

TRAVIS COUNTY
EMERGENCY SERVICES DISTRICT NO. 2
REGULAR MEETING MINUTES

December 10, 2020

The Board of Commissioners of Travis County Emergency Services District No. 2 held a meeting on Thursday, December 10, 2020 at 6:00 p.m. at the Travis County Emergency Services District No. 2 Headquarters located at 201 East Pecan Street, Pflugerville, Texas, for the following purposes.

Commissioners who attended via video conference:

Mike Bessner Mike Howe Robert Turner April Griffin Rico Reyes

The following persons were also in attendance via video conference:

Ron Moellenberg Nick Perkins John Carlton Jessica Frazier Victor Gonzalez

Rob Humphrey Josh Stubblefield Anthony Nguyen Michael Anderson

1. THE MEETING *was called to order by Commissioner Bessner at 6:00 p.m. and the minutes were recorded by mechanical means.* The meeting was held pursuant to a formal Notice of Meeting, which had been posted in accordance with the Texas Open Meetings Act at the Travis County Clerk's Office and in the offices of the Travis County Emergency Services District No. 2 Headquarters.
2. Public Comment: *Anthony Nguyen will address the Board when Agenda Item 14 is discussed; no action was taken on this item.*

SPECIAL RECOGNITION

3. Celebrate special recognition of personnel for exceptional performance: *A letter of appreciation for B Shift from a homeowner that experienced a house fire on October 2, 2020 was read and acknowledged.*

CONSENT ITEMS

4. APPROVE MEETING MINUTES FROM THE NOVEMBER 12, 2020 REGULAR MEETING *Commissioner Bessner asked if any consent items required discussion. There were none. A MOTION was made by Commissioner Howe. Commissioner Reyes made a SECOND to the motion; the motion carried.*

REPORTS

5. COMMISSIONERS REPORT, INCLUDING RESPONSES TO INQUIRIES: *Commissioner Bessner asked the Commissioners if they had anything to report. There was nothing to report.*
6. TREASURER'S REPORT: *Commissioner Howe noted only 83% of the operations budget was spent in FY2020. He asked the Board if they had any questions on the checks written and the statement provided. Commissioner Reyes inquired about a check made out to Red Vector, HR Director Rob Humphrey explained it was a software*

program HR uses to track employee injuries and accidents approved for purchase at the last board meeting. Commissioner Howe discussed the bank balances and payroll amounts. A MOTION was made by Commissioner Howe to accept payment of bills and invoices, processing of payroll, financial report, and monthly sales tax analysis report. Commissioner Turner made a SECOND to the motion; the motion carried.

7. REPORT FROM THE DISTRICT'S FIRE CHIEF; Chief Moellenberg's report was included in the board packet;
 - *The Fire Chief reports call volume continues to increase.*
 - *The Fire Chief stated Dr. Escott predicts the COVID-19 numbers and hospitalizations to rise in the near future and we may see the county moving to Stage 5.*
 - *The Fire Chief mentioned the FDA approved the Pfizer vaccine. ESD 2 will not make it will not be mandatory for employees but they will have access to educational information so they can make a logical decision on whether to not to take the vaccine.*
 - *GIS information for plotting call volume, intensity, response times is now available for the public on the District website.*
 - *The District officially received an ISO Class I rating effective April 1, 2021.*
8. RECEIVE MONTHLY REPORT FROM THE DISTRICT'S LEGAL COUNSEL REGARDING PENDING LITIGATION MATTERS, CONTRACT ISSUES, AND LEGISLATIVE EFFORTS AND CONSIDER TAKING RELATED ACTION; *Attorney Carlton reports he continues to move helping the District through the tax process, an agreement with the City of Pflugerville, and other various items. There will be more to report in later agenda items. Attorney Carlton reminded the Board that legislative session starts mid-January and he will keep everyone up to date as more information becomes available.*
9. RECEIVE REPORT FROM THE PFLUGERVILLE FIREFIGHTER'S PROFESSIONAL FIREFIGHTER'S ASSOCIATION, LOCAL #4137 AND CONSIDER TAKING RELATED ACTION; *Association President, Josh Stubblefield, stated the County verified the petition and filed it on Monday, December 7, 2020. The Union has delivered consent letters to all cities/ETJ in the District.*

DISCUSSION/ACTION ITEMS

10. DISCUSS AND CONSIDER A BUDGET AMENDMENT FOR THE REGIONAL FEDERAL EMERGENCY MANAGEMENT AGENCY ASSISTANCE TO FIREFIGHTERS GRANT, AND TAKE ANY RELATED ACTION; *The Fire Chief asked the Board to approve a budget amendment to equally increase revenues and expenses caused by the FEMA grant. A MOTION was made by Commissioner Howe, Commissioner Reyes made a SECOND to the motion; the motion carried.*
11. DISCUSS AND CONSIDER THE DISPOSITION OF QUINT 280, AND TAKE ANY RELATED ACTION; *The Fire Chief stated he is still awaiting information from the appraisers. No action was taken on this item.*
12. DISCUSS AND CONSIDER THE ANNUAL REPORT TO THE TEXAS DIVISION OF EMERGENCY MANAGEMENT, AND TAKE ANY RELATED ACTION; *The report was presented; no action was taken on this item.*
13. DISCUSS AND CONSIDER STRATEGIC PLANNING FOR THE DISTRICT RELATED TO FINANCIAL AND OPERATIONAL PROJECTIONS, INCLUDING:
 - a. REVIEWING PROJECTED GROWTH IN REVENUE, POPULATION, SERVICE DEMAND, AND IMPACT ON RESPONSE TIMES AND PROVISION OF SERVICE,
 - b. PRESENTING REPORTS FROM THE COMMISSIONERS CONCERNING COMMUNITY INTERACTIONS AND RELATIONS,
 - c. AND TAKE ANY RELATED ACTION; *No action was taken on this item.*

14. DISCUSS AND CONSIDER THE PETITION ASKING FOR THE CREATION OF A NEW EMERGENCY SERVICES DISTRICT PRESENTED TO THE COUNTY, REVIEW THE STATEMENT OF SERVICES FOR THE PROPOSED DISTRICT, AND TAKE ANY RELATED ACTION; *Pflugerville resident, Anthony Nguyen, addressed the Board with his concerns. No action was taken on this item.*
15. DISCUSS AND CONSIDER ACTIVITY IN SUPPORT OF OPERATIONS COMBATTING THE COVID-19 PANDEMIC, AND TAKE ANY RELATED ACTION; *No action was taken on this item.*
16. DISCUSS AND CONSIDER ATTENDANCE AT THE TEXAS STATE ASSOCIATION OF FIRE AND EMERGENCY SERVICES DISTRICTS (SAFE-D) ANNUAL CONFERENCE TO BE HELD FEBRUARY 18-21, 2021 AT THE FORT WORTH CONVENTION CENTER, AND TAKE ANY RELATED ACTION; *The SAFE-D conference has been cancelled with the intention to reschedule a scaled back version at a later date. No action was taken on this item.*

President Bessner adjourned the meeting at 6:50 p.m.
The next Board meeting is a Special Meeting, jointly with Pflugerville City Council
and is scheduled for January 14, 2021 at 6:00 p.m.

Respectfully Submitted,
Rob Humphrey, Board Recorder