

**TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NO. 2**

**REGULAR MEETING MINUTES**

**NOVEMBER 19, 2024**

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The Board of Commissioners of Travis County Emergency Services District No. 2 held a meeting on Tuesday, November 19, 2024, at 6:00 p.m. at the Travis County Emergency Services District No. 2 Headquarters located at 201 East Pecan Street, Pflugerville, Texas, for the following purposes.

Commissioners attending in person: April Griffin Randy Reese Mike Howe Robert Turner

Commissioners attending via videoconference: Rico Reyes

The following persons were also in attendance:

Nick Perkins	John Carlton	Sequina Allen	AJ Stacer	Jessica Frazier
Ashley Hackstock	Michael Anderson	Trevor Stokes	Isaiah Schuh	Spencer Bulloch
Madelyn Bulloch				

1. THE MEETING was called to order by Board Commissioner Griffin at 6:01 p.m. and the minutes were recorded by mechanical means. The meeting was held pursuant to a formal Notice of Meeting, which had been posted in accordance with the Texas Open Meetings Act at the Travis County Clerk’s Office, in the offices of the Travis County Emergency Services District No. 2 Headquarters, and on the District’s website at <https://www.pflugervillefire.org/board-of-commissioners-agenda/>.

**PUBLIC COMMENT**

2. PUBLIC COMMENT:  
*Mayor Gonzalez of the City of Pflugerville submitted public comment by email prior to the meeting, which Commissioner Griffin read aloud. Mayor Gonzalez’s comments addressed the recent election, congratulated the District on the successful outcome of the election, and noted that emergency services are the backbone of the community.*

**SPECIAL RECOGNITION**

3. CELEBRATE SPECIAL RECOGNITION OF PERSONNEL FOR EXCEPTIONAL PERFORMANCE;
  - Apparatus Specialist Jeremy Ayers certificate of achievement – Intermediate Firefighter Certification and Masters of Public Affairs;
  - Certificates to the Active Attack Drills at Copperfield Elementary Drill Students;

*Commissioner Griffin recognized Apparatus Specialist Ayers, and Chief Perkins and Commissioner Griffin recognized students that participated in the recent drill at Copperfield Elementary for their accomplishments.*

## CONSENT ITEMS

4. APPROVE A RESOLUTION FOR THE DISPOSITION OF SALVAGE AND SURPLUS PROPERTY ITEMS;
5. APPROVE REGULAR MEETING MINUTES FROM SEPTEMBER 12, 2024, REGULAR MEETING MINUTES FROM OCTOBER 10, 2024;

*Commissioner Howe moved and Commissioner Turner seconded to approve the consent items. The motion passed unanimously.*

## REPORTS

6. COMMISSIONERS' REPORTS, RESPONSES TO INQUIRIES, INCLUDING;
  - COMMUNICATIONS WITH THE CITY COUNCIL OF PFLUGERVILLE, PUBLIC SAFETY SUBCOMMITTEE;
  - DISTRICT PUBLIC RELATIONS COMMITTEE;
  - TRAVIS COUNTY ESD COMMISSIONERS' COUNCIL REPORT;

*Commissioner Reyes discussed meeting with councilmembers, community residents and leadership in the weeks and days leading up to the election. Commissioner Reyes extended his personal thanks to several members of the community, specifically Travis County Commissioners Brigid Shea and Jeff Travillion. Commissioner Reyes also recognized Chief Perkins for his efforts and long hours, as well as the unions, their leadership, and families, specifically recognizing Trevor Stokes and Chris Wolff. Commissioner Reyes also addressed Mayor Victor Gonzalez and Councilmember Ceasar Ruiz and expressed his appreciation for their efforts to support the District in the election. Commissioner Reyes discussed Councilmember Rudy Metayer, noting that while Councilmember Metayer was not as engaged in these discussions as he has been on other topics in the past, he showed up to support the District when it mattered. Commissioner Reyes commented that Councilmember Doug Weiss and Councilmember Kimberly Holiday were notably quiet on this matter and invited both of them to support the District given that 68% of residents voted against the proposition and in support of the District. Commissioner Reyes addressed former Councilmember Jim McDonald, stating that Mr. McDonald not only betrayed his trust, but also betrayed District leadership, the fire department and the union. Commissioner Reyes addressed newly elected Councilmember Melody Ryan, noting that while she appeared to have her own agenda, she also stated that elected officials should listen to their constituents, and invited her to work together with the District. Commissioner Reyes then addressed Councilmember David Rogers, noting that the two had agreed to "fight a fair fight" and Councilmember Rogers lost, despite the lawsuits and increased scrutiny. Commissioner Reyes then displayed a portion of public comment presented by David Rogers at a District meeting wherein Mr. Rogers encouraged those leaders that were unsuccessful in their pursuits to resign. In lieu of inviting Councilmember Rogers' resignation, Commissioners Reyes invited Mr. Rogers to set aside hostilities and work together for the betterment of the City's residents.*

