLUTION

THE STATE OF TEXAS §  
  §  
COUNTY OF TRAVIS §

The undersigned officer of the Board of Commissioners of Travis County Emergency Services District No. 2 hereby certifies as follows:

1. The Board of Commissioners of Travis County Emergency Services District No. 2 convened in special session on the 12<sup>th</sup> day of September, 2013, at the regular designated meeting place, and the roll was called of the duly-constituted officers and members of the Commission, to wit:

Terry Struble	-	President
George H. Mentzer, II	-	Vice President
Maize Hamilton	-	Secretary
Efren Brito	-	Treasurer
Joy Smith	-	Asst. Sec/Treasurer

and all of said persons were present, except Commissioner(s) \_\_\_\_\_, thus constituting a quorum. Whereupon, among other business, the following was transacted at the meeting:

### RESOLUTION ADOPTING BUDGET

was introduced for the consideration of the Commission. It was then duly moved and seconded that the Resolution Adopting Budget ("Resolution") be adopted, and, after due discussion, the motion prevailed and carried unanimously.

2. A true, full and correct copy of the Resolution adopted at the meeting described in the above paragraph is attached to this certificate; the Resolution has been duly recorded in the Commission's minutes of the meeting; the persons named in the above and foregoing paragraph are the duly chosen, qualified and acting officers and members of the Commission as indicated therein; each of the officers and members of the Commission was duly and sufficiently notified officially and personally, in advance, of the time, place and purpose of the aforesaid meeting and that the Resolution would be introduced and considered for adoption at the meeting, and each of the officers and members consented, in advance, to the holding of the meeting for such purpose; the meeting was open to the public as required by law; and public notice of the time, place and subject of the meeting was given as required by Chapter 551 of the Government Code.

# ATTACHMENT A

SIGNED AND SEALED the 12<sup>th</sup> day of September, 2013.

(SEAL)

  
\_\_\_\_\_  
Maize Hamilton  
Secretary, Board of Commissioners

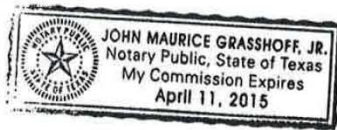
THE STATE OF TEXAS §

COUNTY OF TRAVIS §

This instrument was acknowledged before me on September 12, 2013, by Maize Hamilton, Secretary of the Board of Commissioners of Travis County Emergency Services District No. 2, on behalf of said District.

  
\_\_\_\_\_  
Notary Public Signature

(seal)



# ATTACHMENT A

## RESOLUTION ADOPTING BUDGET

THE STATE OF TEXAS §  
  §  
COUNTY OF TRAVIS §

BE IT RESOLVED BY THE BOARD OF EMERGENCY SERVICES COMMISSIONERS OF TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NO. 2 THAT:

WHEREAS, the Board of Emergency Services Commissioners of Travis County Emergency Services District No. 2 (the "District") has projected the operating expenses and revenues for the District for the period October 1, 2013 through September 30, 2014;

NOW, THEREFORE, KNOW ALL MEN BY THESE PRESENTS:

Section 1. That the Operating Budget attached hereto as **Exhibit "A"** is hereby adopted.

Section 2. That the Secretary of the Board of Directors is hereby directed to file a copy of this Resolution Adopting Budget in the official records of the District.

ADOPTED this 12<sup>th</sup> day of September, 2013.

(SEAL)

**TRAVIS COUNTY EMERGENCY SERVICES  
DISTRICT NO. 2**

  
\_\_\_\_\_  
Terry Struble, President

**ATTEST:**

  
\_\_\_\_\_  
Maize Hamilton, Secretary

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## Certificate for Order Levying Taxes

### CERTIFICATE FOR ORDER

THE STATE OF TEXAS           §  
  §  
COUNTY OF TRAVIS           §

The undersigned officer of the Board of Commissioners of Travis County Emergency Services District No. 2 hereby certifies as follows:

1. The Board of Commissioners of Travis County Emergency Services District No. 2 convened in special session on the 12<sup>th</sup> day of September, 2013, at the regular designated meeting place, and the roll was called of the duly-constituted officers and members of the Commission, to wit:

Terry Struble	-	President
George H. Mentzer, II	-	Vice President
Maize Hamilton	-	Secretary
Efren Brito	-	Treasurer
Joy Smith	-	Asst. Sec/Treasurer

and all of said persons were present, except Commissioner(s) \_\_\_\_\_, thus constituting a quorum. Whereupon, among other business, the following was transacted at the meeting:

### ORDER LEVYING TAXES

was introduced for the consideration of the Commission. It was then duly moved and seconded that the Order Levying Taxes ("Order") be adopted, and, after due discussion, the motion prevailed and carried unanimously.

