

TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NO. 2
REGULAR MEETING MINUTES
OCTOBER 10, 2024

The Board of Commissioners of Travis County Emergency Services District No. 2 held a meeting on Thursday October 10, 2024, at 6:00 p.m. at the Travis County Emergency Services District No. 2 Headquarters located at 201 East Pecan Street, Pflugerville, Texas, for the following purposes.

Commissioners who attended: April Griffin Randy Reese Mike Howe

Commissioners who attended via videoconference: Robert Turner

Commissioners who were absent: Rico Reyes

The following persons were also in attendance:

Nick Perkins John Carlton Sequina Allen AJ Stacer Jessica Frazier

1. CALL REGULAR MEETING TO ORDER. *The meeting was called to order by Commissioner Griffin at 6:06 p.m. and the minutes were recorded by mechanical means.* The meeting was held pursuant to a formal Notice of Meeting, which had been posted in accordance with the Texas Open Meetings Act at the Travis County Clerk’s Office, in the offices of the Travis County Emergency Services District No. 2 Headquarters, and on the District’s website at:
<https://www.pflugervillefire.org/board-of-commissioners-agenda/>.

PUBLIC COMMENT

2. PUBLIC COMMENT:

Anthony Wyn: Addressed the ballot measure on sales tax to defund the firefighters and expressed his opinions as to the historical steps that led to the current situation, noting that he feels the Board of Commissioners had been ill-advised.

Trevor Stokes, President of Local 4137: Addressed the Board in response to Mr. Wyn and expressed his opinions as to the roots of the petition election and the historical actions taken by the City of Pflugerville, noting that he believes the election is not about EMS but, instead, is about sales tax funds.

SPECIAL RECOGNITION

3. CELEBRATE SPECIAL RECOGNITION OF PERSONNEL FOR EXCEPTIONAL PERFORMANCE;
 - Ronald Cummingham retiring from the district
 - Lieutenant Christopher David Montoya certificate of achievement - Associate of Applied Science Degree
 - Firefighter Brian Buitron certificate of achievement - Associate of Applied Science Degree
 - Apparatus Specialist/EMT Peyton Perrier certificate of achievement - Paramedic National Registry
 - Apparatus Specialist/EMT Kevin Wells certificate of achievement - Paramedic National Registry
 - Firefighter/EMT Timothy Ybarra certificate of achievement - Paramedic National Registry
 - Firefighter/EMT Daniel Byrom certificate of achievement - Paramedic National Registry

- Appreciation to Austin Police Department Air/Helicopter service for their support with Wildfire class 270

Commissioner Griffin recognized the named individuals for their accomplishments. Chief Perkins, Assistant Chief Stacer, and the Commissioners recognized Ronald Cunningham for his retirement and thanked him for his service.

CONSENT ITEMS

4. APPROVE A RESOLUTION FOR THE DISPOSITION OF SALVAGE AND SURPLUS PROPERTY ITEMS;
5. APPROVE COST INCREASE AMENDMENT TO ILA BETWEEN ESD2 AND ESD17 FOR ALS;
6. APPROVE COST INCREASE AMENDMENT TO ILA BETWEEN ESD2 AND ESD17 FOR ADMINISTRATIVE SUPPORT;
7. APPROVE REGULAR MEETING MINUTES FROM JULY 11, 2024, REGULAR MEETING MINUTES FROM AUGUST 8, 2024, SPECIAL MEETING MINUTES FROM AUGUST 19, 2024, AND SPECIAL MEETING MINUTES FROM AUGUST 26, 2024;

Commissioner Howe moved and Commissioner Reese seconded to approve the consent items, and the motion passed unanimously.

REPORTS

8. COMMISSIONERS' REPORTS, RESPONSES TO INQUIRIES, INCLUDING;
 - COMMUNICATIONS WITH THE CITY COUNCIL OF PFLUGERVILLE, PUBLIC SAFETY SUBCOMMITTEE;
 - DISTRICT PUBLIC RELATIONS COMMITTEE;
 - TRAVIS COUNTY ESD COMMISSIONERS' COUNCIL REPORT;

Commissioner Howe stated that he attended the ESD Commissioners' Council Report and that he conveyed the Commissioners' and District's desire to be involved in the study of emergency services for which the County has issued a Request for Proposals. Commissioner Howe received a limited response to that request, but the County is aware of it. Commissioner Turner shared that there is a presentation scheduled for approximately 10:30 a.m. on October 29th at Travis County Commissioners' Court for the ESDs' "Year in Review" report and future outlooks, and encouraged audience attendance at that presentation.