*Commissioner Howe thanked Commissioner Reyes for his comments and conveyed his agreement.*

*Commissioner Turner discussed the Travis County Commissioners' meeting that was held on October 29<sup>th</sup>, noting that not only are the ESDs working with each other, but they are also working with school districts and municipalities within the County, while also responding to incidents and serving the community. Chief Perkins also commented on the October 29<sup>th</sup> meeting, noting that he heard from other participants that it was a particularly good presentation.*

7. RECEIVE REPORT FROM TREASURER AND CONSIDER TAKING RELATED ACTION, INCLUDING:
- a. APPROVAL OF MONTHLY BILLS AND INVOICES;
  - b. APPROVAL OF FINANCIAL REPORT, INCLUDING PROCESSING OF PAYROLL;
  - c. RECEIVE MONTHLY SALES TAX ANALYSIS REPORT;
  - d. RECEIVE QUARTERLY INVESTMENT REPORT;
  - e. APPROVAL OF PURCHASES FOR ITEMS INCLUDED IN THE DISTRICT'S APPROVED BUDGET;

*Commissioner Howe discussed the list of checks, the financial report, and the processing of payroll and benefits. Commissioner Howe provided a brief overview of the sales tax report, noting that the numbers are erratic at times, varying by as much as 20.8%. In addition, the quarterly investment report was provided for review, as well as the list of capital items that were approved in the budget.*

*Commissioner Howe moved to approve the payment of bills and invoices, approve the monthly financial report, accept the sales tax analysis report, accept the quarterly investment report, and approve the purchase of items included in the approved budget. Commissioner Reese seconded the motion and it passed unanimously.*

8. RECEIVE MONTHLY REPORT FROM THE FIRE CHIEF REGARDING EMERGENCY OPERATIONS RELATED TO FIRE SUPPRESSION AND EMS, RESPONSE TIMES, CALL VOLUME, PERSONNEL STAFFING AND TRAINING, MANAGEMENT ACTIVITIES, COMMUNICATIONS AND PUBLIC INFORMATION ACTIVITIES, INCLUDING:
- AN UPDATE ON THE DISTRICT'S EMS BILLING POLICY;
  - AN UPDATE ON THE DISTRICT'S PLANNING DEVELOPMENT;
  - AND CONSIDER TAKING ANY RELATED ACTION;

*Chief Perkins reported that the District is moving forward with several large projects that were previously put on hold due to the election, including proceeding with the cadet class which, once completed, will strengthen the fire department. Chief Perkins also noted that problems continue with Allegiance EMS and he continues to address those problems with the City of Pflugerville. Chief Perkins discussed the completion of the wildfire action plan, which was a joint project among the fire agencies within the County, and was presented to and well received by Travis County Commissioners Court. Chief Perkins advised that call volume continues on a steady incline and he continues to see improvement in EMS call processing time. The board discussed the increased possibility of wildfires and impact to the community.*

9. RECEIVE MONTHLY REPORT FROM ASSISTANT CHIEF OF COMMUNITY RISK REDUCTION REGARDING STATUS OF FIRE CODE VIOLATIONS AND ENFORCEMENT ACTIVITIES WITHIN THE DISTRICT AND AUTHORIZE ACTION AS NECESSARY, INCLUDING THE FOLLOWING PROPERTIES AND OWNERS:
- A. VAHID KHAMISI, 15505 N. IH-35, PFLUGERVILLE, TEXAS, 78660 ("CLUB MIAMI");
  - B. GREG DANIELS, 15008 N. IH-35, AUSTIN, TEXAS 78728 ("FLEISCHER DRIVE");
  - C. GLENN WILLIAMS, 6511 BRATTON LANE, AUSTIN, TEXAS 78728 ("PERFECT 10");
  - D. BRIANA STRINGER, 20818 MARTIN LANE, PFLUGERVILLE TEXAS 78660 ("DOGJOY");

