

**Travis County Emergency Services
District Number Two**

Regular Meeting of the Board of Commissioners

A meeting of the Board of Commissioners of the Travis County Emergency Services District Number Two was held on Thursday, March 12, 2015 at Travis County Emergency Services District Number Two Headquarters, located at 201 East Pecan Street, Pflugerville, Texas 78660.

The following Commissioners, duly appointed by Travis County Commissioners Court and constituting a quorum, were present for the meeting:

Mike Bessner Terry Struble Rudy Metayer Mike Howe Rico Reyes

The following persons were also in attendance:

John Carlton John Grasshoff Kevin Croegaert
Ron Moellenberg Monica Reed Trevor Stokes

1. THE MEETING *was called to order by President Struble at 6:02 p.m. and the minutes were recorded mechanical means*; The meeting was held pursuant to a formal Notice of Meeting, which had been posted in accordance with the Texas Open Meetings Act at the Travis County Clerk's Office and in the offices of the Travis County Emergency Services District Number Two Headquarters;
2. PUBLIC COMMENT; *no public comment was made; no action was taken on this item*;
3. CELEBRATE SPECIAL RECOGNITION OF PERSONNEL FOR EXCEPTIONAL PERFORMANCE; *no recognition noted; no action was taken on this item*;
4. ACTION REGARDING APPROVAL OF MINUTES; *a MOTION was made by Commissioner Howe to approve the minutes of the Thursday, February 19, 2015, regular meeting and to approve the minutes of the Tuesday March 3, 2015 special meeting; Commissioner Bessner made a SECOND to the motion; the motion carried*;
5. COMMISSIONER'S REPORTS, INCLUDING RESPONSES TO INQUIRIES; *President Struble noted that the ESDCC meeting scheduled at Pflugger Hall was changed to May 30, 2015; Commissioner Bessner informed the group that the Pflugerville Chamber of Commerce will celebrate 30 years and that their banquet was scheduled for April 11, 2015 at Hawaiian Falls event center; he asked if a table was reserved for the ESD and if not, would consideration be made to do so; staff was directed to reserve a table; he also asked the group to sponsor a resolution to recognize the Chamber and its service to the community; staff was directed to develop a resolution; no action was taken on this item*;
6. TREASURER'S REPORT and BOOKKEEPER'S REPORT; *Commissioner Howe reviewed the district budget spreadsheet, invoices with questions on certain expenses, bills, district investments and sales tax and approval for payroll processing; Commissioner Howe made a MOTION to accept the financial report as presented; Commissioner Metayer made a SECOND to the motion; the motion carried*;

7. REPORT FROM THE DISTRICT'S FIRE CHIEF; *Chief Moellenberg reported on the items listed below:*
 - *Response to questions from Commissioner Howe concerning additional stations – staffing for safety will come first as outlined in the District's strategic plan;*
 - *A meeting with the City of Pflugerville was scheduled for the last weekend in March;*
 - *A fleet accident during the recent inclement weather involving ice on bridges occurred; the engine collided with two vehicles and sustained damage to the passenger side;*
 - *The annual planning conference was scheduled for June 27, 2015 and that a survey was included in the handouts for suggesting topics and prioritizing topics;*
 - *John Grasshoff will take on the role of Community Outreach Specialist in Prevention, leaving unfilled roles in Staff Services for the near future; no action was taken on this item;*
8. REPORT FROM DISTRICT'S ATTORNEY; *John Carlton reported work on:*
 - *Completed involvement in a trial and will be available;*
 - *Legislative watch and bill tracking during the next few weeks;*
no action was taken on this item;
9. RECEIVE REPORT FROM THE PFLUGERVILLE PROFESSIONAL FIREFIGHTER'S ASSOCIATION, LOCAL #4137 AND CONSIDER TAKING RELATED ACTION; *Association President Trevor Stokes gave no report; no action was taken on this item;*
10. DISCUSS AND CONSIDER FLEET AVAILABILITY UPDATE AND FINANCING OPTIONS AND TAKE ANY RELATED ACTION; *Chief Moellenberg reviewed the schedule for apparatus replacement adopted in the District's Strategic Plan and requested modification of the purchase sequence; he proposed purchasing an engine with this year's allotment and ordering a ladder truck for delivery in next year's budget; he proposed purchasing the engine through state contract on a lease-purchase arrangement; Commissioner Howe made a MOTION to approve the purchase and financing through Oshkosh Financial and the approval to order an aerial apparatus for delivery sometime in November of 2015; Commissioner Bessner made a SECOND to the motion; the motion carried;*
11. DISCUSS AND CONSIDER APPROVAL OF A LOAN TO FINANCE THE PARTIAL REMODEL OF FIRE STATION 2, CERTAIN OPERATIONAL EQUIPMENT, AND CAPITAL OUTLAYS AND TAKE ANY RELATED ACTION; *Chief Moellenberg and Executive Director Reed explained the loan request for \$850,000.00 at an APR of 2.5% for a term of seven years; Commissioner Howe made a MOTION to approve the loan request; Commissioner Reyes made a SECOND to the motion; the motion carried;*
12. DISCUSS AND CONSIDER APPROVAL OF A PROPOSAL FROM WELLS FARGO TO REFINANCE EXISTING WELLS FARGO LOANS AND TAKE ANY RELATED ACTION; *Executive Director Reed explained that consolidation of outstanding loans with Wells Fargo would result in a savings of approximately \$30,000 in interest; the consensus of the board was to proceed with the consolidation and to bring the completed documents to the April meeting; no action was taken on this item;*
13. DISCUSS AND CONSIDER ILA WITH TRAVIS COUNTY FOR PROVISION OF EMERGENCY MEDICAL SERVICES AND TAKE ANY RELATED ACTION; *Chief Moellenberg explained that past practice of the county was to execute an agreement with all the ESDs as a whole and that this year the county will negotiate individually with each ESD allowing for customization of the agreements and flexibility; after discussion, the Board directed Chief Moellenberg to proceed and bring the completed document to the board at the April meeting; no action was taken on this item;*

14. DISCUSS AND CONSIDER UPDATES TO DISTRICT BANK ACCOUNTS AND TAKE ANY RELATED ACTION; *staff was directed by the board to delete retired vice-president George Mentzer from the district bank account and Texpool account, signature authority and add Commissioner Reyes; Commissioner Howe made a MOTION to approve the resolution granting the changes in signatory authority; Commissioner Bessner made a SECOND to the motion ; the motion carried;*

15. DISCUSS AND CONSIDER CHANGE IN RETIREMENT PLAN ADMINISTRATIONS AND FIDUCIARY AND TAKE ANY RELATED ACTION; *President Struble called the board into executive session at 7:25p.m.to discuss matters with legal counsel pursuant to Chapter 551.071 of the Texas Government Code; he re-convened the open session at 8:13 p.m. citing no action taken in executive session; Commissioner Howe made a MOTION to terminate ML&R Wealth Management as retirement plan administrators and retirement plan fiduciary and move to Retirement Plan Fiduciaries; a SECOND was made by Commissioner Bessner; the motion carried;*

16. DISCUSS AND CONSIDER OTHER RETIREMENT PLAN OPTIONS FOR THE DISTRICT AND TAKE ANY RELATED ACTION; *a MOTION was made by Commissioner Metayer to change the district's retirement plan to a defined benefit plan with TCDRS; Commissioner Howe made a SECOND to the motion; the motion carried; President Struble named Commissioner Bessner and Commissioner Metayer to a committee to represent the board to see through the plan change; he stated that he would serve as alternate to the committee;*

Being no further business before the Board, President Struble adjourned the meeting at 8:19 p.m.