9. RECEIVE REPORT FROM TREASURER AND CONSIDER TAKING RELATED ACTION, INCLUDING:
 - a. APPROVAL OF MONTHLY BILLS AND INVOICES;
 - b. APPROVAL OF FINANCIAL REPORT, INCLUDING PROCESSING OF PAYROLL;
 - c. RECEIVE MONTHLY SALES TAX ANALYSIS REPORT;
 - d. APPROVAL OF PURCHASES FOR ITEMS INCLUDED IN THE DISTRICT'S APPROVED BUDGET;

Commissioner Howe reviewed the Treasurer's Report, noting that the Board has been provided with a list of checks and encouraged review of that list. Commissioner Howe briefly discussed the variations in sales tax, noting that income was up 4.7% year-over-year. Commissioner Howe provided a brief

overview of a couple of payroll items. In addition, the purchases that were addressed in the budget and are ready to be approved by the Board have been addressed in the financial report.

Commissioner Howe moved to approve the payment of bills and invoices, approve the monthly financial report, accept the sales tax analysis report, and approve the purchases for items included in the approved budget. Commissioner Reese seconded the motion and it passed unanimously.

10. RECEIVE MONTHLY REPORT FROM THE FIRE CHIEF REGARDING EMERGENCY OPERATIONS RELATED TO FIRE SUPPRESSION AND EMS, RESPONSE TIMES, CALL VOLUME, PERSONNEL STAFFING AND TRAINING, MANAGEMENT ACTIVITIES, COMMUNICATIONS AND PUBLIC INFORMATION ACTIVITIES, INCLUDING:

- AN UPDATE ON THE DISTRICT’S EMS BILLING POLICY;
- AN UPDATE ON THE DISTRICT’S PLANNING DEVELOPMENT;
- AND CONSIDER TAKING ANY RELATED ACTION;

Chief Perkins discussed efforts by the fire department to educate the community on the upcoming election, and briefly noted a couple of bizarre incidents that occurred at election and education events he attended on behalf of the department. Chief Perkins stated that he met with Joseph Chacon, City of Pflugerville Director of Emergency Services, at Mr. Chacon’s request and to discuss the impact to services in the event the election is successful, and whether or not auto aid could be utilized. Chief Perkins stated that it was a good meeting and he has had ongoing contact with Mr. Chacon in follow-up and due to a problematic medical call for which he is providing additional information in response to pushback from Allegiance. Chief Perkins also advised that he is monitoring call processing time for first response and it is trending in the right direction; ambulance call processing response time is just under four minutes. Chief Perkins commented on Travis County’s process to select a vendor to study emergency services within the County, noting that the District provided feedback on the scope of work which was accepted by the County. Chief Perkins advised that he has requested the District and other ESDs be permitted involvement with the study and, while it has been stated that this is the County’s study, the County has indicated that ESDs will be included. He also emphasized the annual presentation to Commissioners Court that is scheduled for the end of the month, noting that the presentation will highlight the statistics from the annual report but much of the time will be spent discussing wildfire preparation and coordination. Chief Perkins shared that SAFE-D’s legislative preparation is scheduled for October 15th, and he reminded the Commissioners about the annual SAFE-D conference.

Commissioner Howe expressed his concern about the hostile interaction at the recent event, noting his disappointment in the behavior of the parties outside of the District.

Commissioner Turner commended Chief Perkins on his efforts to ensure Commissioners Court is aware of the preparedness of the ESDs within the County to combat wildland fires, noting that the ESDs are the primary resource in the event of wildfires.

11. RECEIVE MONTHLY REPORT FROM ASSISTANT CHIEF OF COMMUNITY RISK REDUCTION REGARDING STATUS OF FIRE CODE VIOLATIONS AND ENFORCEMENT ACTIVITIES WITHIN THE DISTRICT AND AUTHORIZE ACTION AS NECESSARY, INCLUDING THE FOLLOWING PROPERTIES AND OWNERS:

- A. VAHID KHAMISI, 15505 N. IH-35, PFLUGERVILLE, TEXAS, 78660 (“CLUB MIAMI”);
- B. GREG DANIELS, 15008 N. IH-35, AUSTIN, TEXAS 78728 (“FLEISCHER DRIVE”);
- C. GLENN WILLIAMS, 6511 BRATTON LANE, AUSTIN, TEXAS 78728 (“PERFECT 10”);
- D. BRIANA STRINGER, 20818 MARTIN LANE, PFLUGERVILLE TEXAS 78660 (“DOGJOY”);

- E. TERRANCE S. FISHER, 112 E. HOWARD LANE, AUSTIN, TEXAS 78753 (“HANNAH’S PLACE”);
- F. JOHN MELFI, 13800 DRAGLINE DR., AUSTIN, TEXAS 78728 (“COLETTE AUSTIN”);
- G. LaCRYSTAL HUBBARD, 20500 KEILMAN LN., PFLUGERVILLE, TEXAS (“LEGACY KIDS”)

Chief Perkins presented the report, noting that with regard to Item E, above, Hannah’s Place is no longer in operation. The enforcement activities for the other properties are being monitored.

- 12. RECEIVE REPORT REGARDING STATION #7 AND TRAINING FIELD CONSTRUCTION PROGRESS, AND DISCUSS AND CONSIDER ACTION REGARDING AGREEMENT WITH CORE CONSTRUCTION SERVICES OF TEXAS, INC., INCLUDING ANY CHANGE ORDERS OR REQUESTS FOR PAYMENT;

An update will be provided in Executive Session, later in the meeting.