- E. TERRANCE S. FISHER, 112 E. HOWARD LANE, AUSTIN, TEXAS 78753 (“HANNAH’S PLACE”);
- F. JOHN MELFI, 13800 DRAGLINE DR., AUSTIN, TEXAS 78728 (“COLETTE AUSTIN”);
- G. LACRYSTAL HUBBARD, 20500 KEILMAN LN., PFLUGERVILLE, TEXAS (“LEGACY KIDS”)

*Chief Perkins noted that item G has been completely resolved and three other matters should be resolved soon, if not all of them.*

- 10. RECEIVE REPORT REGARDING STATION #7 AND TRAINING FIELD CONSTRUCTION PROGRESS, AND DISCUSS AND CONSIDER ACTION REGARDING AGREEMENT WITH CORE CONSTRUCTION SERVICES OF TEXAS, INC., INCLUDING ANY CHANGE ORDERS OR REQUESTS FOR PAYMENT;

*No report provided. The Item will be addressed in Executive Session.*

- 11. RECEIVE MONTHLY REPORT FROM THE DISTRICT’S LEGAL COUNSEL REGARDING PENDING LITIGATION MATTERS, CONTRACT ISSUES, AND LEGISLATIVE EFFORTS AND CONSIDER TAKING RELATED ACTION;
  - CAUSE NO. D-1-GN-23-000748; DAVID ROGERS, JENNIFER PAKENHAM, AND KRISTI POWELL, PLAINTIFFS V. TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NO. 2 BOARD, DEFENDANT;

*Mr. Carlton noted that the state legislature starts in early January and provided a brief overview on the status of bills filed, thus far. The Item will be further addressed in Executive Session.*

- 12. RECEIVE REPORT FROM THE PFLUGERVILLE PROFESSIONAL FIREFIGHTER’S ASSOCIATION, LOCAL NO. 4137 AND CONSIDER TAKING RELATED ACTION;

*Trevor Stokes, President of the Professional Firefighter’s Association, addressed the Board and briefly discussed the Association’s legislative efforts and plans. Mr. Stokes noted that he was asked to be on a state-level committee to help ESDs throughout the state with issues. Mr. Stokes commented that elections will be held in January to determine the Association Board members.*

*Commissioner Howe complimented Mr. Stokes and the Firefighters Association for their extraordinary efforts. Commissioner Turner also expressed his appreciation to Mr. Stokes and the members of the Firefighters Association for supporting and educating the community and putting in the hours of work on the election. Commissioner Reyes expressed his personal thanks to Mr. Stokes and publicly acknowledged the Association and complemented his good work.*

*Chris Wolff, with the Professional Firefighter’s Association, also addressed the Board and expressed his appreciation to the Board and the community for their support.*

#### **DISCUSSION/ACTION ITEMS**

- 13. DISCUSS AND CONSIDER PURCHASE OF RADIOS AND RADIO EQUIPMENT AND TAKE ANY RELATED ACTION;

*Chief Perkins discussed replacing aging and obsolete radio equipment for a purchase price of \$176,830.40 from the City of Austin contract with Motorola Solutions.*

*Commissioner Reyes moved and Commissioner Turner seconded to approve the purchase. The motion passed unanimously.*

14. DISCUSS AND CONSIDER THE PURCHASE OF FORCIBLE ENTRY DOOR AND TAKE ANY RELATED ACTION;

*Chief Perkins discussed the training field and complex, advising that forcible entry props are used in training for fire simulation scenes. District staff has investigated and identified 12 spots for forcible entry props to be incorporated into the training complex. If approved, the props will be installed in burn buildings for a total cost of \$98,532.*

*Commissioner Howe moved and Commissioner Turner seconded to approve the purchase, and the motion passed unanimously.*

15. DISCUSS AND CONSIDER STRATEGIC PLANNING FOR THE DISTRICT RELATED TO FINANCIAL AND OPERATIONAL PROJECTIONS, INCLUDING:

