

**Travis County Emergency Services
District Number Two**

Regular Meeting of the Board of Commissioners

A meeting of the Board of Commissioners of the Travis County Emergency Services District Number Two was held on Thursday, April 9, 2015 at Travis County Emergency Services District Number Two Headquarters, located at 201 East Pecan Street, Pflugerville, Texas 78660.

The following Commissioners, duly appointed by Travis County Commissioners Court and constituting a quorum, were present for the meeting:

Terry Struble Mike Bessner Mike Howe Rudy Metayer Rico Reyes

The following persons were also in attendance:

Ron Moellenberg Kevin Croegaert Monica Reed
John Carlton John Grasshoff JoAnn Haley

1. THE MEETING *was called to order by President Struble at 6:01 p.m. and the minutes were recorded by mechanical means*; The meeting was held pursuant to a formal Notice of Meeting, which had been posted in accordance with the Texas Open Meetings Act at the Travis County Clerk's Office and in the offices of the Travis County Emergency Services District Number Two Headquarters;
2. PUBLIC COMMENT; *no public comment was made; no action was taken on this item*;
3. CELEBRATE SPECIAL RECOGNITION OF PERSONNEL FOR EXCEPTIONAL PERFORMANCE; *no recognition noted; no action was taken on this item*;
4. ACTION REGARDING APPROVAL OF MINUTES; *a MOTION was made by Commissioner Howe to approve the minutes of the Thursday, March 12, 2015 regular meeting; Commissioner Bessner made a Second to the motion; the motion carried*;
5. COMMISSIONER'S REPORTS, INCLUDING RESPONSES TO INQUIRIES; *no comment was taken on this item*;
6. TREASURER'S REPORT and BOOKKEEPER'S REPORT; *Commissioner Howe reviewed the district budget spreadsheet, invoices with questions on certain expenses, bills, district investments and sales tax and approval for payroll processing; Commissioner Howe made a Motion to accept the financial report as presented; Commissioner Bessner made a Second to the motion; the motion carried*;
7. REPORT FROM THE DISTRICT'S FIRE CHIEF; *Chief Moellenberg presented the monthly report and commented on the items listed:*
 - *Revising monthly data reporting*;
 - *Spot Map of actual incidents for the month, GIS is pulling information directly from Dispatch*;
 - *Moving Prevention to a paperless environment and increasing reporting capabilities*;
 - *Waiting for feedback from AFG (Assistance to Firefighter Grant) to add additional firefighters*;
 - *Met with the City of Pflugerville and representative from Travis County to discuss Fire-Based EMS*;

8. REPORT FROM DISTRICT'S ATTORNEY;

John Carlton is tracking bills during the 84th Legislative Session which could have an impact to the District. He worked on:

- *Texas Public Policy Foundation (TPPF) bill and the effect on the economic development bills filed on the roll back rate which applies to cities, counties, and school districts;*
- *ESD 6 Bill – Develop Emergency Response Districts; only the bill has been filed;*

He also discussed the District's financing documents;

9. RECEIVE REPORT FROM THE PFLUGERVILLE PROFESSIONAL FIREFIGHTER'S ASSOCIATION, LOCAL #4137 AND CONSIDER TAKING RELATED ACTION; *not in attendance; no report and no action was taken on this item;*

10. DISCUSS AND CONSIDER APPROVAL FOR FIRE STATION 2 BUILDING COMMITTEE TO AUTHORIZE CHANGE ORDERS NOT TO EXCEED \$2,500 AND TAKE ANY RELATED ACTION; *Terry Struble discussed the change order and the \$2,500 cap; board authorized the building committee to approve change orders up to 5% of the total contract so Fire Station 2 renovation project could continue; Commissioner Howe made a Motion to approve up to 5% approval of the contract; and Commissioner Reyes made a Second to the motion; the motion carried.*

11. DISCUSS AND CONSIDER APPROVAL OF PROPOSAL FROM WELLS FARGO TO REFINANCE EXISTING WELLS FARGO LOANS AND TAKE ANY RELATED ACTION; *Chief Moellenberg and Executive Director Reed explained the loan restructure; Wells Fargo recommended one loan for restructure since the other existing loans would be concluded in a year; resulted in a net savings of \$36,000 in interest because the rate was lowered from 2.9% to 2.4%; payment went from monthly to quarterly; no change on the end date for the loans; Commissioner Bessner made a Motion to approve the loan restructure; Commissioner Howe made a Second to the motion; the motion carried;*

12. DISCUSS AND CONSIDER CURRENT LEGISLATIVE BILLS AND TAKE ANY RELATED ACTION; *the item was discussed earlier in the Report from District's Attorney; no action was taken on this item;*

13. DISCUSS AND CONSIDER ILA WITH TRAVIS COUNTY FOR PROVISION OF EMERGENCY MEDICAL SERVICES AND TAKE ANY RELATED ACTION; *Chief Moellenberg revisited the concept of a ILA with Travis County for Provisions of Emergency Medical Services; discussed the role of CAFCA (Capital Area Fire Chief Association) and ESSAT (Emergency Services Standards Advisory Team). ILA will require further review; no action was taken on this item;*

14. DISCUSS AND CONSIDER THE AUTOMATIC RENEWAL OF ILA WITH AUSTIN ISD FOR THE LBJ FIRE ACADEMY AND TAKE ANY RELATED ACTION; *Chief Moellenberg explained the LBJ Fire Academy which is a long standing program; this fire program has been well received; Battalion Chief Perkins teaches students and they have the opportunity to ride out with the District; the academy has between 20 and 25 students per semester; Commissioner Reyes made a Motion to consider the automatic renewal of ILA with Austin ISD for the LBJ Fire Academy; Commissioner Howe made a Second to the motion; the motion carried;*

Being no further business before the Board, President Struble adjourned the meeting at 7:12 p.m.