- 13. RECEIVE MONTHLY REPORT FROM THE DISTRICT’S LEGAL COUNSEL REGARDING PENDING LITIGATION MATTERS, CONTRACT ISSUES, AND LEGISLATIVE EFFORTS AND CONSIDER TAKING RELATED ACTION;

- CAUSE NO. D-1-GN-23-000748; DAVID ROGERS, JENNIFER PAKENHAM, AND KRISTI POWELL, PLAINTIFFS V. TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NO. 2 BOARD, DEFENDANT;

Mr. Carlton stated that he is awaiting the election outcome, both for the District and to determine the members of the Texas House of Representatives, which may impact the legislative efforts. Mr. Carlton mentioned the enforcement activities, noting that he has been working with the District’s Community Risk Reduction. Mr. Carlton advised that additional updates will be provided in Executive Session.

DISCUSSION/ACTION ITEM

- 14. DISCUSS REQUIRED TRAINING HOURS FOR COMMISSIONERS;

Item was tabled.

- 15. DISCUSS AND CONSIDER ATTENDANCE AT ANNUAL SAFE-D CONFERENCE, SCHEDULED FOR FEBRUARY 6-8, 2025, AT THE KALAHARI CONVENTION CENTER IN ROUND ROCK;

Chief Perkins noted the dates and location of the event. Mr. Carlton commented that additional training is expected to be available on Thursday, February 6th.

The Board returned to Item 14:

Commissioner Howe inquired about the status of Commissioner training records. Ms. Sequina Allen responded, stating that all Commissioners are current in their hours.

- 16. DISCUSS AND CONSIDER AN UPDATED DISPATCH INTERLOCAL AGREEMENT AND TAKE ANY RELATED ACTION;

Chief Perkins informed the Board that the Agreement was previously approved about four months ago; however, substantive edits have been made to the Agreement since that time, with comments being provided by all ESDs within the County.

Commissioner Howe moved to approve the Agreement as modified, Commissioner Turner seconded, and the motion passed unanimously.

17. DISCUSS AND CONSIDER PURCHASE OF FURNITURE, FIXTURES & EQUIPMENT (FF&E) INCLUDING SCBA FILL STATION COMPRESSORS FOR THE TRAINING FIELD AND FIRE STATION 07 PROJECT AND TAKE ANY RELATED ACTION;

Chief Stacer provided background information, noting that Station 7 and the Training Field, including the education center, are about ready to be filled with necessary equipment and furniture. Chief Stacer advised that additional information is being compiled for the Board's review and consideration, and additional conservation was delayed.

18. DISCUSS AND CONSIDER STRATEGIC PLANNING FOR THE DISTRICT RELATED TO FINANCIAL AND OPERATIONAL PROJECTIONS, INCLUDING:

- REVIEW OF PROJECTED GROWTH IN REVENUE, POPULATION, SERVICE DEMAND, AND IMPACT ON RESPONSE TIMES AND PROVISION OF SERVICE;
- PRESENTING REPORTS FROM THE COMMISSIONERS CONCERNING COMMUNITY INTERACTIONS AND RELATIONS,
- AND TAKE ANY RELATED ACTION;

This is a placeholder item. No action.

19. DISCUSS AND CONSIDER THE PROPOSED PROVISION OF EMERGENCY MEDICAL SERVICES TO OTHER GOVERNMENTAL ENTITIES, COST ALLOCATION, AND TAKE ANY RELATED ACTION;

Chief Perkins stated that the Contracts with Travis County ESD No. 17 were approved by the Board of Commissioners for ESD 17 earlier in the day. In addition, the signed copy of the Interlocal Agreement with Travis County had been received.

At this time the Board returned to Item 17:

Chief Stacer discussed the furniture, fixtures and equipment to be purchased before the training field, education facilities and station may be occupied, all of which was included in the approved FY2025 budget. Chief Stacer discussed the SCBA cylinder fill stations in greater detail, noting that they have been incorporated into the District's recently constructed facilities, and are used in training and incident response. The FF&E purchase has a total cost of \$160,301, and delivery is expected in eight to ten weeks.

Commissioner Howe moved to authorize the purchase of FF&E as outlined by Chief Stacer, Commissioner Reese seconded the motion, and it passed unanimously.

Commissioner Griffin announced that the Board would convene in closed session to discuss Item 12 and Item 13.

The Board went into Executive Session to receive legal advice from counsel pursuant to Texas Government Code Section 551.071. Executive Session convened at 6:47 p.m. and ended at 7:46 p.m., at which point the regular meeting was reconvened. No action was taken during executive session.

20. ADJOURN THE MEETING.

Commissioner Griffin inquired about the next regular meeting date. After brief discussion, it was noted that the next regular Board meeting is scheduled for November 14, 2024 at 6:00 p.m.

There being no further business, Commissioner Griffin adjourned the meeting at 7:47 p.m.

Respectfully Submitted By:

Sequina Allen, Board Recorder