2. A true, full and correct copy of the Order adopted at the meeting described in the above paragraph is attached to this certificate; the Order has been duly recorded in the Commission's minutes of the meeting; the persons named in the above and foregoing paragraph are the duly chosen, qualified and acting officers and members of the Commission as indicated therein; each of the officers and members of the Commission was duly and sufficiently notified officially and personally, in advance, of the time, place and purpose of the aforesaid meeting and that the Resolution would be introduced and considered for adoption at the meeting, and each of the officers and members consented, in advance, to the holding of the meeting for such purpose; the meeting was open to the public as required by law; and public notice of the time, place and subject of the meeting was given as required by Chapter 551 of the Government Code.

# ATTACHMENT A

SIGNED AND SEALED the 12<sup>th</sup> day of September, 2013.

(SEAL)

*Maize Hamilton*

Maize Hamilton  
Secretary, Board of Commissioners

**THE STATE OF TEXAS**

§

**COUNTY OF TRAVIS**

§

This instrument was acknowledged before me on September 12, 2013, by Maize Hamilton, Secretary of the Board of Commissioners of Travis County Emergency Services District No. 2, on behalf of said District.

*[Handwritten Signature]*  
\_\_\_\_\_  
Notary Public Signature



## ORDER LEVYING TAXES

THE STATE OF TEXAS §

COUNTY OF TRAVIS §

WHEREAS, the appraisal roll of Travis County Emergency Services District No. 2 (the "District") for 2013 has been prepared and certified by the appraiser for the District and submitted to the District's tax assessor/collector; and

WHEREAS, the District's tax assessor/collector has submitted the certified appraisal roll for the District, dated July 18, 2013, showing \$6,331,006,972 to be the total appraised, assessed and taxable values of all property and the total taxable value of new property, to the Board of Emergency Services Commissioners of the District; and

WHEREAS, based upon the certified appraisal roll, the employee or officer designated by the Board of Emergency Services Commissioners of the District has calculated a tax rate to be levied for 2013 sufficient to provide tax revenues to meet the District's obligations;

NOW, THEREFORE, BE IT ORDERED BY THE BOARD OF EMERGENCY SERVICE COMMISSIONERS OF TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NO. 2 THAT:

Section 1. The District has previously adopted a budget for the upcoming fiscal year, which will be funded from the revenues generated by the tax rate established in this order levying taxes.

Section 2. There is levied an ad valorem tax of \$0.0942 on each \$100.00 of taxable property within the District in order to provide funds for maintenance and operating purposes. THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S TAX RATE. THE TAX RATE WILL EFFECTIVELY BE RAISE BY 3.63 PERCENT AND WILL RAISE TAXES FOR MAINTENANCE AND OPERATIONS ON A \$100,000 HOME BY APPROXIMATELY \$3.30.

Section 3. There is levied an ad valorem tax of \$0.0058 on each \$100.00 of taxable property within the District in order to provide for payment and principal of and interest and associated obligations on the District's unlimited tax bonds now outstanding.

Section 4. All taxes collected pursuant to this levy, after paying costs of levying, assessing and collecting the taxes, will be used for paying costs of providing emergency services and organization and administrative expenses, including legal fees, and for paying principal of and interest on bonds, warrants, certificates of obligation or other lawfully authorized evidences of indebtedness issued or assumed by the unit.

Section 5. The Travis County Tax Assessor/Collector is authorized to assess and collect the taxes of the District employing the above tax rate.

Section 6. The taxes levied by this Order are due presently, and will be delinquent if not paid by January 31, 2014.

Section 7. This Order Levying Taxes is effective from and after its adoption.

# ATTACHMENT A

PASSED AND APPROVED the 12<sup>th</sup> day of September, 2013.

**TRAVIS COUNTY EMERGENCY SERVICES  
DISTRICT NO. 2**

By:   
Terry Struble, President  
Board of Emergency Services Commissioners

**ATTEST:**

  
Maize Hamilton, Secretary  
Board of Emergency Services Commissioners

