

**TRAVIS COUNTY EMERGENCY SERVICES
DISTRICT NUMBER TWO**

Regular Meeting of the Board of Commissioners

A meeting of the Board of Commissioners of the Travis County Emergency Services District Number Two was held on Thursday, June 11, 2015 Travis County Emergency Services District Number Two Headquarters, located at 201 East Pecan Street, Pflugerville, Texas 78660.

The following Commissioners, duly appointed by Travis County Commissioners Court and constituting a quorum, were present for the meeting:

Terry Struble Mike Bessner Rudy Metayer

The following persons were also in attendance:

Ron Moellenberg	Kevin Croegaert	Monica Reed
John Carlton	John Grasshoff	JoAnn Haley
Stephen Pena	Andy Pena	Rosa Pena
Andrew Diaz	George Diaz	Laura Diaz

1. THE MEETING *was called to order by President Struble at 6:06 p.m. and the minutes were recorded by mechanical means;* The meeting was held pursuant to a formal Notice of Meeting, which had been posted in accordance with the Texas Open Meetings Act at the Travis County Clerk's Office and in the offices of the Travis County Emergency Services District Number Two Headquarters;
2. PUBLIC COMMENT; *no public comment was made; no action was taken on this item;*
3. CELEBRATE SPECIAL RECOGNITION OF PERSONNEL FOR EXCEPTIONAL PERFORMANCE; *Executive Director Reed stated the scholarship recipients were invited to the board meeting. Commissioner Howe had presented the scholarships certificates at their schools. Andrew Diaz and Stephen Pena are both interested in public service and they received the Travis County ESD 2 and First In Pfoundation scholarship this year.*
4. ACTION REGARDING APPROVAL OF MINUTES; *President Struble noted a correction to the May 14, 2015 minutes. For Agenda Item No. 16 to add Executive Director Reed to that agenda item; a MOTION was made by Commissioner Bessner to approve the minutes of the Thursday, May 14, 2015 regular meeting with that correction; Commissioner Metayer made a Second to the motion; the motion carried;*
5. COMMISSIONER'S REPORTS, INCLUDING RESPONSES TO INQUIRIES; *President Struble asked about the ESDCC meeting that occurred last month. Chief Moellenberg discussed the camera sweep technology that was bought with Travis County and City of Austin money to sweep western Travis County.*

Chief Moellenberg further stated the District is committed anytime they want us to work with a helicopter (helo- portion) for wildfires;

6. **TREASURER'S REPORT and BOOKKEEPING REPORT;** *Commissioner Howe was not present and Executive Director Reed reviewed the district budget spreadsheet, invoices with questions, bills, district investments and sales tax and approval for payroll processing; Commissioner Bessner made a Motion to accept the financial report as presented with payment of bills and invoices and processing of payroll; Commissioner Metayer made a Second to the motion; the motion carried;*
7. **REPORT FROM THE DISTRICT'S FIRE CHIEF;** *Chief Moellenberg presented the monthly report and commented on the items listed:*
 - *The City of Pflugerville has requested a response to the EMS Development Plan. The response is not part of the agenda tonight and can be discussed further at the planning conference in San Antonio;*
 - *The planning conference provides an opportunity to discuss our long term strategic vision and how we plan to get there; to discuss priority issues; and to address individual questions;*
 - *Before an official response is given to the City of Pflugerville, we will need direction from the board;*
 - *Our strategic plan remains in tack and how fast we get there is determined by the funding mechanism;*
 - *The flood event in Central Texas continues to be of major news and there is a summary that BC Mosley wrote that shows how our people were being utilized;*
 - *The call volume for the month is phenomenally high;*
8. **REPORT FROM DISTRICT'S ATTORNEY;** *John Carlton presented his report;*
 - *The legislative session is over;*
 - *With regard to ESD legislation, there was little impact;*
 - *There are some interesting changes in the Open Meetings Act, and a summary will be put together:*
 - *For example: There is a law that has been passed so we can post our board agenda on our website instead of sending the agenda to the county courthouse. This will require a process for time stamping;*
 - *We can use internet auction sites now to disposed of surplus property and equipment which might generate some revenue;*
 - *Working on contract issues and open record requests;*
9. **RECEIVE REPORT FROM THE PFLUGERVILLE PROFESSIONAL FIREFIGHTER'S ASSOCIATION, LOCAL # 4137 AND CONSIDER TAKING RELATED ACTION;** *Association President Trevor Stokes or a representative was not in attendance; no report was given; and no action was taken on this item;*

DISCUSSION/ACTION ITEM

10. **DISCUSS AND CONSIDER INVOICE AND CONDITIONAL WAIVER AND RELEASE FOR PROGRESS PAYMENT FOR STATION 2 REMODEL AND TAKE ANY RELATED ACTION;** *President Struble gave an overview of the remodel project for Fire Station 2 which is days away from finishing. The completion date is July 11 and it looks like the deadline will be met. President Struble signed off on the invoices. Commissioner Metayer made a Motion to approve the invoices as presented; Commissioner Bessner made a Second to the motion; the motion carried;*

11. DISCUSS AND CONSIDER INTERLOCAL AGREEMENT BETWEEN TRAVIS COUNTY AND THE DISTRICT AND TAKE ANY RELATED ACTION; *Chief Moellenberg stated this is the same inter-local agreement discussed over the past few months. In the packet is the red line document. The red line document requires no signature but will need approval for signature at the appropriate time. Chief Moellenberg will inquire about a sign able copy from the County which is preferred. Commissioner Bessner made a Motion to approve the final version of the inter local agreement; Commissioner Metayer made a Second to the motion; the motion carried;*
12. DISCUSS AND CONSIDER PROVISION OF IT SERVICES FOR THE DISTRICT AND TAKE ANY RELATED ACTION; *Executive Director Reed gave a presentation on IT Services for the District. The Request for Proposal for IT Services was completed. The RFP had ten requirements. There were four bids that were submitted. Executive Director Reed discussed each of the bids with the board. The recommendation is to continue with IT Freedom. Commissioner Metayer made a Motion to approve the continuation with IT Freedom for IT Services; Commissioner Bessner made a Second to the motion; the motion carried;*

Being no further business before the Board, President Struble adjourned the meeting at 7:06 p.m.