

**Travis County Emergency Services
District Number Two**

Regular Meeting of the Board of Commissioners

A meeting of the Board of Commissioners of the Travis County Emergency Services District Number Two was held on Thursday, August 13, 2015 at Travis County Emergency Services District Number Two Headquarters, located at 201 East Pecan Street, Pflugerville, Texas 78660.

The following Commissioners, duly appointed by Travis County Commissioners Court and constituting a quorum, were present for the meeting:

Terry Struble Mike Bessner Mike Howe Rudy Metayer

The following persons were also in attendance:

Ron Moellenberg	Kevin Croegaert	Tommy Crane
Kelli Carlton	Monica Reed	John Grasshoff
JoAnn Haley		

1. THE MEETING *was called to order by President Struble at 6:00 p.m. and the minutes were recorded mechanical means*; The meeting was held pursuant to a formal Notice of Meeting, which had been posted in accordance with the Texas Open Meetings Act at the Travis County Clerk's Office and in the offices of the Travis County Emergency Services District Number Two Headquarters;
2. PUBLIC COMMENT; *no public comment was made; no action was taken on this item*;
3. CELEBRATE SPECIAL RECOGNITION OF PERSONNEL FOR EXCEPTIONAL PERFORMANCE; *no special recognition; no action was taken on this item*;
4. ACTION REGARDING APPROVAL OF MINUTES; *a MOTION was made by Commissioner Howe to approve the minutes of Thursday, July 9, 2015, regular meeting; Commissioner Bessner made a SECOND to the motion; the motion carried*;
5. DISCUSS AND CONSIDER ADOPTING A RESOLUTION FOR THE DISPOSITION OF SALVAGE PROPERTY ITEMS AND TAKE ANY RELATED ACTION; *a MOTION was made by Commissioner Bessner to approve the disposition of salvage property; Commissioner Howe made a SECOND to the motion; the motion carried*;

6. COMMISSIONER'S REPORTS, INCLUDING RESPONSES TO INQUIRIES; *Commissioner Metayer made an inquiry regarding emergency responses to Northeast Metro Park; President Struble gave an update on Fire Station 2 remodel project and plans to collect the total cost for the remodel project; he stated the retainage was released this week; no action was taken on this item;*
7. TREASURER'S REPORT and BOOKKEEPER'S REPORT; *Commissioner Howe reviewed the district budget spreadsheet, invoices with questions on certain expenses, bills, district investments and sales tax and approval for payroll processing; Commissioner Howe made a MOTION to accept the financial report as presented with payment of bills and invoices and processing of payroll; Commissioner Bessner made a SECOND to the motion; the motion carried;*
8. REPORT FROM THE DISTRICT'S FIRE CHIEF; *Chief Moellenberg reported on the items listed below:*
 - *Senior Staff have been busy working on budget revisions and budget forecasting with scenarios;*
 - *Moving forward on fire-based ALS service;*
 - *Discussion with former Chief Harry Evans regarding flood forecasting and early warning;*
 - *Update on Edwards County Wildland Fire Task Force;*
9. REPORT FROM DISTRICT'S ATTORNEY; *Kelli Carlton had no report;*
10. RECEIVE REPORT FROM THE PFLUGERVILLE PROFESSIONAL FIREFIGHTER'S ASSOCIATION, LOCAL #4137 AND CONSIDER TAKING RELATED ACTION; *Association President Trevor Stokes or a representative was not in attendance; no report was given; no action was taken on this item;*
11. DISCUSS AND CONSIDER REVISIONS TO THE FY 2015 BUDGET AND TAKE ANY RELATED ACTION; *Chief Moellenberg stated the budget is straight forward; Commissioners reviewed line items; adjustments represent expenses for maintenance, recruitment and retention for an extra recruitment class, and also items approved for loans such as the remodeling of Fire Station 2, and the new Fire Engine currently housed at Fire Station 3. He also stated there has been an increase in growth and development in the District; Commissioner Howe made a MOTION to approve the revisions to the FY 2015 budget; Commissioner Metayer made a SECOND to the motion; the motion carried;*
12. DISCUSS AND CONSIDER APPROVAL OF NEW STRATEGIC PLAN AND TAKE ANY RELATED ACTION;
 - *Chief Moellenberg stated Senior Staff has been busy compiling the strategic plan and correlating it to the planning conference in June;*
 - *The long range plan includes moving forward towards a fire-based ALS service with additional staffing;*
 - *Discussion with Acting Medical Director for Travis County regarding County/District needs;*

Commissioner Howe made a MOTION to approve the new strategic plan; Commissioner Metayer made a SECOND to the motion; the motion carried;

13. DISCUSS AND CONSIDER THE FY 2016 PROPOSED BUDGET AND TAKE ANY RELATED ACTION; *Following discussion and general agreement of the proposed budget, the delay in appraised values, this agenda item was tabled for next month; no action taken on this item;*

14. DISCUSS AND CONSIDER TAKING ACTION REGARDING THE 2015 TAX RATE, INCLUDING

- a. Establish proposed tax rate,
- b. Take record vote and schedule two public hearings for October 8 and October 14,
- c. Authorize publication of “Notice of Public Hearing on Tax Increase” in the Austin American Statesman.

Due to the delay in appraised values, this agenda item was tabled for next month; no action taken on this item;

Being no further business before the Board, President Struble adjourned the meeting at 7:20 p.m.