- REVIEW OF PROJECTED GROWTH IN REVENUE, POPULATION, SERVICE DEMAND, AND IMPACT ON RESPONSE TIMES AND PROVISION OF SERVICE;
- PRESENTING REPORTS FROM THE COMMISSIONERS CONCERNING COMMUNITY INTERACTIONS AND RELATIONS,
- AND TAKE ANY RELATED ACTION;

*No report. No action taken.*

16. DISCUSS AND CONSIDER EXECUTING AN INTERLOCAL AGREEMENT BETWEEN REGION 8 EDUCATION SERVICE CENTER FOR COOPERATIVE PURCHASING SERVICES THROUGH THE INTERLOCAL PURCHASING SYSTEM (TIPS) AND TAKE ANY RELATED ACTION;

*Chief Perkins discussed the interlocal agreement with the Region 8 Education Service Center for cooperative purchasing services and the benefits. Brief discussion among the Commissioners followed.*

*Commissioner Howe moved and Commissioner Reese seconded to approve the Interlocal Agreement, and the motion passed unanimously.*

17. DISCUSS AND CONSIDER THE PROPOSED PROVISION OF EMERGENCY MEDICAL SERVICES TO OTHER GOVERNMENTAL ENTITIES, COST ALLOCATION, AND TAKE ANY RELATED ACTION;

*No updates; no action taken.*

18. DISCUSS AND CONSIDER THE POTENTIAL ACQUISITION OF PROPERTY FOR A FUTURE FIRE STATION AND TAKE ANY RELATED ACTION;

*Item will be addressed in Executive Session.*

19. DISCUSS AND CONSIDER EXECUTING AN INTERLOCAL AGREEMENT FOR FIRE MARSHAL SERVICES WITH THE CITY OF PFLUGERVILLE AND TAKE ANY RELATED ACTION;

*Chief Perkins discussed the interlocal agreement and noted that the City made a few changes.*

*Commissioner Howe moved and Commissioner Reese seconded to approve the agreement. The motion passed unanimously.*

20. DISCUSS AND CONSIDER COMMISSIONERS' TERMS OF OFFICE EXPIRING AT YEAR END.

*Mr. Carlton discussed the Commissioners' appointments and terms, noting that errors occurred when Commissioners Court last handled its appointments. Chief Perkins commented that a request has been made for the Commissioners to appear in court so they may be recognized in person. No action taken.*

21. SEE SUPPLEMENTAL AGENDA FOR ELECTION ITEMS.

Supp Agenda Item 1. CANVASS RETURNS OF THE NOVEMBER 5, 2024 ELECTION;

*Mr. Carlton provided a brief overview of the canvassing process, noting that the final vote tally was 16,689 voting FOR the proposition and 35,995 voting AGAINST the proposition. The election was unsuccessful, and the District's sales tax does not change.*

Supp Agenda Item 2. ADOPT AN ORDER CANVASSING THE RETURNS AND DECLARING THE RESULTS OF TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NO. 2'S NOVEMBER 5, 2024 ELECTION TO ABOLISH AND REDUCE SALES TAX COLLECTED BY THE DISTRICT;

*Commissioner Reyes moved to adopt the Order Canvassing the Returns and Declaring the Results of the District's November 5, 2024 election, Commissioner Howe seconded the motion, and it passed unanimously.*

Supp Agenda Item 3. ANY OTHER MATTERS IN CONNECTION WITH THE DISTRICT'S NOVEMBER 5, 2024 ELECTION.

*Not addressed. No action taken.*

*Commissioner Griffin announced that the Board would convene in closed session to discuss Items 10, 11, and 18.*

*The Board went into Executive Session to receive legal advice from counsel on Items 10 and 11 pursuant to Texas Government Code Section 551.071, and to discuss Item 18 pursuant to Texas Government Code Section 551.072. Executive Session convened at 7:12 p.m. and ended at 8:11 p.m., at which point the regular meeting was reconvened. No action was taken during Executive Session.*

*The next Board meeting is scheduled for December 12, 2024, at 6:00 p.m.*

The meeting was adjourned at 8:13 p.m.

Respectfully Submitted By:

Sequina Allen

Board Recorder