Travis County Emergency Services District (ESD) #2 / Pflugerville Fire Department
Risk Reduction Division

HAZARDOUS MATERIALS INFORMATION FORM

Form Completion Date: _____

When completed, send to: Travis County ESD #2, Risk Reduction Division, 203 E Pecan St, Pflugerville TX 78660
hazmat@pflugervillefire.org   Main Phone 512-251-2801

BUSINESS INFORMATION

Business Name_____

Street Address_____ Suite #_____

City_____ ZIP_____ Main Phone #_____

Principal Business Activity_____
(Generally describe the operations taking place at this facility)

Times of Operation (AM/PM)_____ Number of Shifts_____ Total Employees _____

Number of OSHA 1910.120 Emergency Response Team (ERT) personnel on-site each shift: _____

PRINCIPAL CONTACT: Person Responsible for Answering Application Questions

Note: International Fire Code requires a representative, knowledgeable about operations in the on-site hazardous material areas, to be responsible for liaison with the Pflugerville Fire Department. In addition, requests for Safety Data Sheets, Hazmat/Fire Inspection results, preplanning information for emergency responses, etc. will be directed to this on-site representative when necessary.

Name_____ Title_____

Phone # _____ Email _____

24-HOUR EMERGENCY CONTACTS

1. Name_____ Email_____

    Cell Ph. #_____ Home Ph. #_____

2. Name_____ Email_____

    Cell Ph. #_____ Home Ph. #_____

RESPONSIBLE OFFICIAL such as the business owner, general manager, etc.

Name_____

Title_____ Business Phone #_____

Signature_____ Date_____
I certify that the information above and on the following parts is true and correct to the best of my knowledge.

Product Inventory Sheet

Product Name	Chemical Abstract Number	Maximum Quantity Stored	Location Stored	704 Diamond				Container Size	Amount Used In Open
				HEALTH	FIRE	REACT.	SPECIAL		
A.									
B.									
C.									
D.									
E.									
F.									
G.									
H.									

TO LIST ANY <u>ADDITIONAL</u> PRODUCTS, PLEASE UTILIZE THE NEXT PAGE.

The above-ground inventory must include reportable quantities at the site, both indoors and outdoors. The Hazardous Material Inventory Statement must include the following as shown on the attached form:

1. <u>CHEMICAL/PRODUCT NAME</u> - Enter the product, commodity, or trade name for mixtures. Enter the common name of pure chemicals. Waste materials should be reported by product name with the designation "waste".

2. <u>CHEMICAL ABSTRACT NUMBER</u> - The Chemical Abstract Number can be found on the SDS Sheet.

3. <u>MAXIMUM QUANTITY STORED</u> - Enter the maximum amount stored at any one time for each of the materials reported in the Maximum Quantity Stored column. The aggregate quantity on-site should be reported for each hazard class (i.e. Health, Fire, and/or Reactivity).

4. <u>LOCATION</u> - Enter the storage/use location name or code (from the FACILITY STORAGE MAP) in the Location column for each product reported. Hazardous materials reported may be grouped together by building, room, etc.

5. <u>704 DIAMOND</u> - Enter the numerical hazard rating for each of the products reported in the health, flammability and reactivity. Except for compressed oxygen, only materials with a 2, 3, or 4 in any hazard class should be reported. These ratings are determined using criteria outlined in NFPA Standard No. 704. The ratings range from "0" for little hazard, to "4" for extreme hazard and are assigned for health, flammability, and reactivity. Many products will have ratings in two or more hazard categories. These ratings sometimes can be found on the SDS for each product.

6. <u>CONTAINER SIZE</u> - Enter container size for each product. If multipltle sizes are used, provide the largest size container and write "multiple" next to the largest container size.

7. <u>AMOUNT USED IN OPEN</u> – Enter the amount of product continuously open to the atmosphere during normal operations.

Product Inventory Sheet

Use this extra space if relevant products cannot all be listed on the previous page

Product Name	Chemical Abstract Number	Maximum Quantity Stored	Location Stored	704 Diamond				Container Size	Amount Used In Open
				HEALTH	FIRE	REACT.	SPECIAL		
I.									
J.									
K.									
L.									
M.									
N.									
O.									
P.									
Q.									
R.									
S.									
T.									
U.									
V.									
W.									

FACILITY SITE PLAN

Provide a site plan for the facility showing individual buildings, access drives, FDCs, nearest hydrant (public or private), outdoor chemical storage or control areas and each building's entry/exit doors. Please note the directional orientation (north, east, south, west) at the top right.

FACILITY STORAGE MAP

Building Name or # (as you identified on your Site Plan): _____

Provide a floor plan for **<mark>each building</mark>** where reported hazardous materials are stored and/or used. (If multiple buildings are involved, please photocopy this page and complete a separate floor plan for each relevant building). Show approximate dimensions. Mark each hazardous material storage/use location with the corresponding letter from the inventory statement above. The map should also show accesses to each storage area, the location of emergency equipment,   secondary containment areas, above-ground and underground tanks (sumps, pumps, vaults, etc.),   and purpose of other areas in the facility. Note the directional orientation (N, E, S, W) at the top right.