

Travis County Emergency Services
District Number Two

Regular Meeting of the Board of Commissioners

A meeting of the Board of Commissioners of Travis County Emergency Services District No. 2 was held on Thursday, October 8, 2015 at 6:00 p.m. at Travis County Emergency Services District Number Two Headquarters located at 201 East Pecan Street, Pflugerville, Texas 78660.

The following Commissioners, duly appointed by Travis County Commissioners Court and constituting a quorum, were present for the meeting:

Terry Struble Mike Bessner Mike Howe Rudolph Metayer Rico Reyes

The following persons were also in attendance:

Ron Moellenberg Kevin Croegaert Tommy Crane Monica Reed John Carlton
Nick Perkins Trevor Stokes Heath Doyle David Kilventon Pat Bryan
John Grasshoff Victor Gonzalez JoAnn Haley

1. THE MEETING was called to order by President Struble at 6:00 p.m. and the minutes were recorded by mechanical means; The meeting was held pursuant to a formal Notice of Meeting, which had been posted in accordance with the Texas Open Meetings Act at the Travis County Clerk's Office and in the offices of the Travis County Emergency Services District Number Two Headquarters;
2. PUBLIC COMMENT; *No public comment was made; no action was taken on this item;*
3. CELEBRATE SPECIAL RECOGNITION OF PERSONNEL FOR EXCEPTIONAL PERFORMANCE; *Executive Director Reed recognized Pat Bryan, Accounting Manager for the District. She received the Outstanding Contributor Award for 2015 for her leadership and for the quality of her work; no action was taken on this item;*
4. ACTION REGARDING APPROVAL OF MINUTES; a MOTION was made by Commissioner Metayer to approve the minutes of September 10, 2015 regular meeting, September 17, 2015 special meeting, September 17, 2015 special meeting, September 23, 2015 special meeting, and September 30, 2015 special meeting; Commissioner Bessner made a SECOND to the motion; the motion carried;
5. DISCUSS AND CONSIDER APPROVAL OF RECORD DESTRUCTION OF OPERATIONAL RECORDS BASED ON THE ADOPTED RECORD RETENTION SCHEDULE; *Chief Moellenberg stated the record destruction list included older records; a MOTION as made by Commissioner Howe to approve the destruction of records based on the Record Retention Schedule; Commissioner Metayer made a SECOND to the motion; the motion carried;*
6. COMMISSIONER'S REPORTS, INCLUDING RESPONSES TO INQUIRIES; *there was no report; no action was taken on this item;*
7. TREASURER'S REPORT AND BOOKKEEPER'S REPORT; *Commissioner Howe reviewed the District budget spreadsheet and had some questions on certain expenses; Commissioner Howe made a MOTION to*

approve all four items (monthly bills and invoices, including processing of payroll; approval of financial report; review of district investments and investment report; approval of the quarterly investment report); Commissioner Reyes made a SECOND to the motion; the motion carried;

8. REPORT FROM THE DISTRICT'S FIRE CHIEF; *Chief Moellenberg reported on the items listed below:*
 - *Advise the board on a fraudulent check situation, working with Wells Fargo Fraud Division, passed copies of both checks to the board members;*
 - *Discussed the shuffle of non-emergency fleet vehicles; two vehicles will be salvaged; will be requesting permission for a requisition for bid (RFB) for new vehicles at next month's board meeting; no action was taken on this item;*
9. REPORT FROM DISTRICT'S ATTORNEY; *John Carlton reported he was working on routine matters, contract issues, bidding process, and discussed Travis County Tax Assessor's process and the change in values due to the market; no action was taken on this item;*
10. RECEIVED REPORT FROM THE PFLUGERVILLE PROFESSIONAL FIREFIGHTER'S ASSOCIATION, LOCAL #4137; *Association President Stokes did not have a report but stated he spoke to Executive Staff and discussed a more effective way to perform collective bargaining; President Struble stated the Association has to conduct negotiations at a public meeting with the board; Association President Stokes was not ready to discuss the proposal by the Pflugerville Professional Firefighter Association; Association President Stokes was monitoring the blog sphere regarding fire based ALS; President Struble noted tabling Agenda Item 15;*
11. CONSIDER TAKING ACTION REGARDING BUDGET FOR FISCAL YEAR OCTOBER 1, 2015 TO SEPTEMBER 30, 2016; *John Carlton stated the budget was adopted at the September board meeting and the resolution was ready; no action was taken on this item;*
12. TAKE A RECORD VOTE ON THE DISTRICT'S 2015 TAX RATE, ADOPT AN ORDER LEVYING TAXES AND AUTHORIZE FILING THE ORDER WITH TRAVIS COUNTY TAX ASSESSOR/COLLECTOR; *Commissioner Howe stated the effective tax rate is at 0.0958 cents per hundred dollar valuation, last years' rate was 0.0982; a MOTION to take a record vote on the adoption of the tax rate, order levying taxes, and authorization to file with the County Tax Assessor/Collector was made by Commissioner Howe; a SECOND was made by Commissioner Bessner; a record vote was taken: President Struble- ayes; Commissioner Bessner-ayes; Commissioner Howe- ayes; Commissioner Metayer-ayes; and Commissioner Reyes-ayes; the motion carried;*
13. DISCUSS AND CONSIDER THE ANNUAL CERTIFICATION BY INVESTMENT OFFICER OF THE DISTRICT'S INVESTMENT POLICY; *John Carlton stated Commissioner Howe will need to sign the certificate and by his signature acknowledge that he has reviewed the annual investment policy; the certification was signed;*
14. DISCUSS AND CONSIDER THE PERFORMANCE OF THE DISTRICT'S FIRE CHIEF FOR THE PAST YEAR; *President Struble adjourned the meeting into executive session for the purpose of discussion with District attorney on personnel matters pursuant to Chapter 551.074 of the Texas Government Code at 6:28pm; the meeting was re-convened at 7.51 pm; the board decided to postpone this agenda until the November board meeting; no action was taken on this item;*

15. Discuss and consider suggestion by the Pflugerville Professional Firefighters Association to modify the collective bargaining process for the upcoming 2016 negotiations and take any related action; *this item was tabled; no action was taken on this item;*

President Struble adjourned the meeting at 7:53 pm.